

**BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
OCTOBER 19, 2016
7:00 PM**

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council Member Busco
Council Member Gibbons
Council Member Ludas
Council Member Rutsky
Council Member Spillane
Council President Sussman
Administrator Jawidzik
Borough Attorney – Raffetto

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

Motion Open to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor

Elliott Stroul - 110 Mendoker Drive - Mr. Stroul apologized for the way he was at the previous meeting. Since then he has met with the Chief, Mayor and Fire Commissioner and were able to make changes to solve the problem. Jamesburg Schools currently have a Civil Law Suit against them regarding discrimination against immigrants. The school is required to verify residency by asking for proper ID with current address from each family that is registering a student.

Peter Florczak – 265 Gatzmer Ave. - Mr. Florczak supports out police department and the professional job they do. He is getting upset with the amount of times trucks are getting stuck under the bridge in front of his house. He calls the police department and feels they don't always respond to his calls. The truck drivers turn around on his property and do damage. When the police show up they write up an accident report, not an incident report. It is hard to get money from insurance companies for the damage without an incident report. I do expect someone to come when I call. Mr. Florczak would also like to see a "Community Garden" in town.

Police Chief James Craparotta - Chief explained that the officers do respond to every call that they receive. They do have to prioritize the calls especially in the mornings when they are busy. There are mornings when officers are covering crossing guard posts and cant leave for calls that aren't an emergency. Police officers decide whether or not they write up a report as an accident or an incident. There are concerns about the safety of the bridge. Chief explained the bridge is inspected once a year by Conrail. Whenever the bridge gets struck by a truck, Conrail is notified.

Rose Spillane – 29A Lincoln Ave – Ms. Spillane is a retired Logistic Supervisor. She asked if the council can send letters to the local warehouses reminding them about the height restriction of the bridge. She used to do this at her job, and it seemed to help.

Motion to Close to Public Comment:

Proposed By: Sussman

Seconded By: Ludas

All in Favor

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #135-10-19-16**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$743,885.17.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas		X	X			
Council Member Rutsky	X		X			
Council Member Spillane			X			
Council President Sussman			X			
Mayor Lowande						

RESOLUTION #136-10-19-16**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	September 2016
Finance Report	September 2016
Report of the Tax Collector	September 2016
Report of the Sewer Administrator	September 2016

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas		X	X			
Council Member Rutsky	X		X			
Council Member Spillane			X			
Council President Sussman			X			
Mayor Lowande						

RESOLUTION #137-10-19-16**

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF JAMESBURG PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such items of revenue in the budget of the municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget;

WHEREAS, said Director may also approve the insertion of any item of appropriations for an equal amount.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that it hereby requests that the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget for the year 2016 in the amount of \$1,524.58 which item is now available as revenue from the State of New Jersey, Division of Criminal Justice; and

BE IT FURTHER RESOLVED that a like sum of \$1,524.58 be and the same is hereby appropriated under the caption of:

2016 Body Armor Grant – Other Expense

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons			X			
Council Member Ludas		X	X			
Council Member Rutsky	X		X			
Council Member Spillane			X			
Council President Sussman			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS

RESOLUTION #133-10-19-16

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

September 21, 2016

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
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Council Member Busco					X	
Council Member Gibbons			X			
Council Member Ludas		X	X			
Council Member Rutsky			X			
Council Member Spillane			X			
Council President Sussman	X		X			
Mayor Lowande						

RESOLUTION #134-10-19-16

RESOLUTION ACKNOWLEDGING DISCUSSION OF BEST PRACTICE INVENTORY AND AUTHORIZING SUBMISSION OF PUBLIC MEETING CERTIFICATION

WHEREAS, the State’s Fiscal 2016 Appropriations Act (P.L. 2013, c.77) requires the Division of Local Government Services (DLGS) to determine how much of each municipality’s final 5% allocation of its CMPTRA and ERT aid will be disbursed based upon the results of a Best Practices Inventory; and

WHEREAS, the Chief Financial Officer (CFO) has completed the attached Best Practices Inventory on behalf of the Borough of Jamesburg; and

WHEREAS, the Mayor and Council have reviewed and discussed the Best Practices Inventory as prepared by the CFO.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Municipal Clerk is hereby authorized to file the attached Best Practice Public Meeting Certification Form with the DLGS.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Gibbons	X		X			
Council Member Ludas			X			
Council Member Rutsky		X	X			
Council Member Spillane			X			
Council President Sussman			X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Rutsky

Council Member Rutsky reported Library Director Cortney Frank along with the “friends of the Library” group have been very busy. They participated in the Monroe Township Green Fair and displayed arts and crafts that were created through recycled books along with other art projects. They also attended the Jamesburg Fall Festival and distributed books to young leaders. This Thursday, October 20th the library will have a representative from the Alzheimer’s Association conducting a presentation about the disease. November 19th the friends of the library will be having a Christmas decoration sale. Following the sale there will be friends appreciation luncheon. All trustees are encouraged to attend.

There is no report for financial.

- EDUCATION COMMITTEE
Council Member Busco

There is no education report.

Council Member Busco sent out a huge thank you to everyone who sent fruit baskets, etc. to his home while his family is going through a rough time.

- POLICE COMMITTEE
Council Member Gibbons

Council Member Gibbons reported our Police Department received 7 Touch Pads worth \$2500.00 each from the Monroe Township Police Department. They have been mounted into our Police Cars. We are currently looking for Crossing Guards. \$14.00 per hour. Active Shooter Training has been completed and we are currently going through Blood Control Training.

PERSONNEL COMMITTEE Council Member Ludas

Council Member Ludas reported a SERV meeting was held on October 3rd. Landscaping, parking and snow removal were discussed, as well as residents being attended to outdoors.

Jamesburg attended The Monroe Township Green Fair on October 8th and was well represented. The Borough, Garden Club, Historical Society, Library and student Thomas Emens were all there. Thomas Emens was a huge hit at the Borough table with his display and research of The Manalapan Lake Eco System Project.

The Street Fair on October 15th was a huge success. A big thank you to Council Members Spillane and Rutsky and Mayor Lowande.

- PUBLIC WORKS COMMITTEE
Council President Sussman

Council President Sussman reported the Road Department had been hauling leaves and working at the baseball fields getting ready for the Winter. The Fall Festival went well. Everything was clean and safe with the DPW and our Police Department being present.

- PUBLIC EVENTS COMMITTEE
Council Member Spillane

Council Member Spillane reported the Jamesburg Fall Festival was held Saturday October 15th and was a great success. No complaints from the Vendors or event guests. The weather was glorious, the vendors were plentiful and the guests had a wonderful time. I would like to thank Acting Clerk Sue Boulogne for her incredible organization skills and go bag of forms and permits for late registrants. My fellow Public Events Committeewoman Coleen Rutsky, the vendors, adame Mayor, fellow councilmembers, Paulie and the DPW, Brian Wright from Fire Prevention, Chris and Sam Rampacek fro helping me sset up the canopy for the Garden Club, our wonderful Police, Fire and Rescue Squads for keeping peace and us safe. I would also like to thank the residents of West Railroad Ave. and their side streets for their continued forbearance on our annual invasion of their neighborhood. I would like to send a special thanks to the Elks Lodge for all they do and for the wonderful Beer Garden and tables they had set up. It made for a nice afternoon where you can sit and enjoy the music. Most of all I would like to thank the Borough of Jamesburg: this is the best town in the entire state of New Jersey. The outpouring of support, joy and town fellowship is a pleasure to behold. The Public Events Committee will be meeting in the coming days to organize the Annual Tree Lighting this December and select the dates for next years events.

ADMINISTRATOR'S REPORT Denise Jawidzik

Administrator Jawidzik had no report.

PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE

Mayor Marlene Lowande

Mayor Lowande reported that the Green Fair was wonderful. Daria, Coleen and Shannon worked well with Monroe. We truly have a great partnership with them. The Garden Club is blossoming and having a positive effect for our town. The Street Fair was great. Thank you to everyone involved. The weather was perfect. Thank you to the Elks Lodge for the Car Show. The Jamesburg Ladies Auxiliary assisted in making the scarecrows which look great and can be seen along East railroad Ave. Currently Soccer is playing their championship games. Wrestling sign ups are going on now. Basketball will be beginning the end of November.

MOTION TO ADJOURN:

Proposed By: Sussman

Seconded By: Ludas

All in favor.

TIME OF ADJOURNMENT: 7:29PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg