

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
SEPTEMBER 20, 2017
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Sussman
Council President Rutsky
Administrator Frueh
Borough Attorney – Raffetto

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor:

Paul Bouzane – 235A Dayton Road: Assistant Scout master for Troop 54. Scouting for food will run from October 28th – November 4th. He asked if we could put this information on our website.

Brian Betze – Superintendent of Jamesburg Public Schools discussed the renovations that were done to both schools over the Summer. All the blackboards were replaced with whiteboards – this was very cost efficient. Sidewalks were repaired, lockers at GMB were painted as well as the Gym. The boilers in JFK were replaced with two new units. Mr. Betze also explained the new full day preschool program. This program will be open to 3 and 4 years olds. The district received \$956,000 to expand our program. This will be at no cost to the taxpayers. They are in the process of hiring staff, purchasing furniture and moving classrooms around. The program will be up and running for November 1st.

Thomas Emens – 62 West Railroad Ave: Thomas was invited to speak about the Green Initiatives in our community by Councilwoman Daria Ludas. Thomas has been involved in helping out with various ideas and projects in the town for many years. He has worked closely with Superintendent Betze and Principal Donahue about getting the students involved. He is currently working on having a community Bird Observatory and gardens. He is hoping this will be open by the Spring. Thomas feels it is important to educate the students. He will be raising the funds through fundraising and recycling. He thanked Councilwoman Ludas for inviting him to speak.

Anthony Caponergo – 47 Dogwood Court: Mr. Caponergo is very happy to hear about the full day preschool program. He also loves the small town of Jamesburg and all it has to offer. He voiced a concern over the Green Acres Park needing some improvements. He likes to go there with his family and hang out and have picnics, but lately he hasn't been going since it is in need of many repairs. Mayor Lowands and Council President Rutsky explained that work will be getting done this Saturday. New mulch will be put down and cracks in the skate park will be repaired. Mr. Caponergo also feels there should be Police surveillance around the area.

Motion to Close to Public Comment:
 Proposed By: Ludas
 Seconded By: Czarneski
 All in Favor

ORDINANCES – FIRST READING BY TITLE ONLY (Public Hearing set for October 18, 2017)

ORDINANCE #06-17

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO ANTOINETTE COURT, FERNWOOD LANE AND MAPLE DRIVE AND APPROPRIATING THE SUM OF \$262,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough Council of the Borough of Jamesburg in the County of Middlesex, New Jersey has determined to improve Antoinette Court, Fernwood Lane and Maple Drive; and

WHEREAS, the Borough of Jamesburg has been approved for \$262,000 in funding from the New Jersey Department of Transportation 2017 Municipal Aid Program for such construction.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The improvements described in Section 2 of this ordinance are hereby authorized as General Capital Improvements to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The improvements hereby authorized to be undertaken consist of improvements on Antoinette Court, Fernwood Lane and Maple Drive, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2017 capital budget of the Borough of Jamesburg hereby does conform to the provisions of this ordinance.

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #06-17

AN ORDINANCE PROVIDING FOR IMPROVEMENTS TO ANTOINETTE COURT, FERNWOOD LANE AND MAPLE DRIVE AND APPROPRIATING THE SUM OF \$262,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: September 20, 2017

COUNCIL MEMBER	MOTION		VOTE
	TO INTRODUCE	2nd	
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rampacek	X		X
Council Member Sussman			X
Council President Rutsky			X
Mayor Lowande			

ORDINANCE #07-17

AN ORDINANCE PROVIDING FOR A CONTROLLED TRAFFIC SIGNAL AT THE INTERSECTION OF BUCKELEW ANVENUE, EAST RAILROAD AVENUE, WEST RAILROAD AVENUE AND FORSGATE DRIVE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

BE IT ORDAINED by the Council of the Borough of Jamesburg as follows:

SECTION I. That the intersection of Buckelew Avenue, East Railroad Avenue, West Railroad Avenue & Forsgate Drive shall be controlled by a Traffic Control Signal in accordance with the plan on file at the Borough of Jamesburg and at Middlesex County.

SECTION II. That the Traffic Control Signal installed shall be in accordance with the provisions of the *Manual on Uniform Traffic Control Devices for Streets and Highways (current edition)*, Title 39 of the Revised Statutes and the New Jersey Administrative Code; shall conform to the design and shall be maintained in operation.

SECTION III. That all prior ordinances or resolutions or portions thereof of the Council of the Borough of Jamesburg inconsistent herewith be and they are hereby repealed.

SECTION IV. That this ordinance shall become effective upon adoption and publication as required by law.

SECTION V. That if any clause, section or provision of this ordinance is declared invalid by a Court of competent jurisdiction, such provision shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portion hereof.

ORDINANCE #07-17

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RECORD OF VOTE:

FIRST READING: September 20, 2017

	MOTION		
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COUNCIL MEMBER	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Ludas		X	X
Council Member Rampacek			X
Council Member Sussman	X		X
Council President Rutsky			X
Mayor Lowande			

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #133-09-20-17**

RESOLUTION ACCEPTING THE INTERLOCAL SERVICE AGREEMENT BETWEEN THE COUNTY OF MIDDLESEX AND THE BOROUGH OF JAMESBURG FOR THE PROVISION OF PUBLIC HEALTH SERVICES

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq. permits municipalities of the State of New Jersey to enter into contracts with other governmental entities for the joint provision of municipal services; and

WHEREAS, the Mayor and Council of the Borough of Jamesburg has determined that it is in the best interest of Jamesburg to enter into an Interlocal Services Agreement with the County of Middlesex for the provision of public health services; and

WHEREAS, the service to be provided by Middlesex County to the Borough of Jamesburg is detailed in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

1. The Borough of Jamesburg does hereby enter into an agreement with Middlesex County for the provision of public health services.
2. The Mayor and Borough Clerk are hereby authorized to execute the attached agreement.
3. An executed copy of the agreement along with the authorizing resolution shall be forwarded to the County of Middlesex Public Health Department.
- 4.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Ramacek			X			
Council Member Sussman			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #135-09-20-17**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	August 2017
Finance Report	August 2017
Report of the Tax Collector	August 2017
Report of the Sewer Administrator	August 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #136-09-20-17**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each vouchers

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$743,666.56.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council President Rutsky			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #131-09-20-17

AUTHORIZE REFUND OF TAX OVERPAYMENT

WHEREAS, overpayment of taxes has been received by the Tax Collector's office in the aggregate amount thirteen thousand, sixty-eight dollars and thirty-one cents (\$13,068.31) for the property known as Block 17, Lot 9; and

WHEREAS, these payments have been certified by the Tax Collector as overpayments for 1st and 2nd Quarter taxes for the year 2017;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			

Council Member Ludas	X		X			
Council Member Rampacek		X	X			
Council Member Sussman			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #132-09-20-17

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

August 16, 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Ludas	X		X			
Council Member Ramacek		X	X			
Council Member Sussman			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #134-09-20-17

ACCEPT RESIGNATION

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY ACCEPT THE RESIGNATION OF THOMAS BUSCO FROM HIS POSITION OF COUNCILMAN EFFECTIVE SEPTEMBER 7, 2017.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Sussman			X			
Council President Rutsky			X			
Mayor Lowande						

Council Member Nominations:

Mayor Marlene Lowande read the letter from The Jamesburg Democratic Organization for nominations for the vacant Council position. Michael Valiant was nominated by Council President Coleen Rutsky and a second by Council Member Samantha Rampacek. Carlos Morales was nominated by Council Member Daria Ludas and a second by Council Member Sandy Sussman. Michael Valiant won the position by majority vote and will be sworn in as a new Council Member at our next meeting on October 18th.

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rampacek

Council Member Rampacek reported there was a bid opening on Tuesday, September 19th for road reconstruction for Emma, John and Cherry Streets. This is for the 2016 DOT Grant.

Library Report – If anyone would like to help with the Fall Festival, please contact Cortney at the Library.

- EDUCATION COMMITTEE
Council Member Czarneski

Council Member Czarneski reported that she attended the Board Of Education meeting which was held on August 24th. Superintendent Betze reported the following: A lengthy discussion was had regarding a Preschool Education Expansion Aid (PEEA) Grant that the district was invited to apply for. If approved, the Grant is to be utilized solely for preschool expansion for a One-Year Operational Plan for the 2017-2018 school year in the amount of \$956,232. The Grant was submitted to the State after the initial informational meeting was attended and subsequently approved by the Board. The Grant will cover all costs associated with the program including but not limited to the hiring of an Early Childhood Supervisor, a Master Teacher and appropriate pre-school teachers, any necessary training needed, additional help for the school nurse and custodial staff, insurance, etc. The program will not affect the taxpayers of the town. If the Grant is approved, the program must be up and running by November 1, 2017. Technology and building updates were provided. The Superintendent Merit Goal draft was presented to the Board.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman reported Don Miller has started his accelerated training class to become a full time Patrolman. Raymond Durski has started his class at Ocean County Police Academy and will graduate in May as a SLEO II. On August 1st our first National Night Out was held at the Jamesburg Fire House. Jamesburg Police Department would like to thank those parties involved for donating their time and efforts to making this a huge success. We would also like to thank our town for their involvement in getting to know each other. We look forward to next year's event. Jamesburg Police Department participated with the State of New Jersey and the Office of the Attorney General in the Drive Sober or Get Pulled Over 2017/ Statewide Labor Day Crackdown. This campaign ran from August 18th to September 4th. This was a national campaign in order to visibly target impaired driving.

I would like to add, the 1st national Night Out was a much bigger success than planned.

- PERSONNEL COMMITTEE
Council Member Ludas

Personnel: Council Member Ludas had no report.

Environment: Council Member Ludas reported that Monroe invited us to participate in the Monroe Green Fair on October 28th. I have also invited the Library, Historical Society, the Garden Club, Fit Girls (who are in a meet in New Brunswick that day, we wish them luck), and the Board of Education to participate. On Saturday, September 23rd from 10:00am – 1:00pm we are having a clean-up in Green Acrea Park and Church Street Creek. The County Freeholders, and volunteer from our corporate sponsor, Bank of America will join us at this Environmental Event.

Business: Council Member Ludas reported Bovine Burgers is having a ribbon-cutting Grand Opening Ceremony on Saturday, October 7th @ 10:30am. All are welcome to join us. Watch for their Facebook announcement for further details.

- PUBLIC WORKS COMMITTEE

No Public Works report.

- PUBLIC EVENTS COMMITTEE
Council President Rutsky

Council President Rutsky reported she is looking forward to attending Councilwoman Ludas's charge in receiving assistance from the county to begin repairs at Green Acres Park and the Creek Project. Thank you to DPW for their support in this effort. The Jamesburg fall Festival is next month, October 21st. We have about 30 vendors and more are still signing up. I would like to thank Carlos and Michael for submitting their names to fill our empty seat. Congratulations to Michael.

- ADMINISTRATOR'S REPORT
Scott Frueh

Administrator Frueh reported we have a new clothing bin outside. We will get \$1500 per container. The funds will go into the DARE reserve. We may possibly change the name to DARE/ National Night Out.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Marlene Lowande reported that help is needed at the Green Acres park on Saturday.

Council President Rutsky added the new Borough sign up front looks great, as does the fence repairs that were made and the parking lot being cleaned up.

MOTION TO ADJOURN:

Proposed By: Rampacek

Seconded By: Ludas

All in favor.

TIME OF ADJOURNMENT: 7:42 PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg