

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
JANUARY 15, 2020
7:00 PM

CALL TO ORDER: (7:05PM) This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Rutsky
Council Member Shaughnessy
Council Member Sussman - ***ABSENT***
Administrator Frueh
Borough Attorney – Raffetto

Police Chief Jimmy Craparotta introduced Jorge Camargo to the Mayor and Council. Jorge is the new SLEO II officer.

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Ludas
Seconded By: Rampacek

Elliott Stroul – 110 Mendoker Drive – Mr. Stroul introduced the new BOE liaison, Michelle Scott. The Historical Association, John Katerba and Alan Brown have a new Jamesburg book coming out in February. You can pre-order it on Amazon. They are currently working on the 4th book. They are looking for old photos on film which we found out Monroe Library has. Next Historical Society meeting will be February 12th.

Shannon Spillane – 29A Lincoln Ave.- Ms. Spillane approached the Council asking to raise the salaries for the crossing guards. The job has become more dangerous over the last 3 years. More people are texting and driving, not paying attention to the road. It is scary being out there. Neighboring towns are making \$18-24 per hour. We are down 1 or 2 crossing guards and are pulling Police Officers from their jobs to help cross.

Rosemarie Spillane – 29A Lincoln Ave. – Ms. Spillane crosses at the 5 corners by Welsh Farms. It takes 2 crossing guards to cross at that dangerous intersection. Cars do not like to stop; A police officer should be stationed there. We need stricter enforcement of cell phone use.

Rosemarie Spillane – Library Trustee – Thomas Emens was sworn in as a Trustee at our last meeting. Gabriella Oakley the intern Librarian will come in monthly to fill in on Library happenings.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Rampacek

Seconded By: Ludas

ORDINANCES – FIRST READING BY TITLE (Public Hearing set for February 19, 2020):

ORDINANCE #02-20

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

BE IT ORDAINED, BY THE MAYOR AND COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY AS FOLLOWS:

SECTION 1: THE ANNUAL SALARIES AND COMPENSATION ARE ESTABLISHED AS FOLLOWS, AND THE BOROUGH CHIEF FINANCIAL OFFICER IS HEREBY AUTHORIZED TO TRANSFER SUCH SUMS OF MONEY FROM SUCH PAYROLLS FROM THE TIME AS DIRECTED BY SALARY RESOLUTION OF THE GOVERNING BODY.

SECTION 2: SALARIES SHALL BE SET FORTH BY RESOLUTION OF MAYOR AND COUNCIL WITHIN THE AFOREMENTIONED SALARY GUIDELINES.

SECTION 3: PAYMENT OF SALARIED SHALL BE IN EQUAL WEEKLY, MONTHLY QUARTERLY, OR OTHER INSTALLMENTS AS THE MAYOR AND COUNCIL MAY FROM TIME TO TIME RESOLVE.

SECTION 4: ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 5: ALL SALARIES OR COMPENSATION PROVIDED FOR BY THIS ORDINANCE SHALL BE PAYABLE FROM AND AFTER THE FIRST DAY OF JANUARY 2019 UNLESS OTHERWISE DIRECTED BY RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF JAMESBURG.

SECTION 6: THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW.

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	PAYABLE MONTHLY PER ANNUM	\$5,000.00	\$7,000.00
COUNCIL	PAYABLE MONTHLY PER ANNUM	\$4,800.00	\$6,800.00
BUSINESS ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$20,000.00
MUNICIPAL CLERK/ ADMINISTRATIVE ASST.	PAYABLE BI-MONTHLY PER ANNUM	\$10,000.00	\$70,000.00
CHIEF FINANCIAL OFFICER	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$100,000.00
QUALIFIED PURCHASING OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$3,000.00	\$5,000.00
TAX COLLECTOR/ SEWER ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$80,000.00
ASST CFO – FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$60,000.00	\$80,000.00
TAX ASSESSOR	PAYABLE BI-MONTHLY PER ANNUM	\$15,000.00	\$25,000.00
COURT ADMINISTRATOR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$80,000.00
DEPUTY COURT ADMINISTRATOR	PAYABLE-BI-MONTHLY PER HOUR	\$10.00	\$25.00
MUNICIPAL COURT JUDGE	PAYABLE MONTHLY PER ANNUM	\$12,000.00	\$20,000.00
LAND USE BOARD SECRETARY	PAYABLE BI-MONTHLY PER ANNUM	\$5,000.00	\$9,000.00
REGISTRAR	PAYABLE BI-MONTHLY	\$2,000.00	\$6,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u> PER ANNUM	<u>MINIMUM</u>	<u>MAXIMUM</u>
DEPUTY REGISTRAR	PAYABLE BI-MONTHLY PER ANNUM	\$0.00	\$3,000.00
CROSSING GUARDS	PAYABLE BI-MONTHLY PER HOUR	\$10.00	\$16.00
FIRE PREVENTION INSPECTORS	PAYABLE BI-MONTHLY PER INSPECTION PER RE-INSPECTION	\$20.00 10.00	\$50.00 30.00
FIRE PREVENTION OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$8,000.00	\$12,000.00
SPECIAL POLICE	PAYABLE BI-MONTHLY PER HOUR	\$13.00	\$22.00
POLICE CHIEF	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$200,000.00
PROBATIONARY PATROLMAN	PAYABLE BI-MONTHLY PER ANNUM	\$35,000.00	\$50,000.00
PATROLMAN 2 nd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$55,000.00
PATROLMAN 3 rd YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$45,000.00	\$60,000.00
PATROLMAN 4 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$50,000.00	\$65,000.00
PATROLMAN 5 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$53,000.00	\$65,000.00
PATROLMAN 6 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$58,000.00	\$75,000.00
PATROLMAN 7 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$62,000.00	\$80,000.00
PATROLMAN 8 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$67,000.00	\$80,000.00
PATROLMAN 9 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$72,000.00	\$88,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
PATROLMAN 10 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$75,000.00	\$108,000.00
PATROLMAN 11 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$80,000.00	\$120,000.00
PATROLMAN 12 th YEAR	PAYABLE BI-MONTHLY PER ANNUM	\$83,000.00	\$125,000.00
CORPORAL	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX PATROLMAN	
SERGEANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE MAX DETECTIVE	
LIEUTENANT	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	6% ABOVE SERGEANT	
POLICE CAPTAIN	PAYABLE BI-MONTHLY PER ANNUM	\$130,000.00	\$170,000.00
POLICE SECRETARY	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00
PUBLIC WORKS MANAGER	PAYABLE BI-MONTHLY PER ANNUM	\$120,000.00	\$150,000.00
PUBLIC WORKS PERSONNEL	PAYABLE BI-MONTHLY PER ANNUM	\$33,000.00	\$95,000.00
PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$5,000.00	\$15,000.00
ASST. PUBLIC WORKS FOREMAN	PAYABLE BI-MONTHLY PER ANNUM ADDITIONAL	\$2,000.00	\$7,000.00
ANIMAL CONTROL OFFICIAL	PAYABLE BI-MONTHLY PER ANNUM	\$12,000.00	\$20,000.00

<u>SALARY/POSITION</u>	<u>PAY SCHEDULE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
ANIMAL CLINIC WORKERS	PAYABLE PER CLINIC	\$30.00+ .75 per shot	
HOUSING/ COMMUNITY DEVELOPMENT/ ZONING	PAYABLE BI-MONTHLY PER ANNUM	\$29,250.00	\$55,000.00
DISPATECHER FULL TIME	PAYABLE BI-MONTHLY PER ANNUM	\$30,000.00	\$60,000.00
DISPATCHERS PART-TIME	PAYABLE BI-MONTHLY PER HOUR	\$12.00	\$20.00

ORDINANCE #02-20

AN ORDINANCE AMENDING AND ESTABLISHING LIMITS FOR SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS, AND EMPLOYEES IN THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY.

RECORD OF VOTE:

FIRST READING: January 15, 2020

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Ludas		X	X
Council Member Rampacek	X		X
Council Member Rutsky			X
Council Member Shaughnessy			X
Council Member Sussman			
Council President Czarneski			X
Mayor Lowande			

PUBLICATION: January 24, 2020

SECOND READING: February 19, 2020

PUBLIC HEARING: February 19, 2020

ORDINANCE #03-20

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)" FOR INTERSECTION OF PERRINEVILLE ROAD, GATZMER AVENUE AND FORSGATE DRIVE

WHEREAS, NJSA 39:4-140 AND NJSA 39:4-197 PERMIT MUNICIPALITIES TO ESTABLISH NO TURN ON RED AT INTERSECTIONS UNDER THEIR JURISDICTION BY ORDINANCE, WITHOUT NJDOT APPROVAL, PROVIDED THE STOP CONTROL IS IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS (MUTCD).

WHEREAS, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH NO TURN ON RED AT THE FOLLOWING INTERSECTION UNDER THE BOROUGH JURISDICTION:

INTERSECTION OF PERRINEVILLE ROAD AND FORSGATE DRIVE

WHEREAS, THE BOROUGH OF JAMESBURG NOW WISHES TO ESTABLISH STOP CONTROL ON LINCOLN AVENUE;

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX, NEW JERSEY THAT CHAPTER 7 OF THE "REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)" IS AMENDED AND SUPPLEMENTED AS FOLLOWS:

1. CHAPTER 7, SECTION 28 (NO TURN ON RED) IS AMENDED TO READ AS FOLLOWS (DELETIONS ARE SHOWN WITH ~~STRIKETHROUGH~~, REVISIONS ARE SHOWN IN {BRACKETS}):

7-28 NO TURN ON RED.

No person shall make a right turn on the red signal at any location listed.

Intersection	Movement Permitted
{Perrineville Road at Forsgate Drive}	{No Turn on Red between the hours of 4pm-7pm, Monday through Friday}

2. CHAPTER 7, SECTION 41 (DO NOT BLOCK THE BOX)

{7-41 DO NOT BLOCK THE BOX}

{No person shall block an intersection at any location listed.}

{Intersection	Movement Permitted}
{Forsgate Drive & Perrineville Road/Gatzmer Avenue}	{Do Not Block the Box}

Signage for the Do Not Block Intersection shall be placed on the traffic light facing east on Forsgate Drive, near Perrineville Road and road markings on Forsgate Drive, As shown on the Engineer’s Conceptual Plan.

3. THAT, IN THE EVENT THAT ANY PORTION OF THIS ORDINANCE IS FOUND TO BE INVALID FOR ANY REASON BY ANY COURT OF COMPETENT JURISDICTION, SUCH JUDGMENT SHALL BE LIMITED IN ITS EFFECT ONLY TO THE PORTION OF THE ORDINANCE ACTUALLY ADJUDGED INVALID AND SHALL NOT BE DEEMED TO AFFECT THE OPERATION OF ANY OTHER PORTION THEREOF.
4. THAT ALL OTHER ORDINANCES OR PART(S) OF ORDINANCES INCONSISTENT WITH THE PROVISIONS OF THIS ORDINANCE ARE HEREBY REPEALED TO THE EXTENT OF THEIR INCONSISTENCY.
5. THIS ORDINANCE SHALL TAKE EFFECT UPON FINAL PASSAGE AND PUBLICATION IN ACCORDANCE WITH THE LAW.

ORDINANCE #03-20

ORDINANCE OF THE BOROUGH OF JAMESBURG AMENDING CHAPTER 7 (TRAFFIC) OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF JAMESBURG (2000)” FOR INTERSECTION OF PERRINEVILLE ROAD, GATZMER AVENUE AND FORSGATE DRIVE

RECORD OF VOTE:

FIRST READING: January 15, 2020

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Ludas		X	X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Shaughnessy			X
Council Member Sussman			
Council President Czarneski	X		X
Mayor Lowande			

PUBLICATION: January 24, 2020
 SECOND READING: February 19, 2020
 PUBLIC HEARING: February 19, 2020

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #033-01-15-20**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	December 2019
Finance Report	December 2019
Report of the Tax Collector	December 2019
Report of the Sewer Administrator	December 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #034-01-15-20**

APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$715,014.03.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #035-01-15-20**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

DECEMBER 11, 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #036-01-15-20**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

JANUARY 2, 2020

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #037-01-15-20**

APPOINT BOROUGH PROSECUTOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT BRIAN HEYESEY, ESQ. AS BOROUGH PROSECUTOR, HER TERM TO EXPIRE DECEMBER 31, 2020 OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #038-01-15-20**

APPOINT FIRE OFFICIAL - WRIGHT

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT BRIAN WRIGHT TO THE POSITION OF FIRE OFFICIAL, FOR A TERM EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 31, 2022.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #039-01-15-20**

APPOINTMENT OF CLASS IV MEMBER TO THE COMBINED LAND USE BOARD – SPILLANE

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT SHANNON SPILLANE, AS THE CLASS IV MEMBER TO THE COMBINED LAND USE BOARD OF WHICH TERM TO EXPIRE DECEMBER 31, 2021, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

RESOLUTION #040-01-15-20**

APPOINTMENT OF ALTERNATE MEMBER TO THE COMBINED LAND USE BOARD – CONNELLY

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT PATRICK CONNELLY AS ALTERNATE MEMBER TO THE COMBINED LAND USE BOARD OF WHICH TERM TO EXPIRE DECEMBER 31, 2020, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas		X	X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #041-01-15-20

APPOINT MUNICIPAL COURT JUDGE

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT EDWARD HERMAN AS MUNICIPAL COURT JUDGE FOR THE BOROUGH OF JAMESBURG, PURSUANT TO N.J.S.A. 2A:8-4, FOR A TERM TO EXPIRE DECEMBER 31, 2022 OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas			X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Shaughnessy			X			
Council Member Sussman						X
Council President Czarneski	X		X			
Mayor Lowande						

RESOLUTION #042-01-15-20 – Resolution moved to February 19, 2020 meeting. There were not enough votes to pass the Resolution.

RESOLUTION #043-01-15-20

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

DECEMBER 18, 2019

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas			X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Shaughnessy	X		X			
Council Member Sussman						X
Council President Czarneski		X	X			
Mayor Lowande						

RESOLUTION #044-01-15-20

A RESOLUTION TO ENTER INTO AN AGREEMENT WITH HART HALSEY LLC DBA EXTRA DUTY SOLUTIONS

WHEREAS, the Borough of Jamesburg desires to retain Hart Halsey LLC DBA Extra Duty Solutions, 101 Merritt Blvd., Suite 21, Trumbull, CT., a company to provide and manage and schedule outside billing for companies such as (PSE&G or JCP&L), certain services to the Client of Extra Duty Solutions and do collections;

WHEREAS, the Jamesburg Police Department desires to retain the Company to provide certain services to the Client on the terms and conditions hereinafter set forth, (see attached contract) and the Company desires to continue to perform such services on such terms and conditions;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein, the parties hereto do hereby agree as put forth in said contract.

NOW, THEREFORE, BE IT RESOLVED by the Jamesburg Borough Council that the appropriate officials of the Borough are authorized to enter into and execute the aforesaid contract.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Ludas			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Shaughnessy		X	X			
Council Member Sussman						X
Council President Czarneski			X			
Mayor Lowande						

- Chief Craparotta discussed the agreement with the Mayor and Council. Spotswood has been using this company It makes road jobs more efficient. The officers would be getting paid right away instead of having to wait. The cost to the Borough is zero dollars. The company places an 8% tax on top of what the Borough charges for the job. That is how thy get paid. We would still handle scheduling our own cops for events around town. This company would be used mostly for road jobs with PSE&G and JCP&L. Councilwoman Rampacek is familiar with the company. South Brunswick has been using them for a while. Once the agreement is signed, we have 30 days to cancel if we are not satisfied.

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE**
Council Member Rampacek

Finance: Scott Hs been working on the 2020 budget and is also working on the AFS on the FAST system and is moving along nicely. We also received the 2019 Body Armor Grant for \$1,842.95 today.

Library: Thomas Emens was sworn in as a library trustee on Monday. I am looking forward to working with him. He is the youngest trustee in Jamesburg Library history.

- EDUCATION COMMITTEE**
Council Member Shaughnessy

Council Member reported the Jamesburg schools are participating in the month-long Kids Heart Challenge in partnership with the American Heart Association. Starting today students participate in charity, awareness and education events aimed at improving heart health.

Winter sports season has wrestling, boys’ and girls’ basketball, and cheerleading team seasons in full swing. For the first timer, GMB school has a Math team. The X-Factor math Club participated in its first competition this weekend, and earned Honorable Mention. Schools are closed on Monday, Jan 20 for MLK Day. The schools are inviting students and the community in from 10am-noon that day for a day of service to honor Martin Luther King Jr.

A new hire started in a community outreach position. This is funded by the United Way and focuses on children up to age 5. This person is available to assess all students needs to determine how to best meet those needs.

The budget process is beginning and will be finished in April. At the January 23rd meeting the school board will interview candidates and name a new member to fill the vacant seat.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman was absent. Mayor Lowande read the police report. SLEO II Jorge Camargo currently is being trained and progressing nicely. Chief Craparotta gave an overview of the call stats for 2019.

- PERSONNEL COMMITTEE
Council President Czarneski

Council President Czarneski reported she met with Administrator Frueh and reviewed the day to day of the Borough personnel. All continues to operate smoothly. The 3rd round of negotiations was set for January 14th; however, it was cancelled by Dispatch. The new date is set for Thursday, February 6th and I will continue to keep you updated. Once we have completed these negotiations, we will move to continue negotiations with our Chief.

- PUBLIC WORKS COMMITTEE
Council Member Rutsky

Council Member Rutsky reported leaf pick up is complete in town. . New signage through a grant has been ordered for the recycling yard. On one of my visits to the yard, Guido brought to my attention that residents often ignore signs explaining the proper way to recycle. In the spring, he is asking for help from the Green team. Perhaps we can choose a Saturday where Green team members can man dumpsters and remind residents what can and cannot be recycled. One of the biggest problems is people are throwing plastic bags in the plastic recycling dumpsters. Dirty plastic and cardboard is also an issue. We discussed at last night's Green Team meeting using social media to remind residents on how to help keep our town cleaner and perhaps a recycling reminder coupled with our clean up would help. In addition, to this information, regular maintenance and duties continue for DPW.

- ENVIRONMENT/ GREEN COMMITTEE:
Council Member Ludas

Council Member Ludas reported the Environmental Committee and Green Team have agrees to work on the following projects in 2020.

DOWNTOWN: We are working with Monroe on the Sustainable Jersey Green Business

Initiative Program. This program is to promote businesses going “Green” and getting advertising for them doing so. We will have two separate check lists for retail business and one for restaurants. I will have a progress report in February. It is also our intention to keep businesses in town aware of Green Bills in the state legislature. We are also looking to add a new planter in town, and have the Green Team manage them seasonably. We are also implementing a downtown Trash/education clean up. Councilwoman Rutsky will be working on putting together a committee to pick up trash as part of the Green team.

BUCKELEW HOUSE: We will enlarge the community period herb garden. We will continue to share herbs with the Elks Lodge for their Thursday Veterans Luncheon and with St. James Church when their soup kitchen reopens. We intend to add a period wildflower garden and hope to assist the Historical Society in sprucing up the outer buildings.

LIBRARY: We will expand the Reading Garden and perhaps plant a non-invasive ground covering to the area.

NATURE PARK/CREEK: We will schedule “Sunday Stroll” clean ups through the area to remove debris/branches/leaves to ensure they don’t fall into the creek. We will continue to work with the County Mosquito Control.

RAIN GARDENS: Rutgers Extension to install rain gardens at GMB school. One in the front and one in the back which will lead to the Nature Park.

I attended a county WRA meeting on Monday and the Watershed Institute mentioned Jamesburg in their annual report of collecting over 2 tons of debris as one of their successful events of 2019.

- ADMINISTRATOR’S REPORT
Scott Frueh

Administrator Frueh thanked Kevin Hatch, Susan Boulogne, Bill Maresca and Christine Ward for their hard work last year. We make a great team and look forward to another good year in 2020. Surplus is up thanks to Kevin’s hard work. Budget is coming up and I will be working with Samantha. The Master Plan & COLA may affect the budget this year. The Mayor and I are going to a Local Complete Count Commission training session on February 1st at Middlesex County College for the NJ Census 2020. Anyone else who would like to go, please let me know and I will inform the State of the additional people.

- PUBLIC SAFETY COMMITTEE / RECREATION / COMMUNITY EVENTS:
Mayor Marlene Lowande

Mayor Lowande had no report.

MOTION TO ADJOURN:
Proposed By: Czarneski

Seconded By: Rampacek

TIME OF ADJOURNMENT:

8:03PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg