

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
FEBRUARY 20, 2019
7:00 PM

CALL TO ORDER: (7:05PM) This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Rampacek
Council Member Czarneski
Council Member Ludas
Council Member Rutsky
Council Member Sussman
Council Member Valiant
Administrator Frueh
Borough Attorney – Raffetto - ***ABSENT***

MAYORAL PROCLAMATION:

Mayor Marlene Lowande read a Proclamation proclaiming March as Youth Art Month.

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Rampacek
Seconded By: Valiant

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Sussman
Seconded By: Ludas

Chief Craparotta presented the following officer accommodations for their outstanding work in the arrest of two juveniles on February 3rd.

Louis Ceras: Jason Muller: Patrick Smith: Robert Caltabellsts: Jim Dennis: Rich Bruno: Kyle Worster: Sean Signorello: Donald Miller

Chief Craparotta also had a general accommodation for dispatcher Sunny Worden for how she handled the situation on February 3rd.

Nicholas Dolce a police dispatcher who was off duty on February 3rd, heard of the incident and went into work to help out.

Police Officer Michael Sansone received a general duty accommodation for his role in a police chase which lead to an arrest on January 28th.

BUDGET WORKSHOP:

Administrator Frueh reported currently the budget stands at an 11-cent increase. Surplus is down \$360,000, Local revenue is up \$117,000. Delinquent taxes from 2018 is at \$161,000. Legal Fees are down \$5,000, Employee Insurance is down \$75,000, printers and processing fees are down. PERS is down, however PFRS is up \$36,000. There is an overall net increase of \$6,000.

Mayor Marlene Lowande explained the increase would be a approximately \$130-\$225 per year for Municipal Taxes.

ORDINANCES – FIRST READING BY TITLE (Public Hearing set for March 20, 2019):

ORDINANCE #04-19

AN ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING AND SUPPLEMENTING CHAPTER III, “POLICE REGULATIONS” OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, NEW JERSEY,” IN ORDER TO AMEND SECTION 3-27.2 VIOLATIONS AND PENALTIES.

WHEREAS, the Borough of Jamesburg has determined that it is necessary and desirable to amend the existing Police Regulations contained within Chapter III of the Borough Code in order to amend Section 3-27.2 regarding Violations and Penalties; and

WHEREAS, section 3-27 of the Borough Code restricts vehicles with a height of 12 feet or more from traveling on Gatzmer Avenue between West Railroad Avenue and Bordentown-South Amboy Turnpike; and

WHEREAS, the Borough Council wishes to increase the potential penalties to be levied against violators who are convicted under this Ordinance.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, that Chapter III, "Police Regulations", Section 3-27.2 "Violations and Penalties" of the "Revised General Ordinances of the Borough of Jamesburg, New Jersey," is hereby amended as follows (additions are shown with underline; deletions are shown with ~~strike out~~):

Section 3-27.2 Violations and Penalties.

Any person who commits a violation of this section shall, upon conviction thereof for a first offense, pay a fine of not less than ~~seven hundred fifty (\$750.00) dollars~~ one thousand five hundred (\$1,500.00) dollars. For a subsequent offense, the person shall pay a fine of not less than ~~one thousand (\$1,000.00) dollars~~ two thousand (\$2,000.00) dollars.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately upon final passage and publication in accordance with the law.

BE IT FURTHER ORDAINED, that the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

BE IT FURTHER ORDAINED, that all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

ORDINANCE #04-19

AN ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING AND SUPPLEMENTING CHAPTER III, "POLICE REGULATIONS" OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, NEW JERSEY," IN ORDER TO AMEND SECTION 3-27.2 VIOLATIONS AND PENALTIES.

RECORD OF VOTE:

FIRST READING: February 20, 2019

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Ludas	X		X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant		X	X
Council President Rampacek			X
Mayor Lowande			

PUBLICATION: March 1, 2019

SECOND READING: March 20, 2019

PUBLIC HEARING: March 20, 2019

ORDINANCE #05-19

AN ORDINANCE AMENDING ORDINANCE 06-18 PROVIDING FOR THE ACQUISITION OF VARIOUS SEWER EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING AN ADDITIONAL SUM OF \$20,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Jamesburg, in the County of Middlesex, New Jersey has determined to acquire various equipment and make various infrastructure improvements; and

WHEREAS, the Borough of Jamesburg has \$20,000 in the Sewer Capital Improvement Fund.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a Sewer Capital purchase to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of various equipment and infrastructure improvements including but not limited to:

- a. Any capital equipment so determined as to be necessary including but not limited to, vehicles, computers, printers, computer equipment and software, municipal building upgrades, public

works equipment, police equipment, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2019 Sewer Capital Budget of the Borough of Jamesburg will conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #05-19

AN ORDINANCE AMENDING ORDINANCE 06-18 PROVIDING FOR THE ACQUISITION OF VARIOUS SEWER EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING AN ADDITIONAL SUM OF \$20,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: February 20, 2019

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski	X		X
Council Member Ludas		X	X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Rampacek			X
Mayor Lowande			

PUBLICATION: March 1, 2019

SECOND READING: March 20, 2019

PUBLIC HEARING: March 20, 2019

ORDINANCES SECOND READING BY TITLE: PUBLIC HEARING

ORDINANCE #01-19

2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$48,488.38 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, Borough Council of the Borough of Jamesburg hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Borough of Jamesburg shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$169,709.32 and that the CY 2019 municipal budget for the Borough of Jamesburg be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years, and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days of such adoption.

ORDINANCE #01-19

2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

RECORD OF VOTE:

FIRST READING: January 2, 2019

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski	X		X
Council Member Ludas			X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant		X	X
Mayor Lowande			

PUBLICATION: January 11, 2019

SECOND READING: February 20, 2019

PUBLIC HEARING: February 20, 2019

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski			Y			Y			Y
Council Member Ludas			Y			Y		Y	Y
Council Member Rutsky			Y			Y			Y
Council Member Sussman			Y			Y			Y
Council Member Valiant		Y	Y		Y	Y			Y
Council President Rampacek	Y		Y	Y		Y	Y		Y
Mayor Lowande									

ORDINANCE #02-19

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE AFOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2019 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY PER ANNUM	\$5,000.00	\$7,000.00
COUNCIL	PAYABLE MONTHLY PER ANNUM	\$4,800.00	\$6,800.00
BUSINESS ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
MUNICIPAL CLERK/ ADMINISTRATIVE ASST.	PAYABLE BI-MONTHLY PER ANNUM	\$10,000.00	\$70,000.00
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$100,000.00
QUALIFIED PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$5,000.00
TAX COLLECTOR/ SEWER ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$80,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
ASST CFO – FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$80,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$25,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$80,000.00
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$25.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
LAND USE BOARD SECRETARY	PAYABLE BI-MONTHLY PER ANNUM	\$5,000.00	\$9,000.00
REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$2,000.00	\$6,000.00
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$0.00	\$3,000.00
CROSSING GUARDS	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$16.00
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY PER INSPECTION PER RE-INSPECTION	\$20.00 10.00	\$50.00 30.00
FIRE PREVENTION OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$8,000.00	\$12,000.00
SPECIAL POLICE	PAYABLE BI-MONTHLY PER HOUR	\$13.00	\$22.00
POLICE CHIEF	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$200,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY PER ANNUM	\$35,000.00	\$50,000.00
PATROLMAN 2nd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$50,000.00

PAYABLE BI-MONTHLY

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PATROLMAN 3rd YEAR	PER ANNUM	\$45,000.00	\$60,000.00
PATROLMAN 4th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$60,000.00
PATROLMAN 5th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$53,000.00	\$62,000.00
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$58,000.00	\$67,000.00
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$62,000.00	\$72,000.00
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$67,000.00	\$76,000.00
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$72,000.00	\$80,000.00
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$75,000.00	\$108,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$110,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$115,000.00
DETECTIVE CORPORAL	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX PATROLMAN	
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX DETECTIVE	
LIEUTENANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE SERGEANT	
POLICE CAPTAIN	PAYABLE BI-MONTHLY PER ANNUM	\$130,000.00	\$170,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
POLICE SECRETARY	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00
PUBLIC WORKS MANAGER	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$150,000.00
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY PER ANNUM	\$33,000.00	\$90,000.00
PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$5,000.00	\$15,000.00
ASST. PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$2,000.00	\$6,000.00
ANIMAL CONTROL OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
ANIMAL CLINIC WORKERS	PAYABLE PER CLINIC	\$30.00+ .75 per shot	
HOUSING/ COMMUNITY DEVELOPMENT/ ZONING	PAYABLE BI- MONTHLY PER ANNUM	\$29,250.00	\$55,000.00
DISPATCHERS FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$30,000.00	\$60,000.00
DISPATCHERS PART-TIME	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00

ORDINANCE #02-19

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

RECORD OF VOTE:

FIRST READING: January 16, 2019

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski	X		X
Council Member Ludas			X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Rampacek		X	X
Mayor Lowande			

PUBLICATION: January 25, 2019

SECOND READING: February 20, 2019

PUBLIC HEARING: February 20, 2019

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski	Y		Y			Y			Y
Council Member Ludas		Y	Y			Y		Y	Y
Council Member Rutsky			Y			Y			Y
Council Member Sussman			Y			Y			Y
Council Member Valiant			Y		Y	Y			Y
Council President Rampacek			Y	Y		Y	Y		Y
Mayor Lowande									

ORDINANCE #03-19

AN ORDINANCE PROVIDING FOR IMPROVEMENTS OF THE SANITARY SEWER SYSTEM AND APPROPRIATING THE SUM OF \$33,073 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Mayor and Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to make improvements to Sanitary Sewer System; and

WHEREAS, the Borough of Jamesburg has been approved for \$33,073 in funding from the Middlesex County 2018 Community Development Block Grant Program for such improvements.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

Section 1. The improvements described in section 2 of this ordinance are hereby authorized as general capital improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

Section 2. The improvements hereby authorized to be undertaken consist of improvements to the Sanitary Sewer System, together with all items necessary, incidental or appurtenant thereto.

Section 3. the 2019 capital budget of the Borough of Jamesburg is hereby amended to conform to the provisions of this ordinance.

Section 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

Section 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

RECORD OF VOTE:

FIRST READING: January 16, 2019

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Rampacek	X		X
Mayor Lowande			

PUBLICATION: January 25, 2019
 SECOND READING: February 20, 2019
 PUBLIC HEARING: February 20, 2019

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Czarneski	Y		Y			Y			Y
Council Member Ludas		Y	Y			Y			Y
Council Member Rutsky			Y			Y			Y
Council Member Sussman			Y	Y		Y			Y
Council Member Valiant			Y			Y		Y	Y
Council President Rampacek			Y		Y	Y	Y		Y
Mayor Lowande									

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #047-02-20-19**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	January 2019
Finance Report	January 2019
Report of the Tax Collector	January 2019
Report of the Sewer Administrator	January 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #048-02-20-19**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$2,413,850.52.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #049-02-20-19**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

January 16, 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Vailant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

AUTHORIZING AGREEMENT FOR PROFESSIONAL AUDITOR – HOLMAN, FRENIA & ALLISON PC

WHEREAS, the Borough of Jamesburg has a need to retain an auditor for the year 2019: and

WHEREAS, the Purchasing Official has determined and certified in writing that the value of this contract shall exceed \$17,500, and therefore the contract is subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, Holman, Frenia & Allison PC, has submitted a proposal to perform the necessary auditing services: and

WHEREAS, this contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(I), because professional legal services are a recognized profession licensed and regulated by law; and

WHEREAS, Holman, Frenia & Allison PC has completed and submitted a Business Entity Disclosure Certification pursuant to the Local Unit Pay-to-Play law (specifically, at N.J.S.A. 19:44A-20.8), which certifies that Holman, Frenia & Allison PC has not made any reportable contributions to a political or candidate committee in the Borough of Jamesburg in the previous year, and that the contract will prohibit Holman, Frenia & Allison PC from making any reportable contributions through the term of the contract; and

WHEREAS, the services to be provided are considered "professional services" under the local public contracts law, N.J.S.A. 40A:11-1, ET SEQ.: and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "professional services" without public advertising for bids and bidding therefor, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the Borough Chief Financial Officer has certified to the availability of funds for this contract.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest the attached Agreement between the Borough of Jamesburg and Holman, Frenia & Allison PC regarding the above-referenced professional auditing services.
2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by persons authorized by law to practice a recognized profession and it is not possible to obtain bids for such needed qualitative services.
3. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the Borough.
4. That a certified copy of this Resolution shall be provided to each of the following:

- a. Holman, Frenia & Allison PC
- b. Scott M. Frueh, Acting Borough Administrator

RESOLUTION #050-02-20-19**

AUTHORIZING AGREEMENT FOR PROFESSIONAL AUDITING SERVICES

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #051-02-20-19**

APPOINT MEMBERS TO THE LIBRARY BOARD OF TRUSTEES

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING TO THE LIBRARY BOARD OF TRUSTEES FOR THE POSITIONS AND TERMS AS SPECIFIED:

<u>Name</u>	<u>Position</u>	<u>Expiration of Term</u>
Jennie Ludas	Member	12/31/2022

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

AUTHORIZE SUSTAINABLE JERSEY GRANT APPLICATION

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Jamesburg strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of Jamesburg is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program.

THEREFORE, BE IT RESOLVED, that the borough of Jamesburg Council, Middlesex County, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey Grant.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #052-02-20-19

RESOLUTION APPROVING P.B.A. CONTRACT

WHEREAS, THE CONTRACT BETWEEN P.B.A. LOCAL 389 AND THE BOROUGH OF JAMESBURG EXPIRED DECEMBER 31, 2018; AND

WHEREAS, THE BOROUGH OF JAMESBURG WISHES TO ENTER INTO A NEW CONTRACT WITH P.B.A. LOCAL 389, COVERING THE TIME PERIOD FROM JANUARY 1, 2019 TO DECEMBER 31, 2022;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG THAT THE ATTACHED AGREEMENT BE ACCEPTED AND APPROVED;

BE IT FURTHER RESOLVED, THAT THE MAYOR BE AUTHORIZED TO SIGN AND THE BOROUGH CLERK TO ATTEST THE ATTACHED CONTRACT BETWEEN P.B.A. LOCAL 389 AND THE BOROUGH OF JAMESBURG.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #053-02-20-19

RESOLUTION ACCEPTING LENGTH OF SERVICE AWARD PROGRAM LIST OF ACTIVE VOLUNTEER MEMBERS

WHEREAS, pursuant to Section 16-3.7OF Chapter VXI (Length of Service Awards Program) of the “Revised General Ordinances of the Borough of Jamesburg, New Jersey (2000)”, the Emergency Service Organization (Jamesburg Volunteer First Aid Squad) is to certify a list of active volunteer members who are eligible to participate in the plan to the Plan Administrator; and

WHEREAS, the Plan Administrator is to forward said certified list to the Mayor and Council for approval; and

WHEREAS, in accordance with the aforementioned citation, the Emergency Service Organization has certified a list of eligible members to the Plan Administrator, a copy of which is attached hereto and made a part hereof.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, that the Mayor and Council of the Borough of Jamesburg grant approval of the attached list of active volunteer members of the Jamesburg Volunteer First Aid Squad for eligibility in the Length of Service Awards Program.

LIST OF ACTIVE VOLUNTEER MEMBERS ELIGIBLE TO PARTICIPATE IN LOSAP

Daniel Bozza
 Della Fitch
 Carole Holmes
 Christine Holmes
 James Neumyer
 Stephanie Rampacek
 Juan Sanchez
 Jennifer Sudowsky
 Robert Eng

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek		X	X			
Mayor Lowande						

RESOLUTION #054-02-20-19

AUTHORIZE REFUND OF STREET OPENING PERMIT

WHEREAS, a payment for a Street Opening Permit has been received from Measuring & Monitoring Services, Inc. (NJAWC) by the Municipal Clerk in the aggregate amount of two-hundred and eighty dollars \$280.00).

WHEREAS, the payment has been certified by the Municipal Clerk that the address for the permit is not located in the Borough of Jamesburg;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Municipal Clerk be and is hereby authorized to make such refund and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek	X		X			
Mayor Lowande						

RESOLUTION #055-02-20-19

APPROVE SPECIAL EVENT PERMIT

WHEREAS, application has been made by the Jamesburg Presbyterian Church for a Special Event Permit to host a Spring Fair; and

WHEREAS, the event is to be held June 8, 2019 from 10:00 AM until 4:00 PM, with the rain date being June 15, 2019 from 10:00 AM until 4:00 PM; and

WHEREAS, the appropriate fees have been submitted with the application.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that a Special Event Permit be and is hereby approved for the Jamesburg Presbyterian Church to host a Spring Fair in accordance with the details as submitted on the attached application.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #056-02-20-19

RESOLUTION OF THE BOROUGH OF JAMESBURG TO ENDORSE THE MIDDLESEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT CITIZEN’S ADVISORY COMMITTEE RECOMMENDATIONS TO ALLOCATE THE 2019 GRANT

WHEREAS, it is the desire of the governing body of the Borough of Jamesburg to use the Community Development Block Grant for Borough improvement projects; and

WHEREAS, the Middlesex County Housing and Community Development Program requires the governing body to declare, by resolution, how the grant monies are to be utilized; and

WHEREAS, the Citizen’s Advisory Committee held a public hearing on February 13, 2019 to discuss use of said grant; and

WHEREAS, the Citizen’s Advisory Committee has recommended using this year’s grant monies for Sanitary Sewer Rehabilitation in the amount of \$33,073.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the 2019 Community Development Block Grant be allocated for Sanitary Sewer Rehabilitation in the amount of \$33,073.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski		X	X			
Council Member Ludas	X		X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rampacek			X			
Mayor Lowande						

RESOLUTION #057-02-20-19**

AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND WEBER'S TRAINING SCHOOL

WHEREAS, the Bourgh of Jamesburg has the need for certain professional service for the care, boarding and transportation of dogs,

WHEREAS, the Borough desires to retain the Vendor to perform those services,

NOW THEREFORE, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Jamesburg and that their signature constitutes acceptance of the terms and conditions of the agreement and approves the execution of the agreement.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant		X	X			
Council President Rampacek	X		X			
Mayor Lowande						

Resolution #058-02-20-19 – DPW Manager Contract:

The Resolution was tabled until the March 20, 2019 Council Meeting

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas			X			
Council Member Rutsky			X			
Council Member Sussman		X	X			
Council Member Valiant			X			
Council President Rampacek			X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council President Rampacek

Council President Rampacek spoke briefly about the Jamesburg Action Group (JAG) meeting. Her and Councilmember Rutsky feel that it is not a good fit for Jamesburg.

Finance: Tonight, is the Budget Workshop. If anyone has any questions or suggestions for the budget, feel free to contact Scott. If anyone would like to copy me on their e-mails you are more than welcome. I can help the best that I can.

Library: ESL is starting again at the library. Contact the Library if you would like to enroll. There is a free tax prep at the library on Tuesday, March 12th. You must contact the library ahead of time for an appointment. Everyone is invited to attend the “Read Between the Wines” event hosted by the Friends of the Library and the Kiwanis club. The event will take place April 27th from 6:30 – 10:30pm at the renaissance in Monroe. The event is \$30 per ticket and is BYOB. All proceeds benefit the library. Please RSVP by April 19th.

- EDUCATION COMMITTEE
Council Member Sussman

Council Member Sussman reported there will be a meeting February 28th regarding school safety. It is a possibility trailers will be brought into the JFK School to add additional classrooms.

- POLICE COMMITTEE
Council Member Valiant

Council Member Valiant reported there was an incident in town on February 3rd where an individual fired a gun at a man walking his dog. The JPD responded swiftly and apprehended the suspects. The Chief gave out accommodations to the officers, and dispatchers who helped in the arrest of these individuals. Chief also requested the Council to consider two additional personnel positions. A Special II officer who would work for court and an additional dispatcher.

- PERSONNEL COMMITTEE
Council Member Czarneski

Council Member Czarneski reported she spoke with Administrator Frueh and all continues to run smoothly. Regarding DPW negotiations, Co-Chair Samantha Rampacek and I continue to work to finalize the details and anticipate signing the new contract shortly thereafter.

- **PUBLIC WORKS COMMITTEE**
Council Member Rutsky

Council Member Rutsky reported DPW has salted and prepared for the snow storm. Compose has been, mulched and is ready for residents free of charge.

- **ENVIRONMENT/ GREEN COMMITTEE:**
Council Member Ludas

Council Member Ludas the Environment/Green Team Committee met on February 5th. We outlined the 2019 environmental projects. We will start a community garden at the Buckelew mansion which will be a herb garden. This project will be combined with the Green Team/Garden Club/ Scout troop 54. There will be an Arbor Day activity at JFK School. The Nature Walk Project will continue. We are working with the Monroe BOE/ Monroe Green Team & Environmental Commission on this project. The County Watershed volunteers have scheduled a clean up of the area on April 11th from 9-11am. There will be approximately 100 volunteers doing this clean up. Volunteers will be stationed on the Church Street entrance, and the Green Acres Park entrance. A grant application was submitted to Sustainable Jersey on February 14th for this project. We will find out in April as to whether or not we receive the grant. In the meantime, we will continue to clean out the area.

I have reached out to local businesses for corporate sponsorship for a downtown sponsorship partner project. One business has responded positively in working with us as a sponsor/donor. Further details will follow.

The committee is working on a Green Team web page. Thomas Emens is working with High School Environmental Science Teachers to be speakers at Green team Meetings.

There is a Green Team meeting February 25th at Borough Hall.

- **ADMINISTRATOR'S REPORT**
Scott Frueh

Administrator Frueh reported Gramco installed new microphones and replaced the equalizer on the sound system. We are working with Direct Install to get LED lighting.

- **PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:**
Mayor Marlene Lowande

Mayor Lowande had no report.

MOTION TO ADJOURN:

Proposed By: Rampacek

Seconded By: Valiant

TIME OF ADJOURNMENT:

8:37PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg