

**BOROUGH OF JAMESBURG  
GOVERNING BODY MEETING  
MINUTES  
JULY 11, 2012  
7:00 PM**

**CALL TO ORDER:** Mayor Marlene Lowande called the meeting to order and announced that same was being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act had been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also announced, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience were requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

**FLAG SALUTE:** Led by Mayor Lowande

**ROLL CALL:**

Mayor Lowande - Present  
Council President Ludas - Present  
Council Member Busco - Absent  
Council Member Carpenter - Present  
Council Member Kostbar - Present  
Council Member Newton - Present  
Council Member Taylor - Present  
Administrator Jawidzik - Present  
Borough Attorney Raffetto - Absent

**1<sup>ST</sup> PUBLIC COMMENT PERIOD – AGENDA ITEMS ONLY - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**MOTION TO OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY**

Proposed By: Council Member Kostbar  
Seconded By: Council President Ludas  
All in favor.

No public comment

**MOTION TO CLOSE OPEN PUBLIC**

Proposed By: Council Member Taylor  
Seconded By: Council Member Carpenter  
All in favor.

**CONSENT AGENDA DEFINED:**

All matters listed on tonight's Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with \*\* next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

**CONSENT AGENDA RESOLUTIONS:**

#130-07-11-12\*\*

Approve Payment of Vouchers

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Carpenter			X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor		X	X			
Council President Ludas	X		X			
Mayor Lowande						

**NON-CONSENT AGENDA RESOLUTIONS:**

#131-07-11-12

Accepting Meeting Minutes – June 27, 2012

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Carpenter					X	
Council Member Kostbar		X	X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

#133-07-11-12

Refund of Tax Overpayment

Council Member Newton requested an explanation due to the unusually large amount of the refund. Borough Administrator Jawidzik reported that the refund was in connection with a local apartment building that prevailed in a tax appeal for tax years 2009 through 2012. The Council discussed the impact to the Borough’s budget and potential for additional tax appeals.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Carpenter			X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor	X		X			
Council President Ludas		X	X			
Mayor Lowande						

#134-07-11-12

Execution of Trash Reimbursement Agreements

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Carpenter		X	X			

Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor			X			
Council President Ludas	X		X			
Mayor Lowande						

#132-07-11-12

Executive Session

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Busco						X
Council Member Carpenter			X			
Council Member Kostbar			X			
Council Member Newton			X			
Council Member Taylor		X	X			
Council President Ludas	X		X			
Mayor Lowande						

**DISCUSSION ITEMS:**

Clerk’s Position

Council President opened the discussion reporting that the Clerk has resigned and asking the members of the Council for input regarding the transition and the replacement. Council Member Taylor reported that he spoke to the Clerk in Monroe Township who noted the critical aspects of the position including overseeing the elections. Mr. Taylor also expressed concern about the high rate of turnover in the position and suggested the next hire be required to sign an agreement in connection with the Clerk’s courses. Council Member Kostbar suggested the Borough consider combining the Clerk’s job with one of the Borough’s existing positions. Administrator Jawidzik agreed to explore various options.

**COUNCILMATIC COMMITTEE REPORTS:**

- FINANCE and EDUCATION COMMITTEES  
Council Member Taylor

No Finance Report.

Council Member Taylor reported that the Jamesburg Board of Education held a Goal Setting Meeting. Goals accomplished in 2012 included a supportive community/staff; professional development, and the completion of an anti-bullying training. Goals still in progress include technology and the exterior facility projects. Council Member Taylor reported on the tentative goals for 2012- 2013 include raising the language arts/literacy achievement for grades K-8; integration of technology in cross-curriculum K-8; fiscal/reinstate programs and community/student outreach.

- POLICE COMMITTEE  
Council Member Kostbar

No report.

- PERSONNEL COMMITTEE  
Council President Ludas

Council President Ludas reported on the Church Street Creek and County Business Portal.

- PUBLIC WORKS COMMITTEE  
Council Member Busco

No report.

- PUBLIC EVENTS COMMITTEE  
Council Member Carpenter

Council Member Carpenter reported that the Fall Festival is scheduled for October 7, 2012 with a rain date of October 14, 2012 and gave an overview of activities planned for the event. Council Member Carpenter also reported that the library's summer reading program is off to a good start.

- PUBLIC SAFETY COMMITTEE  
Council Member Newton

No report.

- ADMINISTRATOR'S REPORT  
Denise Jawidzik

Administrator Jawidzik reported that the insurance payment for the broken stairs at Green Acres has been received and repairs will begin next week. Ms. Jawidzik also reported that Lake Street is open and that the project is nearing completion with the exception of a few minor items.

- MAYOR'S REPORT  
Mayor Marlene Lowande

Mayor Lowande expressed her appreciation for the sharing of information and overall interaction between the Board of Education and the Mayor and Council and encouraged an on-going exchange of dialogue.

Council Member Taylor offered his thanks to the Borough's Police Department for their efforts during the Fourth of July festivities.

**2<sup>nd</sup> PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing):** Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

**MOTION TO OPEN PUBLIC COMMENT – AGENDA ITEMS ONLY**

Proposed By: Council Member Carpenter  
Seconded By: Council President Ludas  
All in favor.

Mr. Sandy Sussman, 124 Buckelew – Mr. Sussman inquired as to whether the Borough conducted exit interviews with departing personnel. Ms. Jawidzik responded that they do. Mr. Sussman asked for clarification on the bidding process in connection with the cell tower as well as clarification on the impact to tax revenues should additional tax appeals be awarded. Ms. Jawidzik addressed.

Robert Czarneski – 189 Gatzmer Avenue – Mr. Czarneski reminded the Mayor and Council and Public that the Farmer’s Market is underway and encouraged people to attend. Mr. Czarneski also extended congratulations to the Police Department for a job well done during the Fourth of July festivities highlighting a particularly dangerous crossing perhaps needing further attention. Council Member Kostbar agreed to discuss with Chief Horvath. Mr. Czarneski also reported that there is still only one person who has expressed interest in the Board of Education and encouraged others to get involved.

**MOTION TO CLOSE OPEN PUBLIC**

Proposed By: Council Member Carpenter  
Seconded By: Council Member Newton  
All in favor.

**TIME OF ADJOURNMENT:**            **7:45 PM**