

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
NOVEMBER 15, 2017
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council Member Czarneski - *Absent*
Council Member Ludas
Council Member Rampacek - *Absent*
Council Member Sussman
Council Member Valiant
Council President Rutsky
Administrator Frueh
Borough Attorney – Raffetto

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Rutsky

Seconded By: Ludas

All in Favor:

Elliott Stroul – 110 Mendoker Drive. Wished everyone a Happy Thanksgiving.

Motion to Close to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor

ORDINANCES – FIRST READING BY TITLE ONLY (Public Hearing set for December 20, 2017)

ORDINANCE #08-17

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE FOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2018 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY PER ANNUM	\$5,000.00	\$7,000.00
COUNCIL	PAYABLE MONTHLY PER ANNUM	\$4,800.00	\$6,800.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
BUSINESS ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
MUNICIPAL CLERK/ ADMINISTRATIVE ASSISTANT	PAYABLE BI-MONTHLY PER ANNUM	\$10,000.00	\$70,000.00
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$100,000.00
PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$7,000.00
TAX COLLECTOR/ SEWER ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$90,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$80,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$25.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
PUBLIC DEFENDER	PAYABLE MONTHLY PER ANNUM	\$1,500.00	\$3,500.00
PROSECUTOR	PAYABLE MONTHLY PER ANNUM	\$8,000.00	\$12,000.00
LAND USE BOARD SECRETARY	PAYABLE BI-MONTHLY PER ANNUM	\$5,000.00	\$10,000.00
REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$2,000.00	\$6,000.00
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$0.00	\$3,000.00
CROSSING GUARDS	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$16.00
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY PER INSPECTION PER RE-INSPECTION	\$20.00 10.00	\$50.00 30.00
FIRE PREVENTION OFFICIAL		\$8,000.00	\$12,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
	PAYABLE BI-MONTHLY		
	PER ANNUM		
SPECIAL POLICE	PAYABLE BI-MONTHLY	\$13.00	\$22.00
	PER HOUR		
POLICE CHIEF			
	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$200,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY	\$35,000.00	\$50,000.00
	PER ANNUM		
PATROLMAN 2nd YEAR	PAYABLE BI-MONTHLY	\$45,000.00	\$60,000.00
	PER ANNUM		
PATROLMAN 3rd YEAR	PAYABLE BI-MONTHLY	\$45,000.00	\$60,000.00
	PER ANNUM		
PATROLMAN 4th YEAR	PAYABLE BI-MONTHLY	\$50,000.00	\$65,000.00
	PER ANNUM		
PATROLMAN 5th YEAR	PAYABLE BI-MONTHLY	\$53,000.00	\$70,000.00
	PER ANNUM		
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY	\$58,000.00	\$75,000.00
	PER ANNUM		

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$62,000.00	\$80,000.00
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$67,000.00	\$86,000.00
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$72,000.00	\$90,000.00
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$75,000.00	\$115,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$120,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$125,000.00
PATROLMAN 13 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$130,000.00
PATROLMAN 14 th YEAR	PAYABLE BI-MONTHLY	\$83,000.00	\$135,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
DETECTIVE	PAYABLE BI-MONTHLY PER ANNUM	\$110,000.00	\$140,000.00
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM	\$117,000.00	\$145,000.00
LIEUTENANT	PAYABLE BI-MONTHLY PER ANNUM	\$128,000.00	\$150,000.00
POLICE SECRETARY	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY PER ANNUM	\$33,000.00	\$100,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY	\$5,000.00	\$15,000.00
	PER ANNUM ADDITIONAL		
ASST. PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY	\$2,000.00	\$6,000.00
	PER ANNUM		
SENIOR LABORER	ADDITIONAL		
	PAYABLE BI-MONTHLY		
	PER ANNUM		
	ADDITIONAL	\$1,000.00	\$4,000.00
ANIMAL CONTROL OFFICER	PAYABLE BI-MONTHLY	\$12,000.00	\$20,000.00
	PER ANNUM		
ANIMAL CLINIC WORKERS	PAYABLE PER CLINIC	\$30.00+	.75 per shot
HOUSING/	PAYABLE BI- MONTHLY	\$15.00	\$35.00
COMMUNITY DEVELOPMENT/ PER HOUR			
ZONING			
DISPATCHERS			
FULL TIME	PAYABLE BI-MONTHLY	\$30,000.00	\$60,000.00
	PER ANNUM		

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
DISPATCHERS			
PART-TIME	PAYABLE BI-MONTHLY	\$12.00	\$20.00
	PER HOUR		

ORDINANCE #08-17

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

RECORD OF VOTE:

FIRST READING: November 15, 2017

COUNCIL MEMBER	MOTION	2nd	VOTE
	TO INTRODUCE		
Council Member Czarneski			
Council Member Ludas	X		X
Council Member Rampacek			
Council Member Sussman			X
Council Member Valiant			X
Council President Rutsky		X	X
Mayor Lowande			

PUBLICATION: November 24, 2017
 SECOND READING: December 20, 2017
 PUBLIC HEARING: December 20, 2017

ORDINANCE #09-17

**AN ORDINANCE AMENDING CHAPTER XV (SEWERS) OF THE
"REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)"**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

1. CHAPTER XV (SEWERS) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)" IS HEREBY AMENDED AND SUPPLEMENTED TO READ AS FOLLOWS:

SECTION 15-12.11(i) – (*Formula for Operational Charge*). THE ANNUAL SEWER RATES TO BE UTILIZED FOR THE USE OF THE JAMESBURG SEWER SYSTEM, ARE AS FOLLOWS (ADDITIONS ARE UNDERLINED, DELETIONS SHOWN WITH ~~STRIKETHROUGH~~):

RATE:

CATEGORY	DESCRIPTION	ANNUAL RATE	
R01	Residential	\$412.00	<u>\$420.00</u>
R02	Senior Citizens	\$148.00	<u>\$150.00</u>
R03	Single Apts.	\$316.00	<u>\$420.00</u>
C01	Laundromat	\$432.00 per washer	<u>\$440.00</u>
C02	Bakery	\$6,312.00	<u>\$6,410.00</u>
C03	Office Complex	\$2,060.00	<u>\$2,092.00</u>
C04	Small Restaurant	\$947.00	<u>\$962.00</u>
C05	Medium Restaurant	\$3,309.00	<u>\$3,360.00</u>
C06	Large Restaurant	\$5,615.00	<u>\$5,700.00</u>
C07	Gas Station	\$1,180.00	<u>\$1,200.00</u>
C08	Schools	\$2,272.00	<u>\$2,300.00</u>
C09	Office	\$324.00	<u>\$329.00</u>
C10	333 Forsgate	\$6,795.00	<u>\$6,900.00</u>
C11	Car Wash	\$6,204.00	<u>\$6,300.00</u>

The Sewer Administrator is hereby given the authority to determine which rate schedule each property shall be billed under based upon past consumption and factual data. Senior citizens are those individuals who qualify for a senior citizen tax deduction as determined by the State of New Jersey. Restaurant categories shall be based upon a combination of: 1.) the seating capacity, as determined by the Jamesburg Fire Official and; 2.) Assessed property value, as determined by the Jamesburg Tax Assessor.

2. ALL OTHER ORDINANCES OR PART OF ORDINANCES HERewith ARE HEREBY REPEALED.
3. THIS ORDINANCE SHALL TAKE EFFECT ON JANUARY 1ST.

ORDINANCE #09-17

**AN ORDINANCE AMENDING CHAPTER XV (SEWERS) OF THE
"REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG, (2000)"**

RECORD OF VOTE:

FIRST READING: November 15, 2017

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			
Council Member Ludas	X		X
Council Member Rampacek			
Council Member Sussman			X
Council Member Valiant			X
Council President Rutsky		X	X
Mayor Lowande			

PUBLICATION: November 24, 2017
SECOND READING: December 20, 2017
PUBLIC HEARING: December 20, 2017

ORDINANCE #10-17

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF
THE BOROUGH OF JAMESBURG**

BE IT ORDAINED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. "Revised General Ordinances of the Borough of Jamesburg New Jersey (2000)" is hereby amended and supplemented to read as follows:

SCHEDULE OF FEES

ALCOHOLIC BEVERAGE CONTROL LICENSES

RETAIL CONSUMPTION	\$2,500.00
RETAIL DISTRIBUTION	\$2,500.00
CLUB	\$ 188.00

BALLFIELD PERMIT

PER DAY	\$75.00
PER NIGHT	\$100.00

CATS

KENNEL FEES – STRAY ANIMALS – SURRENDER - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

LICENSE:

SPAYED/NEUTERED \$12.00

NON SPAYED/NEUTERED \$17.00

REPLACEMENT TAG \$ 1.00

LATE FEE - April 1 through December 31 - each license \$ 10.00
(Excluding cats less than 7 mos. of age)

COPIES ON BOROUGH COPIER (OPRA-FEES PER STATUTE)

LETTER SIZE	PER COPY	\$.05
LEGAL SIZE	PER COPY	\$.07

ELECTRONIC TRANSMITTALS \$ FREE
OTHER FORMS OF DUPLICATION ACTUAL COST TO BOROUGH

DOGS

KENNEL FEES – STRAY ANIMALS - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

LICENSE:

SPAYED/ NEUTERED \$11.80

NON SPAYED/NEUTERED \$13.80

STATE POPULATION CONTROL \$ 3.00

STATE REGISTRATION FEE \$ 1.00

N.J. PILOT CLINIC FEE \$.20

REGISTRATION TAG \$ 1.00

REPLACEMENT TAG \$ 1.00

LATE FEE - April 1 through December 31 - each license \$ 10.00
(Excluding dogs less than 7 mos. of age)

FINGERPRINTING FEE

\$60.00

FIRE PREVENTION FEES:

REGISTRATION PERMITS

REGISTRATION PERMITS ARE REQUIRED ON ALL COMMERCIAL PROPERTIES AND/OR BUSINESSES LOCATED WITHIN THE JURISDICTION OF THE BOROUGH OF JAMESBURG. REGISTRATION PERMITS SHALL BE REQUIRED ON ALL COMMERCIAL AND OTHER PUBLIC PLACES NOT OUTLINED OR FALLING UNDER THE LIFE HAZARD USE CATEGORY. IT SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: MERCANTILE, PROFESSIONAL OFFICE, BUSINESS OFFICE, WAREHOUSE, STORAGE BUILDING, EATING ESTABLISHMENT, BANK, CHURCH, MAINTENANCE BUILDING, CLUB HOUSE. ALL PROPERTIES AND/OR BUSINESSES

THE FEES FOR REGISTRATION PERMITS ARE DUE IN THE MONTH OF JANUARY OF EACH YEAR. THOSE FEES NOT RECEIVED IN THE OFFICE OF THE FIRE PREVENTION BUREAU WITHIN 1 MONTH OF DATED INVOICES ARE SUBJECT TO A LATE PENALTY OF THAT EQUAL TO AND INCLUDING THE REGISTRATION FEE FOR THAT YEAR, WHICH ARE:

1 through 300 square feet	\$45.00
301 through 1,000 square feet	\$115.00
1,001 through 3,000 square feet	\$150.00
3,001 through 5,000 square feet	\$200.00
5,001 through 10,000 square feet	\$250.00
10,001 through 20,000 square feet	\$300.00
20,001 square feet and larger	\$350.00

CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE

INITIAL INSPECTION

Within ten (10) days prior to closing	\$45.00
Within four (4) days prior to closing	\$90.00
Less than four (4) days prior to closing	\$161.00
RE-INSPECTION REQUIRED DUE TO FAILURE AT INITIAL INSPECTION	\$45.00

A CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE WILL NOT BE ISSUED UNTIL ALL FEES HAVE BEEN PAID TO THE JAMESBURG FIRE PREVENTION BUREAU.

APPLICATION FEE - FIRE PERMITS

Type 1	\$54.00
Type 2	\$214.00
Type 3	\$427.00
Type 4	\$641.00

GAMES OF CHANCE

OFF-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
OFF-PREMISES CASE 50/50 RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE AWARDDING CASH OR MERCHANDISE (per occasion)	\$ 10.00
CARNIVAL GAMES OR WHEEL (per occasion)	\$ 10.00
CALENDAR RAFFLE (per occasion)	\$ 10.00
INSTANT RAFFLE (per day on which instant raffle tickets are sold or offered for sale)	\$ 10.00
INSTANT RAFFLE (for a one year license)	\$ 375.00
GOLF HOLE-IN-ONE (per occasion)	\$ 10.00

ARMCHAIR RACE (per day of operation)	\$ 25.00
CASINO NIGHTS (per occasion)	\$ 50.00

JUNK YARD PERMIT \$ 100.00

LAUNDRIES/ LAUNDERETTES

COIN OPERATED DRYER INSTALLED- each machine	\$ 15.00
COIN OPERATED WASHER INSTALLED - each machine	\$ 15.00
LATE FEE - per day, per machine, after March 31	\$ 1.50/DAY

LAND USE BOARD FEES: ALL FEES ARE CUMULATIVE:

APPEAL OF BUILDING INSPECTOR'S DECISION OR ZONING ORDINANCE INTERPRETATION	\$ 100.00
BULK VARIANCE (N.J.S.A. 40:55D-70c)	\$ 200.00
USE VARIANCE (N.J.S.A. 40:55D-70d)	\$ 500.00
ZONING CHANGES	\$ 500.00
SITE PLAN	\$ 500.00
MINOR SUBDIVISION	\$ 300.00
MAJOR SUBDIVISION	\$ 500.00
ALL OTHER APPLICATIONS	\$ 500.00

LAND-USE BOARD PROFESSIONAL SERVICES

ESCROW SHALL BE DEPOSITED WITH THE BOROUGH TO COVER THE COST OF PROFESSIONAL SERVICES TO BE RENDERED TO THE MUNICIPALITY OR APPROVING AUTHORITY FOR REVIEW OF APPLICATIONS FOR DEVELOPMENT, REVIEW AND PREPARATION OF DOCUMENTS FOR CONSIDERATION BEFORE THE LAND USE BODY UNDER THE PROVISIONS OF P.L. 1975,c.291 (N.J.S.A. 40:55D-1 et seq.). PRIOR TO AN APPLICATION BEING RULED COMPLETE, THE FOLLOWING SUM(S) SHALL BE SUBMITTED TO BE HELD IN ESCROW:

LAND USE BOARD ESCROWS:

ALL ZONING CHANGES - ESCROW	\$3,000.00
USE VARIANCE AND BULK VARIANCE	\$2,000.00
SUBDIVISION, MINOR	\$1,000.00
SUBDIVISION, MAJOR	\$3,000.00
ALL OTHER APPLICATIONS	\$1,000.00
SITE PLAN - (0 to 2 acres) ESCROW	\$4,000.00
(2+ acres, per acre or portion thereof)	\$ 250.00

PRE-APPLICATION MEETING ESCROW	\$ 500.00
<u>LICENSES (each machine)</u>	
COIN OPERATED GAMES/ AMUSEMENTS	\$ 60.00
NEWSRACKS	\$ 15.00
JUKE BOXES	\$ 60.00
VENDING MACHINES	\$ 25.00
POOL/ BILLIARD TABLE PINBALL, INCLUDING COIN OPERATED TABLES	\$ 60.00
LATE FEES - per day, per license, after March 31	\$ 1.50
<u>LIMOUSINES</u>	
LICENSE	\$ 100.00
<u>MAINTENANCE OF PROPERTY BY BOROUGH FEE</u> (per event)	\$ 500.00
<u>ORDINANCES</u>	
COMPLETE COPY OF "REVISED GENERAL ORDINANCES (2000)"	\$ 40.00
SUPPLEMENTS TO "REVISED GENERAL ORDINANCES (2000)"	\$ 10.00
COPY OF LAND-USE ORDINANCES ONLY	\$ 25.00
COPY OF CURRENT MASTER PLAN	\$ 45.00
<u>PUBLIC DEFENDER APPLICATION</u>	\$ 200.00
<u>POLICE EMPLOYMENT APPLICATION FEE</u>	\$ 30.00
<u>POLICE SEIZED PROPERTY STORAGE</u>	
PER DAY OUTSIDE STORAGE FACILITY	\$
40.00	
<u>POLICE REPORTS</u> per copy when not requested in person (first three pages)	\$ 5.00
(Each additional page after the first three)	\$ 1.00
<u>RECYCLING BUCKETS</u>	\$ 20.00
<u>REGISTRAR</u>	
MARRIAGE LICENSES/DOMESTIC PARTNERSHIP	\$ 28.00
CERTIFIED COPIES - first copy	\$ 25.00
each additional copy	\$ 2.00 each
BURIAL PERMITS	\$ 5.00
SEARCHES – per 5 year time period searched	\$ 15.00
CORRECTIONS	\$ 10.00
<u>RENTAL PROPERTY REGISTRATION:</u>	
REGISTRATION FEE (per unit) Includes one inspection and one re-inspection	\$ 50.00
[CERTIFICATE OF APPROVAL \$35.00]	

ROOMING/BOARDING HOUSES	\$ 60.00+
EACH INDIVIDUAL ROOM WHERE ACCOMMODATIONS ARE OFFERED	\$ 5.00

RETAIL FOOD HANDLING PERMIT

PERMIT FOR ONE DAY EVENT- SALE OF NON-PACKAGED FOOD	\$ 10.00
PACKAGED FOOD SALES ONLY	\$ 60.00
ON-PREMISE PREPARATION OF FOOD	\$ 150.00
LATE FEE – per day, per license, after March 31	\$ 1.50/DAY

RETURNED CHECK FEE: per check, per return \$ 20.00

SENIOR BUILDING RENTAL

JAMESBURG BASED NON-PROFIT	\$10.00/HOUR
NON-JAMESBURG AND FOR-PROFIT	\$25.00/HOUR

STREET MAPS \$ 1.00

STREET EXCAVATIONS

THE APPLICANT SHALL BE CHARGED A FEE OF EIGHTY (\$80.00) FOR EACH PERMIT, IN ADDITION TO A SEPARATE NON-REFUNDABLE ENGINEERING INSPECTION FEE TO BE PAID AT THE TIME OF APPLICATION, IN THE AMOUNT OF \$200.00 ANY PERMITTED STREET OPENING THAT IS NOT PROPERLY RESTORED, CAUSING THE NEED FOR RE-INSPECTION BY THE BOROUGH ENGINEER’S OFFICE SHALL BE BILLED AND ADDITIONAL \$200.00 FOR EACH RE-INSPECTION OF THE STREET OPENING.

AN ADDITIONAL FEE OF \$500.00 WILL BE CHARGED TO EXCAVATE ANY ROADWAY THAT HAS BEEN IMPROVED WITHIN THE PREVIOUS FIVE (5) YEARS.

SHOULD THE APPLICANT NOT HAVE A BOND FILED WITH THE BOROUGH OF JAMESBURG, THE APPLICANT SHALL POST A CASH OR CERTIFIED CHECK DEPOSIT ACCORDING TO THE FOLLOWING SCHEDULE:

A.	UNIMPROVED ROADS OR UNPAVED SHOULDER	
	PER SQUARE FOOT	\$ 6.00
	MINIMUM	\$ 325.00
B.	IMPROVED STONE OR ROAD OIL	
	PER SQUARE FOOT	\$ 6.00
	MINIMUM	\$ 325.00
C.	PENETRATING MACADAM /SIMILAR SURFACE	
	PER SQUARE FOOT	\$ 9.00
	MINIMUM	\$ 550.00
D.	REINFORCED CONCRETE OR BITUMINOUS CONCRETE/ SIMILAR SURFACE	
	PER SQUARE FOOT	\$ 9.00
	MINIMUM	\$ 550.00

WHERE THE EXCAVATION IS MADE IN A HEAVILY TRAVELLED STREET OR WHERE FOR ANY REASON IT IS NECESSARY FOR THE BOROUGH TO STATION A POLICE OFFICER NEAR THE

EXCAVATION TO DIRECT TRAFFIC, THE APPLICANT SHALL ALSO BE CHARGED THE CURRENT RATE FOR SPECIAL DUTY ASSIGNMENT OF POLICE OFFICERS.

SEWER CONNECTION INSPECTIONS

ENGINEERING INSPECTION - BILLED @ \$60.00 PER HOUR WITH MINIMUM FEE OF \$500.00 TO BE SUBMITTED WITH APPLICATION. UNUSED PORTION OF FEE IS TO BE RETURNED TO APPLICANT AT COMPLETION OF WORK AND SETTLEMENT OF BILLING.

SEWER CONNECTIONS

APPLICATION FEE	\$ 50.00
DWELLINGS WITHIN THE BOROUGH OF JAMESBURG:	
SINGLE FAMILY DWELLING	\$ 500.00
TWO-FAMILY DWELLING SIDE-BY-SIDE	\$ 500.00
MULTI-FAMILY DWELLING, INLCUDING BUT NOT LIMITED TO GARDEN APARTMENTS	\$ 500.00
EACH ADDITIONAL UNIT AFTER THE FIRST SINGLE FAMILY LIVING UNIT	\$ 400.00
EACH TOWNHOUSE SINGLE-FAMILY DWELLING SIDE-BY-SIDE	\$ 500.00
PROFESSIONAL OFFICE BUILDING, INDUSTRIAL BUILDING AND ALL OTHER BUILDINGS NOT OTHERWISE PROVIDED FOR	\$ 500.00
EACH ADDITIONAL LAVATORY AFTER FIRST	\$ 300.00
LAUNDRY CLOTHES WASHING MACHINES, DOMESTIC, COMMERCIAL AND INDUSTRIAL	\$ 500.00
EACH ADDITIONAL WASHING MACHINE AFTER FIRST TWO WASHING MACHINES IN A SINGLE BUILDINGSTRUCTURE	\$ 50.00
EACH ADDITIONAL FIXTURE (FIXTURES INCLUDE LAVATORIES, KITCHEN SINKS, SLOP SINKS, URINALS, BATH TUBS, SHOWER STALLS, LAUNDRY TUBS, FLOOR DRAINS, HOSE BIBB AND SUMP PUMPS)	\$ 8.00
FEE FOR A DWELLING OUTSIDE OF JAMESBURG TO BE TIED INTO THE BOROUGH'S SEWER SYSTEM.	\$ 800.00

SOLICITORS, PEDDLERS, AUCTIONEERS \$ 50.00

SIGNS - Fine for Violation of Sign Ordinance as per Borough Code Chapter 27, sec. 139 \$ 500.00

SPECIAL EVENT PERMIT

Non-Profit	\$ 50.00
All Others	\$ 200.00

TATTOO LICENSE

INITIAL APPLICATION	\$ 500.00
ANNUAL RENEWAL OF LICENSE	\$ 150.00
LATE FEE - per month, after July 1	\$100.00/Month

TAX OFFICE:

TAX RECORD SEARCH (per year)	\$ 15.00
COMPUTER PRINT-OUTS (each block & lot)	\$ 1.00
USE OF DUPLICATE (MEMO) TAX BILL	\$ 5.00
ELECTRONIC FILE TRANSFER FEE – PER TRANSFER	\$ 10.00
TAX SALE NOTICE IN LIEU OF ADVERTISING	\$ 25.00
REDEMPTION CALCULATIONS 1 ST AND 2 ND	FREE
REDEMPTION CALCULATIONS 3 RD OR MORE	\$ 50.00/EA

TOWER'S LIST APPLICATION FEE \$ 250.00

TOWER'S LIST APPLICATION FEE (REGULAR & HEAVY DUTY TOWING) \$ 350.00

TOWING SERVICES:	
MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM	\$125.00
MONDAY THROUGH FRIDAY 6:01PM TO 5:59AM	\$150.00
WEEKENDS AND HOLIDAYS	\$150.00
STORAGE FEES:	
INSIDE STORAGE FACILITY	\$60.00/DAY
OUTSIDE STORAGE FACILITY	\$40.00/DAY
ADDITIONAL FEES:	
CLEAN-UP	\$45.00 + \$15.00/BAG OIL ABSORBENT
ADMINSTRATIVE FEE	\$35.00
YARD FEE	\$35.00
COVERING/TARPING	\$40.00
EXTRA PERSON	
\$75.00/HOUR/MAN	
WAITING TIME	\$75.00.HOUR AFTER ON SCENE FOR 60 MINUTES
WINCHING/RECOVERY	\$100.00/HOUR + TOW FEE
ROAD SERVICE	\$75.00 DAY \$85.00 NIGHT, WEEKEND & HOLIDAY
MILEAGE	\$7.00/MILE (OUTSIDE OF JAMESBURG)
HEAVY DUTY TOWING:	

CONVENTIONAL TOW 6,001 POUNDS TO 25,000 POUNDS	\$200.00
CONVENTIONAL TOW 25,001 POUNDS TO 55,000 POUNDS	\$350.00
CONVENTIONAL TOW 55,001 POUNDS TO 80,000 POUNDS	\$500.00
CONVENTIONAL TOW BUS COACH	\$500.00
NIGHTS, WEEKENDS, AND HOLIDAYS – ADDITIONAL	\$85.00
LOWBOY OR LANDOLL TRACTOR TRAILER	\$350.00/HOUR

STORAGE FEES:	
6,001 POUNDS TO 12,000 POUNDS	\$50.00
12,001 POUNDS TO 26,000 POUNDS	\$75.00
26,001 POUNDS TO 80,000 POUNDS	\$85.00

ADDITIONAL FEES:	
CONNECT AIR LINES	\$35.00 EACH
REMOVE AXLE OR DRIVESHAFT	\$75.00 EACH
CAGED BRAKES	\$35.00 EACH
VEHICLE PREPARATION FEE	\$75.00/HOUR
	(LABOR
	REQUIRED TO
	PREPARE
	TOW PAST 30
	MINUTES)
ADMINISTRATIVE FEE	\$50.00
YARD FEE	\$50.00
CLEAN UP FEE	\$45.00 +
	\$15.00/BAG

COVERING/TARPING	
EXTRA MAN	\$85.00/
	MAN/HOUR

WAITING TIME \$100.00/HOUR AFTER ON SCENE FOR 60 MINUTES	
WINCHING/RECOVERY	\$450.00

ROTATOR/Crane SERVICE	\$875.00/HOUR
MILEAGE	\$12.00/MILE
	(OUTSIDE OF
	JAMESBURG)

TOWING OPERATOR’S MAXIMUM DISTANCE FROM THE BOROUGH

For Applications accepted in 2018 for 2019 Towing. The maximum distance from the Borough will be Nine (9) miles from Borough Hall

TRANSCRIPTS OF MEETINGS

DEPOSIT (PER MEETING)	\$ 100.00
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TRAVELING SHOWS, CARNIVALS, & CIRCUSES

Traveling Show/Circus License (each day of performance)	\$ 25.00
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Bond to be deposited at time of application \$ 200.00
 Carnival License (each day) \$ 100.00
 Bond to be deposited at time of application \$ 1,000.00

TWO HUNDRED FOOT LIST per Block & Lot requested \$ 10.00

ZONING

1. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39a,
 APPEAL FROM ADMINISTRATIVE OFFICIAL OR AGENCY \$ 100.00

2. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39b,
 SPECIAL EXCEPTION \$ 100.00

3. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39c,
 HARDSHIP \$ 100.00

4. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39d,
 SPECIAL REASONS. \$

150.00

5. ZONING PERMIT, FENCE OR POOL \$ 40.00

6. ALL OTHER ZONING PERMITS \$ 40.00

ZONING MAP \$ 10.00

1. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
2. This ordinance shall take effect January 1, 2018, following adoption and publication pursuant to law.

ORDINANCE #10-17

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF
 THE BOROUGH OF JAMESBURG**

RECORD OF VOTE:

FIRST READING: November 15, 2017

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski			
Council Member Ludas	X		X
Council Member Rampacek			
Council Member Sussman			X
Council Member Valiant			X

Council President Rutsky		X	X
Mayor Lowande			

PUBLICATION: November 24, 2017
 SECOND READING: December 20, 2017
 PUBLIC HEARING: December 20, 2017

CONSENT AGENDA RESOLUTIONS:

RESOLUTION # 137-11-15-17**

Authorizing submission of grant application and authorizing the Mayor to execute the grant agreement with the New Jersey Department of Transportation for the Woodland Road and Front Street Reconstruction Project

WHEREAS, the Borough of Jamesburg wishes to apply to the New Jersey Department of Transportation for Municipal Aid 2018 Grant Funds through the N.J.D.O.T. Electronic SAGE Program; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey formally approves the grant application for the West Railroad Avenue Reconstruction Project.

BE IT FURTHER RESOLVED, that the Mayor and the Borough Administrator are hereby authorized to submit an electronic grant application identified as MA-2018-Jamesburg Borough – 00369.

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator are hereby authorized to sign the grant agreement on behalf of the Borough of Jamesburg and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #146-11-15-17**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

October 18, 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Ramacek						X
Council Member Sussman			X			
Council Member Vailant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #147-11-15-17**
APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$724,566.73.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			
Council Member Vailant			X			

Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #149-11-15-17**

RESOLUTION AUTHORIZING TRANSFERS IN THE 2017 MUNICIPAL BUDGET

WHEREAS, pursuant to N.J.S.A. 40A:4-58, appropriation transfers are allowable during the last two months of a fiscal year; and

WHEREAS, it is deemed necessary that said transfers be done through various accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that the following transfers be made in the 2017 budget appropriations.

	<u>CURRENT FUND</u>		
<u>FROM</u>	<u>ACCOUNT NAME</u>		<u>AMOUNT</u>
180.028	Planning Board - Planner		\$10,000
219.092	Health Waiver – Medical Insurance		2,000
<u>TO</u>	<u>ACCOUNT NAME</u>		<u>AMOUNT</u>
305.046	Solid Waste – Contractual Service		\$2,500
100.022	Gen Admin - Postage		2,000
205.11	Zoning – S/W Full-Time		1,500
240.025	Police – Maintenance of Motor Vehicle		5,000
445.072	Water/Sewer – Water		1,000

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X

Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #150-11-15-17**

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the budget of the municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget;

WHEREAS, said Director may also approve the insertion of any item of appropriations for an equal amount.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that it hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget for the year 2017 in the amount of \$15,017.00 which item is now available as revenue from the State of New Jersey, Department of Community Affairs; and

BE IT FURTHER RESOLVED that a like sum of \$15,017.00 be and the same is hereby appropriated under the caption of:

CDBG-DR Non-Federal Cost Share Program – Other Expenses

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #153-11-15-17**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	October 2017
Finance Report	October 2017
Report of the Tax Collector	October 2017
Report of the Sewer Administrator	October 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #145-11-15-17

RESOLUTION AUTHORIZING AWARD OF BID FOR THE 2016 NJDOT EMMA, CHERRY AND JOHN STREET ROAD IMPROVEMENT PROJECT

WHEREAS, the Borough of Jamesburg seeks to award a contract for the 2016 NJDOT Emma, Cherry and John Street Road Improvement Project; and

WHEREAS, the Borough of Jamesburg hereby accepts and approves the specifications of this project as prepared by the Borough Engineer, and finds this project to be in the best interest of the Borough; and

WHEREAS, on September 19, 2017, the Borough of Jamesburg received bids for the 2016 NJDOT Emma, Cherry and John Street Road Improvement Project; and

WHEREAS, on that date, the three lowest bids for the Base Bid were received from the following bidders for this project:

1. S Brothers General Contractors \$240,464.82
2. S&G Paving Inc. \$254,041.20
3. Black Rock Enterprises

\$303,629.66; and

WHEREAS, the Borough Engineer has recommended that the contract for 2016 NJDOT Emma, Cherry and John Street Road Improvement Project for the base bid be awarded to S Brothers General Contractors. in the amount of \$240,464.82, subject to the Borough Attorney as to form; and

WHEREAS, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey that the contract for 2016 NJDOT Emma, Cherry and John Street Road Improvement Project for the base bid be awarded to S Brothers General Contractors in the amount of \$240,464.82 subject to the approval of the Borough Attorney.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #148-11-15-17

AUTHORIZE REFUND OF ESCROW

WHEREAS, Escrow has been received by the Finance office in the aggregate amount of two thousand dollars (\$2,000.00) and an application fee of five hundred dollars (\$500.00); and

WHEREAS, the escrow has not been used to pay for services for Block 29, Lot 18 and;

WHEREAS, there is a total of two thousand five hundred dollars in escrow for Block 29 Lot 18;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer be and is hereby authorized to make such refunds and he is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #151-11-15-17

RESOLUTION AUTHORIZING THE DISPOSITION OF ABANDONED PROPERTY

WHEREAS, the Motor Vehicles and Traffic Regulations, N.J.S.A. 39:10A-1 et seq., provides for the disposition of vehicles which have been abandoned; and

WHEREAS, there is a vehicle which has been abandoned and unclaimed for more than twenty (20) business days in the Borough of Jamesburg; and

WHEREAS, all applicable checks and forms have been completed pursuant to the Statute by the Borough of Jamesburg Police Department; and

WHEREAS, the Borough of Jamesburg wishes to auction the vehicle in accordance with the Statute; and

WHEREAS, the Borough of Jamesburg will participate in a live auction in the Council Chambers.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the abandoned vehicle contained on the list below are hereby declared abandoned and not needed for public use;

BE IT FURTHER RESOLVED, that the Borough Purchasing Official is hereby authorized to dispose of the property in accordance with the law.

2007 Ford F-150 Truck 1FTPX14VX7B30638

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			

Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #152-11-15-17

RESOLUTION AUTHORIZING PURCHASE OF ZONING DEPARTMENT VEHICLE

WHEREAS, the Borough of Jamesburg is in serious need of purchasing a zoning department vehicle; and

WHEREAS, the Borough of Jamesburg has found said vehicle; and

WHEREAS, the Borough of Jamesburg received quotes for the vehicle; and

WHEREAS, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey authorize the purchase of a 2005 Dodge Durango from Jersey One Auto Sales, Inc. in the amount of \$4,800.00 less trade in of the Borough's 2004 Dodge Durango of \$300.00 for a total amount of \$4,500.00.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas		X	X			
Council Member Rampacek						X
Council Member Sussman	X		X			
Council Member Valiant			X			
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #154-11-15-17

RESOLUTION APPOINTING COURT ADMINISTRATOR

WHEREAS, THE MUNICIPAL COURT ADMINISTRATOR OF THE BOROUGH OF JAMESBURG, SHARRON PYNE, OFFICIALLY RETIRED ON DECEMBER 6, 2017, CAUSING A VACANCY TO BE CREATED IN SAID POSITION; AND

WHEREAS, THE POSITION OF COURT ADMINISTRATOR MUST BE FILLED; AND

WHEREAS, CHRISTINE WARD IS QUALIFIED TO FILL THE POSITION OF COURT ADMINISTRATOR:

NOW, THEREFORE, I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT CHRISTINE WARD AS COURT ADMINISTRATOR OF THE BOROUGH OF JAMESBURG MUNICIPAL COURT, EFFECTIVE DECEMBER 4, 2017 AT A SALARY OF \$65,000 PER ANNUM,

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski						X
Council Member Ludas	X		X			
Council Member Rampacek						X
Council Member Sussman			X			
Council Member Valiant			X			
Council President Rutsky		X	X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rampacek

Council Member Rampacek was absent.

- EDUCATION COMMITTEE
Council Member Czarneski

Council Member Czarneski was absent. Council member Ludas read her report.

I attended the Board of Education meeting which was held on October 19th. Superintendent Betze reported the following: The four board are now posted in all classrooms. 8th grade student Samantha Haldis provided the Board with an update on the Summer Science Camp she attended at Stockton University. The district enrollment report was discussed and Superintendent Betze stated the annual report has been submitted with the State. Some items noted during the discussion included the number of students and how it has varied from year to year. It was determined the district will look to track the changes and see where the district can focus on student retention and any changes that can be made in order to keep students enrolled in our schools.

An update on the Preschool Expansion Grant was provided; the program is up and running and is successful. A Representative from the Department of Education; Division of Early Childhood visited the district and will visit approximately four additional times over the course of the school year to

assess the program and provide any necessary feedback and note any enhancements that they feel may be necessary for the program to continue to be successful. A discussion was had if a new playground will be purchased or if the existing playground will be repaired. Quotes are currently being sought on the repairs and will be compared to the cost of a new playground. Board President Stroul spoke about the upcoming Jamesburg fall Festival and Green fair.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman had no report.

- PERSONNEL COMMITTEE
Council Member Ludas

Personnel: Council Member Ludas reported that Scott Frueh and Bill Maresca were very professional in handling an irate realtor.

Environmental: Jamesburg participated in the Monroe Township green Fair on October 26th. We had a very strong showing of participants which included the Garden Club, Library, the Board of Ed sent the Environmental Club, and the Borough displayed the “Green Projects” we have been doing. Green Team member Thomas Emons did a great job presenting our work.

I attended the Monroe Environmental Commission follow-up and Monroe is very impressed with what we are doing in town and would like to partner with us on some projects. They are planning to put in a nature trail in the Monroe side of Forsgate to meet up with ours. The Shade Tree Commission would also like to discuss partnering with our garden Club on future projects.

I attended a Water Resources Authority meeting on Monday. Several municipalities throughout Middlesex County are adding affordable housing complexes. The Middlesex County Utilities Authority were asked if the Sayreville facility is capable of handling the water flow from the new complexes. The MCUA stated they are capable and are good for a 20 year build out. Since Super Storm Sandy they have upgraded the facility to handle a “500 year storm.”

I am attending the Board of Education meeting tomorrow for Councilmember Czarneski.

- PUBLIC WORKS COMMITTEE
Council Member Valiant

Council Member Valiant reported that he went to the Dept. of Public Works and introduced himself to John and Jeff Miller as the new councilmember taking over. I inquired on the current responsibilities and projects the DPW is engaged with, including leaf removal and hiring a 4th full time DPW employee. We briefly discussed best methods of communication and their upcoming work schedule.

I met with Scott Frueh about a concern a private resident has about the repavement/repair of Antoinette Court.

- PUBLIC EVENTS COMMITTEE

Council President Rutsky

Council President Rutsky reported, Jamesburg fall Festival was enjoyed by residence on a beautiful Fall day. Thank you to Madame Mayor, The Elks for running the car show, DPW, Sue Boulogne and Committee members, especially Shannon Spillane who worked to solicit and organize vendors. Our next event will be the annual tree lighting at Veterans Park on December 8th @ 7:00pm. The JFK Elementary School choir will be performing. Food donations for the food pantry will be collected. A special guest will be visiting the children as well. I also attended the November 11th Land Use meeting. Land Use will be requesting the Council review and possibly adopt an Ordinance regarding multi- family homes. Quick Chek asked for an extension. Building will now begin November or December 2018. Our next meeting will be December 14th.

The Library will be hosting a Holiday Bazaar on Saturday, December 2nd from 10 -1. Gift wrapping will be December 21st. Cocoa, snacks and music will be part of it.

Troop 54 Mike Quinn would like to attend our December meeting.

- ADMINISTRATOR'S REPORT
Scott Frueh

Administrator Frueh had no report.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Marlene Lowande reported she had a meeting with the Helmetta Police dept. We submitted a bid to run their Police Dept. Our bid came back as being too high. We are under the assumption the work will go to Spotswood. We could still be in the running. If Jamesburg is accepted, wwe would have to hire 5 additional officers. Helmetta is looking for help the months of November and December patrolling for them. They are down to only 2 police officers.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Rutsky

All in favor.

TIME OF ADJOURNMENT: 7:26 PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg

