

**BOROUGH OF JAMESBURG  
GOVERNING BODY MEETING  
MINUTES  
AUGUST 16, 2017  
7:00 PM**

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**CALL TO ORDER:** This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:** Mayor Lowande  
Council Member Busco - **ABSENT**  
Council Member Czarneski  
Council Member Ludas  
Council Member Rampacek  
Council Member Sussman - **ABSENT**  
Council President Rutsky  
Acting Administrator Frueh  
Borough Attorney – Raffetto

**PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**Motion Open to Public Comment:**

Proposed By: Ludas  
Seconded By: Rutsky  
All in Favor:

**Elliot Stroul:** 110 Mendoker Drive – Everyone has been working hard getting the schools ready to reopen in September. There is visible work being done in GMB. The new Business Administrator is doing a marvelous job. The BOE is discussing something big could be happening. We are looking into BIZ Town in Edison for our 6<sup>th</sup> and 7<sup>th</sup> graders. Children will be able to go there and be mayor for a day, a police officer, etc. This would be at no cost to the BOE. We would have to cover transportation.

I would like to say great job on the Food Truck events and the 1<sup>st</sup> National Night Out.

**Motion to Close to Public Comment:**

Proposed By: Rampacek  
Seconded By: Ludas  
All in Favor

**CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #119-08-16-17\*\*

**APPOINT PROBATIONARY PATROLMAN**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS PROBATIONARY PATROLMAN TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE AUGUST 28, 2017.

**PROPBATIONARY PATROLMAN**

DONALD MILLER

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #121-08-16-17\*\*

**APPOINT POLICE OFFICER**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS POLICE OFFICER TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE AUGUST 16, 2017.

KYLE WORSTER

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #122-08-16-17\*\*

**APPOINT POLICE OFFICER**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING AS POLICE OFFICER TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE AUGUST 16, 2017.

JIM DENNIS

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #123-08-16-17\*\*

**APPOINT SERGEANT**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT JASON MULLER TO THE POSITION OF SEREGEANT TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE AUGUST 16, 2017.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #124-08-16-17\*\*

**APPOINT DETECTIVE**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT PATRICK SMITH TO THE POSITION OF DETECTIVE TO THE JAMESBURG POLICE DEPARTMENT EFFECTIVE AUGUST 16, 2017.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #125-08-16-17\*\*

**RESOLUTION ACCEPTING MONTHLY REPORTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	July 2017
Finance Report	July 2017
Report of the Tax Collector	July 2017
Report of the Sewer Administrator	July 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #126-08-16-17\*\*

**APPROVE PAYMENT OF VOUCHERS**

**WHEREAS**, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

**WHEREAS**, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

**WHEREAS**, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,586,365.18.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #129-08-16-17\*\*

**APPOINT CROSSING GUARD**

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING AS A CROSSING GUARD FOR THE BOROUGH OF JAMESBURG EFFECTIVE SEPTEMBER 1, 2017:

ROSEMARIE SPILLANE

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Rampacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

**NON-CONSENT AGENDA RESOLUTIONS:**

RESOLUTION #120-08-16-17

**RESOLUTION AMENDING APPOINTMENT BOROUGH CHIEF FINANCIAL OFFICER IN ACCORDANCE TO N.J.S.A 40A:9-140.8**

**WHEREAS**, SCOTT M. FRUEH, THE BOROUGH'S TEMPORARY CHIEF FINANCIAL OFFICER SINCE FEBRUARY 1, 2017; AND

**WHEREAS**, SCOTT M. FRUEH HAS COMPLETED THE REQUIRED COURSES AND PASSED THE REQUIRED TESTS TO BECOME A CERTIFIED MUNICIPAL FINANCE OFFICER: AND

**WHEREAS**, IN ACCORDANCE WITH RESOLUTION 137-12-16-15, SCOTT M. FRUEH'S SALARY SHALL BE INCREASED BY \$20,000.00 TO \$85,000.00; AND

**WHEREAS**, THE MAYOR AND BOROUGH COUNCIL ARE DESIROUS OF FILLING THIS VACANCY FOR THE GREATER GOOD AND EFFICIENCY OF THE JAMESBURG BUSINESS OFFICE:

**NOW, THEREFORE, BE AND IT IS** HEREBY RESOLVED, BY THE MAYOR AND BOROUGH COUNCIL THAT SCOTT M. FRUEH IS HEREBY APPOINTED CHIEF FINANCIAL OFFICER, EFFECTIVE FEBRUARY 1, 2017 THROUGH DECEMBER 31, 2020.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski	X		X			
Council Member Ludas			X			
Council Member Rampacek			X			
Council Member Sussman						X
Council President Rutsky		X	X			
Mayor Lowande						

RESOLUTION #127-08-16-17

**RESOLUTION ACCEPTING MINUTES**

**BE IT RESOLVED** THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

*MAYOR AND COUNCIL*

July 19, 2017

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski			X			
Council Member Ludas		X	X			
Council Member Ramacek	X		X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #128-08-16-17

**RESOLUTION ACKNOWLEDGING DISCUSSION OF BEST PRACTICE INVENTORY AND AUTHORIZING SUBMISSION OF PUBLIC MEETING CERTIFICATION**

**WHEREAS**, the State’s Fiscal 2017 Appropriations Act (P.L. 2013, c.77) requires the Division of Local Government Services (DLGS) to determine how much of each municipality’s final 5% allocation of its CMPTRA and ERT aid will be disbursed based upon the results of a Best Practices Inventory; and

**WHEREAS**, the Chief Financial Officer (CFO) has completed the attached Best Practices Inventory on behalf of the Borough of Jamesburg; and

**WHEREAS**, the Mayor and Council have reviewed and discussed the Best Practices Inventory as prepared by the CFO.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that the Municipal Clerk is hereby authorized to file the attached Best Practice Public Meeting Certification Form with the DLGS.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski		X	X			
Council Member Ludas	X		X			
Council Member Rampacek			X			

Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

RESOLUTION #130-08-16-17

**APPROVE SPECIAL EVENT PERMIT**

**WHEREAS**, application has been made by St. James The Less Church for a Special Event Permit to host a Fall Festival; and

**WHEREAS**, the event is to be held September 23<sup>rd</sup> from 1:00 – 7:00 PM and;

**WHEREAS**, the appropriate fees have been submitted with the application.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Jamesburg that a Special Event Permit be and is hereby approved for St. James The Less Church to host a Fall Festival in accordance with the details as submitted on the attached application.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Czarneski		X	X			
Council Member Ludas	X		X			
Council Member Rampacek			X			
Council Member Sussman						X
Council President Rutsky			X			
Mayor Lowande						

**COUNCILMATIC COMMITTEE REPORTS:**

- FINANCE COMMITTEE  
Council Member Rampacek

Council Member Rampacek had no finance OR Library reports.

- EDUCATION COMMITTEE  
Council Member Czarneski

Council Member Czarneski reported that she attended the Board Of Education meeting which was held on July 27<sup>th</sup>. Superintendent Betze reported there are continued improvements being made to the school over the Summer break. The 2017-2018 Board of Education goals were presented and discussed by the Board with some changes noted and updated. A discussion was had regarding hiring a coach for the district. This individual would review and analyze all of the data available and work as an equal with the teachers every day to suggest changes for the teacher that will help them within the classroom, thus taking the district to the next level. This person will be a peer for the teachers and not a supervisor.

I was also at the meeting about Buz Town, which Mr. Stroul spoke about. This sounds like it would be great.

- POLICE COMMITTEE  
Council Member Sussman

Council Member Sussman was absent. Mayor Lowande read the Police committee report.

In connection with the State of New Jersey and the Office of the Attorney General we will be participating in the “Drive Sober or Get Pulled Over 2017 Statewide Labor Day Crackdown” campaign. Please let this be a reminder to drive safe and always make sure you don’t drive while under the influence. Have a safe and happy labor Day.

- PERSONNEL COMMITTEE  
Council Member Ludas

Personnel: Council Member Ludas thanked Lt. Robert Tonkery for this years of exemplary service to our town. All the best to him in his new endeavor. We congratulate Jason Muller on becoming Sargeant and Patrick Smith on becoming Detective. We welcome Officers Jim Dennis, Kyle Worster and Probationary patrolman Donald Miller to the force. Congratulations to the Police on their 1<sup>st</sup> National Night Out. All did a great job.

We are working on a Back to School Grand Opening for Bovine Burgers in early September.

- PUBLIC WORKS COMMITTEE  
Council Member Busco

Council Member Busco was absent.

- PUBLIC EVENTS COMMITTEE  
Council President Rutsky

Council President Rutsky reported the 2<sup>nd</sup> Food Truck Event was a huge success. The community support along with the Borough Departments and Fire Department, Police Department, DPW, Council., Mayor and obviously Sue Boulogne our Clerk who helps me with communications, licensing and set up of the trucks. The beautiful weather brought out the cruise cars. Sue and I presented them with certificates of participation. It also gave us time to introduce ourselves and thank them for being a part of the Jamesburg event.

I also had the honor of representing the Council at a Boy Scout Court of Honor Ceremony for Troop 54 at the Presbyterian Church here in Jamesburg on Saturday. Nishant Nagalia’s project was a 911 memorial structure along with a garden in Monroe Township. The Boy Scouts are an active group and have assisted in many volunteer projects here in town.

- ADMINISTRATOR’S REPORT  
Scott Frueh

Administrator Frueh had no report.

- PUBLIC SAFETY COMMITTEE/MAYOR’S REPORT/CONSOLIDATION COMMITTEE  
Mayor Marlene Lowande

Mayor Marlene Lowande thanks the Police Department for a great job on their 1<sup>st</sup> national Night Out. There was a real show of community involvement with all of our officer being there. I would like to thank Coleen for the fabulous job she did with the food trucks. This event is always a lot of fun.

**MOTION TO ADJOURN:**

Proposed By: Rampacek  
Seconded By: Ludas  
All in favor.

**TIME OF ADJOURNMENT:**                      7:18 PM

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Susan Boulogne  
Acting Municipal Clerk

