

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
JUNE 19, 2013
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL: Mayor Lowande
Council President Carpenter
Council Member Busco
Council Member Kostbar
Council Member Ludas
Council Member Sussman
Council Member Taylor
Administrator Jawidzik
Borough Attorney Raffetto

Fit Girls Club Recognition – Mayor Lowande & Council recognized the Fit Girls Club for all of their hard work and success. Pictures were taken to commemorate the recognition as well.

1ST PUBLIC COMMENT PERIOD – AGENDA ITEMS ONLY - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions per citizen.

Motion Open to Public Comment:

Proposed By: Sussman
Seconded By: Kostbar
All in Favor

Elliot Stroul – 110 Mendoker Drive: Mr. Stroul asked about resolution #091-06-19-13 regarding the location of Hearthstone Grill, in which Acting Borough Clerk Tanya Pannucci explained that it was where the old Salute Restaurant was located. Council Member Taylor clarified it is the old Musso property located at 306 Gatzmer Avenue.

Motion to Close to Public Comment:

Proposed By: Kostbar
Seconded By: Ludas
All in Favor

ORDINANCES – SECOND READING BY TITLE:

ORDINANCE #08-13

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE AFOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2013 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY PER ANNUM	\$0.00	\$5,800.00
COUNCIL	PAYABLE MONTHLY PER ANNUM	\$0.00	\$4,800.00
BUSINESS ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$16,000.00	\$20,000.00
MUNICIPAL CLERK	PAYABLE BI-MONTHLY PER ANNUM	\$8,500.00	\$20,000.00
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$90,000.00
PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$5,000.00
TAX COLLECTOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
ASSISTANT CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY	\$6,000.00	\$10,000.00
ASSISTANT TAX COLLECTOR	PAYABLE BI-MONTHLY	\$0.00	\$5,000.00
SEWER ADMINISTRATOR	PAYABLE BI-MONTHLY	\$30,000.00	\$40,000.00
LAND USE BOARD SECRETARY	PAYABLE MONTHLY PER ANNUM	\$4,000.00	\$6,000.00
REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$1,000.00	\$3,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$60,000.00
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$16.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
PUBLIC DEFENDER	PAYABLE MONTHLY PER ANNUM	\$1,500.00	\$3,500.00
PROSECUTOR	PAYABLE MONTHLY PER ANNUM	\$9,000.00	\$12,000.00
ADMINISTRATIVE ASST.	PAYABLE BI-MONTHLY	\$22,000.00	\$30,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u> PER ANNUM	<u>MINIMUM</u>	<u>MAXIMUM</u>
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$1,000.00	\$3,000.00
CROSSING GUARDS	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$14.00
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY PER INSPECTION PER RE-INSPECTION	\$20.00 10.00	\$50.00 30.00
FIRE PREVENTION OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$8,000.00	\$12,000.00
SPECIAL POLICE	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$22.00
POLICE CHIEF	PAYABLE BI-MONTHLY PER ANNUM	\$110,000.00	\$140,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY PER ANNUM	\$40,000.00	\$60,000.00
PATROLMAN 2 nd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$46,000.00	\$60,000.00
PATROLMAN 3 rd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$48,000.00	\$78,000.00
PATROLMAN 4 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$52,000.00	\$86,000.00
PATROLMAN 5 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$55,000.00	\$96,000.00
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$98,000.00
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$65,000.00	\$100,000.00
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$68,000.00	\$100,000.00
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$72,000.00	\$100,000.00
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$76,000.00	\$92,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$81,000.00	\$102,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$85,000.00	\$102,000.00
DETECTIVE	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE HIGHEST YEAR PATROLMAN	
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE DETECTIVE	

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
LIEUTENANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE SERGEANT	
POLICE SECRETARY	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$16.00
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY PER ANNUM	\$33,000.00	\$80,000.00
PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$5,000.00	\$15,000.00
ASST. PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$2,000.00	\$6,000.00
ANIMAL CONTROL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
DEPUTY ANIMAL CONTROL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$1,000.00	\$3,000.00
ANIMAL CLINIC WORKERS	PAYABLE PER CLINIC	\$30.00+ .75 per shot	
HOUSING/ COMMUNITY DEVELOPMENT/ ZONING	PAYABLE BI-MONTHLY PER ANNUM	\$35,000.00	\$50,000.00
DISPATCHERS FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$30,000.00	\$50,000.00
DISPATCHERS PART-TIME	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00

COUNCIL MEMBER	MOTION TO OPEN	2nd	VOTE	MOTION TO CLOSE	2nd	VOTE	MOTION TO ADOPT	2nd	VOTE
Council Member Busco			Y			Y			Y
Council Member Kostbar			Y		Y	Y	Y		Y
Council Member Ludas		Y	Y			Y			Y
Council Member Sussman			Y	Y		Y			Y
Council Member Taylor	Y		Y			Y			A
Council President Carpenter			Y			Y		Y	Y
Mayor Lowande									

Y = YES N = OPPOSED A = ABSTAINED AB = ABSENT

No Public Comment.

CONSENT AGENDA DEFINED:

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

Council Member Kostbar asked if the Liquor License for Talkhouse Inc. (Pocket) was on this agenda; Acting Borough Clerk Tanya Pannucci answered that the resolution for that renewal will be on the next meeting’s agenda as we are waiting for the Tax Clearance Certificate.

#087-06-19-13** Accept Monthly Reports – May

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	May, 2013
Finance Report	May, 2013
Report of the Tax Collector	May, 2013
Report of the Sewer Administrator`	May, 2013

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#088-06-19-13** Approve Payment of Vouchers

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$1,394,382.04.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#089-06-19-13** Authorize Refund of Tax Overpayment

AUTHORIZE REFUNDS OF TAX OVERPAYMENTS

WHEREAS, overpayments of taxes have been received by the Tax Collector’s office in the aggregate amount of two thousand, three hundred and seventy seven dollars and ninety-nine cents (\$2,377.99); and

WHEREAS, these payments have been certified by the Tax Collector as overpayments;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#090-06-19-13** Accepting Meeting Minutes – May 15, 2013

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

May 15, 2013

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#091-06-19-13** Approving Liquor License Renewal – Hearthstone Grill, LLC

APPROVING LIQUOR LICENSE RENEWAL FOR MARK SPIEZIO, HEARTHSTONE GRILL LLC

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Mark Spiezio, Hearthstone Grill, LLC. for the renewal of a Liquor License #1208-33-005-006 for the 2013-2014 license year; and

WHEREAS, the Acting Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			

Council President Carpenter			X			
Mayor Lowande						

#092-06-19-13** Approving Liquor License Renewal – Elks #2180

APPROVING LIQUOR LICENSE RENEWAL FOR BENEVOLENT & PROTECTIVE ORDER OF ELKS #2180

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Benevolent & Protective Order of Elks #2180 for the renewal of a Liquor License #1208-31-008-002 for the 2013-2014 license year; and

WHEREAS, the Acting Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#093-06-19-13** Approving Liquor License Renewal – Parkside Tavern, Inc.

APPROVING LIQUOR LICENSE RENEWAL FOR PARKSIDE TAVERN INC.

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Parkside Tavern Inc. for the renewal of a Liquor License #1208-33-004-001 for the 2013-2014 license year; and

WHEREAS, the Acting Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#094-06-19-13**

Approving Liquor License Renewal – Karan Purva, Inc. (Jamesburg Wine & Liquors)

APPROVING LIQUOR LICENSE RENEWAL FOR KARAN PURVA, INC. (JAMESBURG WINE & LIQUORS)

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Karan Purva Inc. for the renewal of a Liquor License #1208-44-001-003 for the 2013-2014 license year; and

WHEREAS, the Acting Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#095-06-19-13** Approving Liquor License Renewal – Jamesburg Volunteer Fire Department
APPROVING LIQUOR LICENSE RENEWAL FOR JAMESBURG VOLUNTEER FIRE DEPARTMENT

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by the Jamesburg Volunteer Fire Department for the renewal of a Liquor License #1208-31-010-001 for the 2013-2014 license year; and

WHEREAS, the Acting Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#096-06-19-13** Approving Liquor License Renewal – Aayushi, Inc. (Village Liquor)
APPROVING LIQUOR LICENSE RENEWAL FOR AAYUSHI, INC. (VILLAGE LIQUOR)

WHEREAS, an application has been submitted, with the proper documentation as required by the New Jersey State Division of Alcoholic Beverage Control, by Aayushi, Inc. for the renewal of a Liquor License #1208-44-006-007 for the 2013-2014 license year; and

WHEREAS, the Acting Municipal Clerk has reviewed said application and has deemed it to be complete; and

WHEREAS, the corresponding fees were submitted with the applications for renewal of the aforementioned license:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, that approval be and is hereby granted for the renewal of the above referenced Liquor License.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

#097-06-19-13** Cancellation of Grants – 2009 Grant - JFK Safe Routes to Schools & 2010 Grant - EPA Lake Street Pump Station

CANCELLATION OF GRANTS

WHEREAS, the Borough of Jamesburg was approved for a JFK Safe Routes to Schools Grant from the NJ Department of Transportation in 2009 and a US Environmental Protection Agency grant in 2010; and

WHEREAS, the projects are complete and there are excess funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Jamesburg that the following grant receivables and reserves be canceled:

JFK Safe Routes to Schools - \$32,968.90
 EPA Lake Street Pump Station - \$17,582.68

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar		X	X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

#098-06-19-13 Rejecting All Bids for Phase 2 of the Buckelew Mansion Rehabilitation Project
RESOLUTION REJECTING ALL BIDS FOR PHASE 2 OF THE BUCKELEW MANSION REHABILITATION PROJECT

WHEREAS, the Borough of Jamesburg (also referenced as the “Borough”) advertised for and received bids for Phase 2 of the Buckelew Mansion Rehabilitation Project located at 203 Buckelew Avenue (also referenced as the “project”) on June 11, 2013; and

WHEREAS, the Borough received bids from five contractors for this project; and

WHEREAS, the lowest bid received substantially exceeds the cost estimates for the goods and services of this project; and

WHEREAS, N.J.S.A. 40A:11-13.2 states that bids may be rejected when “the lowest bid substantially exceeds the cost estimates for the goods and services”; and

WHEREAS, the Borough had also reserved the right to reject any and all bids for any reason whatsoever.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey that all bids received for Phase 2 of the Buckelew Mansion Rehabilitation Project be and are hereby rejected.

BE IT FURTHER RESOLVED, that all relevant Borough officials are hereby authorized and directed to revise the bid specifications for this project, and to re-advertise for bids for the project, as revised.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter		X	X			
Mayor Lowande						

Administrator Jawidzik explained that the bids that came in for this project were significantly higher than the grant that was received. The scope of the project will be reduced and we will be going out to bid next week and hope to award in July. Council Member Taylor clarified Administrator Jawidzik’s explanation. Council Member Sussman asked what happens if the bids still come in high, would we go back and re-bid the project again, in which Administrator Jawidzik responded.

#099-06-19-13 Approve Administrator’s Contract
RESOLUTION APPROVING ADMINISTRATOR CONTRACT

WHEREAS, The Borough of Jamesburg Wishes to enter into a contract with Borough Administrator Denise Jawidzik; and

WHEREAS, the Personnel Committee has negotiated such a contract with Administrator;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg that the attached contract between the Borough of Jamesburg and the Borough Administrator be accepted;

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute and the Borough Clerk to attest the attached contract between the Borough of Jamesburg and Borough Administrator Denise Jawidzik

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco		X	X			
Council Member Kostbar			X			
Council Member Ludas			X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

Council Member Ludas wanted to bring to everyone’s attention that this is a 2 year contract and the current personnel policy allows Borough Employees to be paid 100% of their unused vacation time at the time of retirement, with this new contract we are agreeing to pay only 50%, which in turn will save the Borough money, and this is in lieu of any raise on this position during the 2 year contract. This is comparable to what some other municipalities like South River are doing.

#100-06-19-13 Amending Resolution #054-02-27-13 Community Development Block Grant Allocation
RESOLUTION AMENDING RESOLUTION #054-02-27-13 ENDORSING THE MIDDLESEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT CITIZEN’S ADVISORY COMMITTEE RECOMMENDATIONS TO ALLOCATE THE 2013-2014 GRANT

WHEREAS, Resolution #054-02-27-13 was adopted by the Borough Council on February 27, 2013 allocating 2013-2014 Community Development Block Grant for Sanitary Sewer Rehabilitation in the amount of \$33,436.00; and

WHEREAS, subsequent to the adoption of Resolution #054-02-27-13 the federal government increased the allocation from \$33,436.00 to \$35,049.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that Resolution #054-02-27-13 is hereby amended to reflect a 2013-2014 Community Development Block Grant allocation amount of \$35,049.00 to be used for the Sanitary Sewer Rehabilitation.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman			X			
Council Member Taylor			X			
Council President Carpenter	X		X			
Mayor Lowande						

Council Member Kostbar explained that we are getting some extra money in the amount of \$1,600 for the Sanitary Sewer Rehabilitation Project.

#101-06-19-13 Authorize Execution of Agreement to Sell Excess Sewer Capacity to the Borough of Helmetta

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND THE BOROUGH OF HELMETTA FOR THE SALE OF EXCESS SEWER CAPACITY

WHEREAS, both the Borough of Jamesburg and the Borough of Helmetta route their sanitary sewer collections to the Monroe Township Municipal Utility Authority (“MUA”) for treatment; and

WHEREAS, the Borough of Helmetta needs to increase their sewer capacity for a redevelopment project and has offered to purchase such capacity from the Borough of Jamesburg; and

WHEREAS, the Borough of Jamesburg has excess capacity and is willing to transfer such excess to the Borough of Helmetta per the attached agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Borough of Jamesburg hereby agrees to sell excess sewer capacity to the Borough of Helmetta per the attached agreement.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk of the Borough of Jamesburg are hereby authorized to execute the attached agreement.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

Council Member Taylor asked if this does leave some reserve for us; Administrator Jawidzik responded and clarified that this is what she had explained months prior that we had been looking to sell our excess sewer capacity to Kaplan for their redevelopment project, being the old Helme Snuff Mill. In this contract we are selling 12,000 gallons per day for \$61,000.00; if they should need an additional 6,000 gallons they will pay us an additional \$30,000.00. Council Member Sussman asked if we have this capacity available, in which Council Member Kostbar responded yes, this is excess capacity.

#102-06-19-13 Appoint Part-Time Violations Clerk

RESOLUTION APPOINTING PART-TIME VIOLATIONS CLERK

I, Mayor Marlene Lowande, with the advice and consent of the Borough Council, do hereby appoint Danielle Tanzi to the part-time position of Violations Clerk, at the hourly rate of twelve dollars and fifty cents (\$12.50) per hour, effective June 20, 2013. Upon successful completion of the POMCA courses I and II, she shall be promoted to Deputy Court Clerk and the hourly rate will increase to fifteen dollars (\$15.00) per hour.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco			X			
Council Member Kostbar			X			
Council Member Ludas		X	X			
Council Member Sussman			X			
Council Member Taylor	X		X			
Council President Carpenter			X			
Mayor Lowande						

Council Member Taylor explained that this hire is due to the fact that we have to replace our current part-time court clerk as she has resigned to take on a full-time position with another town. Council Member Ludas also stated that the new hire is a Jamesburg resident and the Personnel Committee does recommend her for hire.

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Taylor

Council Member Taylor reported that the Borough has applied for a Drive Sober Grant to be used during Labor Day weekend.

We are waiting on the final State Aid figures which will be released on July 1st when the state adopts its budget. Once that is done the Borough can then go ahead and send out its tax bills. The State has indicated that we would receive the same Aid amount as received last year and we are looking forward to the State adopting their budget on July 1st so we can send out our tax bills.

- EDUCATION COMMITTEE
Council Member Sussman

Council Member Sussman reported that at the May 23rd Board of Education Meeting, students were recognized for achieving Honor Roll and High Honor Roll.

A full-time IT specialist has been hired also, to keep in compliance with what the State is mandating as far as utilization and implementation.

The new Business Administrator, Beth Brooks was introduced also at the meeting; she comes from the Newark school system.

Council Member Sussman thanked Chief Horvath and Officer Pat Smith for allowing him the opportunity to work with them during a Saturday night between 10:00pm and 4:00am to give him a chance to see what goes on in town during those hours. Council Member Sussman is proud to report that no incidences occurred, except for one where a driver with low blood sugar was swerving resulting in the First Aid being called. Overall, Council Member Sussman reiterated that the patrol of the town was great and the police department has done a great job at keeping the town safe, as no calls with any incidences came in.

- POLICE COMMITTEE
Council Member Kostbar

Council Member Kostbar reported that it was a pretty standard month – with 123 tickets being written; Officer Smith writing the most. There is nothing new to report on the guns and vehicle purchases until they come in. Chief Horvath had his final meeting with regard to the July 4th weekend with Monroe. Also, a new Specialist has not been hired yet –taking applications and interviewing are ongoing.

- PERSONNEL COMMITTEE
Council Member Ludas

Council Member Ludas reported that in addition to the two items already addressed regarding personnel, she attended a workshop in May, called “Move Together North Jersey”, which was a consortium intended to strengthen North Jersey economy. This consortium works with municipalities to give grant money for different things needed in town. The consortium covers from Sussex to Ocean counties. Council Member Ludas has a packet of information available to all interested parties and commented that this may be something the Borough may consider joining.

- PUBLIC WORKS COMMITTEE
Council Member Busco

No Report.

- PUBLIC EVENTS COMMITTEE
Council President Carpenter

Council President Carpenter reported that the Fall Festival is scheduled for October 19th from 12pm-5pm, along West Railroad Avenue, with a rain date of October 20th. The vendor packets are being sent out this evening after the meeting and Tanya will scan a packet to put on the Borough website for anyone interested in being a vendor. A meeting will be held after the July 4th holiday but before the July council meeting regarding the Fall Festival and some of the discussion will be regarding pricing for the children's rides and when to mail out the donation letters. Also, Council President Carpenter mentioned that the Ladies Auxiliary is having a vendor event in July, and will give packets to anyone interested, as well as, giving some packets out to those who participate in the Farmer's Market held at Rutgers.

The Board of Trustees for the library held their meeting last night, June 18th – it was discussed that the summer reading program will begin on July 9th at 2:00pm, all ages are invited. AARP will be holding a safe driver's course on July 20th between 9:00am – 3:00pm. The Adult Book Club meetings are held on the first Monday of the month, all are welcome. The library purchased new metal bike rack which will be installed soon. A book signing event will be held on July 13th at 11:00am.

- PUBLIC SAFETY COMMITTEE
Mayor Marlene Lowande

No Report.

- ADMINISTRATOR'S REPORT
Denise Jawidzik

No Report.

- MAYOR'S REPORT
Mayor Marlene Lowande

Mayor Lowande extended thanks to Allan Brown and all participants for the Memorial Day Parade.

9 children from Jamesburg won a "Celebrating New Jersey" writing contest which is a big accomplishment; the Borough also recognized them with certificates for their accomplishments.

Sunday, June 23rd is the Antique Fire Truck Show being held in Thompson Park – the Jamesburg Fire Department will be there selling hotdogs and hamburgers.

Letters to the Transportation department and Conrail have been sent in regards to the bridge in town. Mayor Lowande will keep everyone informed as to the responses once received.

2nd PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions per citizen.

Motion Open to Public Comment:

Proposed By: Kostbar

Seconded By: Ludas

All in Favor

Elliot Stroul – 110 Mendoker Drive: Mr. Stroul suggested that with the grant money for traffic control we will be receiving that it may be a good idea to have stenciled, on the West Railroad Avenue side of town, the speed limit of 25MPH as that area seems to be heavily sped down.

The Farmer's Market will be July 6th to September 28th – a lot of different vendor's will be attending.

Mr. Stroul invited everyone to come out for the 150th Anniversary Celebration of the Battle at Gettysburg.

Motion to Close to Public Comment:

Proposed By: Busco

Seconded By: Carpenter

All in Favor

Council President Carpenter mentioned that our retired Zoning Officer Bernie Long is back in the hospital. Phone calls or cards are appreciated to let him know we're thinking of him.

MOTION TO ADJOURN:

Proposed By: Taylor
Seconded By: Sussman
All in favor.

TIME OF ADJOURNMENT: 7: 27 PM

Tanya Pannucci
Acting Municipal Clerk
Borough of Jamesburg