

BOROUGH OF JAMESBURG
GOVERNING BODY MEETING
MINUTES
MAY 16, 2018
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL:

Mayor Lowande
Council President Ludas
Council Member Czarneski
Council Member Rampacek
Council Member Rutsky
Council Member Sussman
Council Member Valiant
Administrator Frueh
Borough Attorney – Raffetto

PROCLAMATION: Mayor Lowande read a Proclamation regarding the Elks Lodge and Youth Week 2018.

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Sussman
Seconded By: Rampacek

Thomas Emens – 62 West Railroad Ave. – Thomas spoke about the upcoming play the GMB Theater Group will be having at the JFK Elementary School The play will take place May 32st and June 1st at 6:30pm. All proceeds will be donated to Powers Promise. Thank you to the Democratic Association for their generous donation.

Thomas has been working with Council Woman Ludas on the green initiative. They have noticed litter has accumulated around the Church Street Creek over the winter months. The area looks as if it has been mistreated and they will be looking for volunteers to help clean it up.

Tom VandeSande – 2 Fernwood Dr. – Mr. VandeSande would like to know when the potholed will be prepared around town. It was explained to him by council members that the Borough has a new machine and will begin to repair the streets soon. He had several other questions and concerns about the town. All were answered accordingly by our Council Members.

MOTION TO CLOSE PUBLIC COMMENT:

Proposed By: Ludas
Seconded By: Rutsky

ORDINANCES FIRST READING BY TITLE: (Public hearing June 20, 2018)

. ORDINANCE #04-18

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF
THE BOROUGH OF JAMESBURG**

BE IT ORDAINED, by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, State of New Jersey, as follows:

1. "Revised General Ordinances of the Borough of Jamesburg New Jersey (2000)" is hereby amended and supplemented to read as follows:

SCHEDULE OF FEES

ALCOHOLIC BEVERAGE CONTROL LICENSES

RETAIL CONSUMPTION	\$2,500.00
RETAIL DISTRIBUTION	\$2,500.00
CLUB	\$ 188.00

BALLFIELD PERMIT

PER DAY	\$75.00
PER NIGHT	\$100.00

CATS

KENNEL FEES – STRAY ANIMALS – SURRENDER - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

LICENSE:

SPAYED/NEUTERED	\$12.00
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NON SPAYED/NEUTERED	\$17.00
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REPLACEMENT TAG	\$ 1.00
LATE FEE - April 1 through December 31 - each license (Excluding cats less than 7 mos. of age)	\$ 10.00

COPIES ON BOROUGH COPIER (OPRA-FEES PER STATUTE)

LETTER SIZE	PER COPY	\$.05
LEGAL SIZE	PER COPY	\$.07
ELECTRONIC TRANSMITTALS		\$ FREE
OTHER FORMS OF DUPLICATION	ACTUAL COST TO BOROUGH	

DOGS

KENNEL FEES – STRAY ANIMALS - FLAT FEE	\$ 100.00
IMPOUNDMENT/QUARANTINE - PER DAY	\$ 21.20
ADMINISTRATION FEE	\$ 100.00

LICENSE:

SPAYED/ NEUTERED	\$11.80
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NON SPAYED/NEUTERED	\$13.80
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STATE POPULATION CONTROL	\$ 3.00
STATE REGISTRATION FEE	\$ 1.00
N.J. PILOT CLINIC FEE	\$.20
REGISTRATION TAG	\$ 1.00
REPLACEMENT TAG	\$ 1.00
LATE FEE - April 1 through December 31 - each license (Excluding dogs less than 7 mos. of age)	\$ 10.00

FINGERPRINTING FEE

\$60.00

FIRE PREVENTION FEES:

REGISTRATION PERMITS

REGISTRATION PERMITS ARE REQUIRED ON ALL COMMERCIAL PROPERTIES AND/OR BUSINESSES LOCATED WITHIN THE JURISDICTION OF THE BOROUGH OF JAMESBURG. REGISTRATION PERMITS SHALL BE REQUIRED ON ALL COMMERCIAL AND OTHER PUBLIC PLACES NOT OUTLINED OR FALLING UNDER THE LIFE HAZARD USE CATEGORY. IT SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING: MERCANTILE, PROFESSIONAL OFFICE, BUSINESS OFFICE, WAREHOUSE, STORAGE BUILDING, EATING ESTABLISHMENT, BANK, CHURCH, MAINTENANCE BUILDING, CLUB HOUSE. ALL PROPERTIES AND/OR BUSINESSES

THE FEES FOR REGISTRATION PERMITS ARE DUE IN THE MONTH OF JANUARY OF EACH YEAR. THOSE FEES NOT RECEIVED IN THE OFFICE OF THE FIRE PREVENTION BUREAU WITHIN 1 MONTH OF DATED INVOICES ARE SUBJECT TO A LATE PENALTY OF THAT EQUAL TO AND INCLUDING THE REGISTRATION FEE FOR THAT YEAR, WHICH ARE:

1 through 300 square feet	\$45.00
301 through 1,000 square feet	\$115.00
1,001 through 3,000 square feet	\$150.00
3,001 through 5,000 square feet	\$200.00
5,001 through 10,000 square feet	\$250.00
10,001 through 20,000 square feet	\$300.00
20,001 square feet and larger	\$350.00

CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE

INITIAL INSPECTION

Within ten (10) days prior to closing	\$45.00
Within four (4) days prior to closing	\$90.00
Less than four (4) days prior to closing	\$161.00
RE-INSPECTION REQUIRED DUE TO FAILURE AT INITIAL INSPECTION	\$45.00

A CERTIFICATE OF SMOKE AND CARBON MONOXIDE DETECTOR COMPLIANCE WILL NOT BE ISSUED UNTIL ALL FEES HAVE BEEN PAID TO THE JAMESBURG FIRE PREVENTION BUREAU.

APPLICATION FEE - FIRE PERMITS

Type 1	\$54.00
Type 2	\$214.00
Type 3	\$427.00
Type 4	\$641.00

GAMES OF CHANCE

OFF-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
OFF-PREMISES CASE 50/50 RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE (per occasion)	\$ 10.00
ON-PREMISES DRAW RAFFLE AWARDED CASH OR MERCHANDISE (per occasion)	\$ 10.00
CARNIVAL GAMES OR WHEEL (per occasion)	\$ 10.00
CALENDAR RAFFLE (per occasion)	\$ 10.00
INSTANT RAFFLE (per day on which instant raffle tickets are sold or offered for sale)	\$ 10.00
INSTANT RAFFLE (for a one year license)	\$ 375.00
GOLF HOLE-IN-ONE (per occasion)	\$ 10.00
ARMCHAIR RACE (per day of operation)	\$ 25.00
CASINO NIGHTS (per occasion)	\$ 50.00

JUNK YARD PERMIT

\$ 100.00

LAUNDRIES/ LAUNDERETTES

COIN OPERATED DRYER INSTALLED- each machine	\$ 15.00
COIN OPERATED WASHER INSTALLED - each machine	\$ 15.00
LATE FEE - per day, per machine, after March 31	\$ 1.50/DAY

LAND USE BOARD FEES: ALL FEES ARE CUMULATIVE:

APPEAL OF BUILDING INSPECTOR'S DECISION OR ZONING ORDINANCE INTERPRETATION	\$ 100.00
BULK VARIANCE (N.J.S.A. 40:55D-70c)	\$ 200.00
USE VARIANCE (N.J.S.A. 40:55D-70d)	\$ 500.00
ZONING CHANGES	\$ 500.00
SITE PLAN	\$ 500.00

MINOR SUBDIVISION	\$ 300.00
MAJOR SUBDIVISION	\$ 500.00
ALL OTHER APPLICATIONS	\$ 500.00

LAND-USE BOARD PROFESSIONAL SERVICES

ESCROW SHALL BE DEPOSITED WITH THE BOROUGH TO COVER THE COST OF PROFESSIONAL SERVICES TO BE RENDERED TO THE MUNICIPALITY OR APPROVING AUTHORITY FOR REVIEW OF APPLICATIONS FOR DEVELOPMENT, REVIEW AND PREPARATION OF DOCUMENTS FOR CONSIDERATION BEFORE THE LAND USE BODY UNDER THE PROVISIONS OF P.L. 1975,c.291 (N.J.S.A. 40:55D-1 et seq.). PRIOR TO AN APPLICATION BEING RULED COMPLETE, THE FOLLOWING SUM(S) SHALL BE SUBMITTED TO BE HELD IN ESCROW:

LAND USE BOARD ESCROWS:

ALL ZONING CHANGES - ESCROW	\$3,000.00
USE VARIANCE AND BULK VARIANCE	\$2,000.00
SUBDIVISION, MINOR	\$1,000.00
SUBDIVISION, MAJOR	\$3,000.00
ALL OTHER APPLICATIONS	\$1,000.00
SITE PLAN - (0 to 2 acres) ESCROW	\$4,000.00
(2+ acres, per acre or portion thereof)	\$ 250.00
PRE-APPLICATION MEETING ESCROW	\$ 500.00

LICENSES (each machine)

COIN OPERATED GAMES/ AMUSEMENTS	\$ 60.00
NEWSRACKS	\$ 15.00
JUKE BOXES	\$ 60.00
VENDING MACHINES	\$ 25.00
POOL/ BILLIARD TABLE PINBALL, INCLUDING COIN OPERATED TABLES	\$ 60.00
LATE FEES - per day, per license, after March 31	\$ 1.50

LIMOUSINES

LICENSE	\$ 100.00
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<u>MAINTENANCE OF PROPERTY BY BOROUGH FEE</u> (per event)	\$ 500.00
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ORDINANCES

COMPLETE COPY OF "REVISED GENERAL ORDINANCES (2000)"	\$ 40.00
SUPPLEMENTS TO "REVISED GENERAL ORDINANCES (2000)"	\$ 10.00
COPY OF LAND-USE ORDINANCES ONLY	\$ 25.00
COPY OF CURRENT MASTER PLAN	\$ 45.00

<u>PUBLIC DEFENDER APPLICATION</u>	\$ 200.00
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<u>POLICE EMPLOYMENT APPLICATION FEE</u>	\$ 30.00
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POLICE SEIZED PROPERTY STORAGE

PER DAY OUTSIDE STORAGE FACILITY	\$
40.00	

<u>POLICE REPORTS</u> per copy when not requested in person (first three pages)	\$ 5.00
(Each additional page after the first three)	\$ 1.00

POLICE OUTSIDE WORK FEES – Effective 7/1/2018

For the first eight hours minimum four hours

\$ 80.00 PER HOUR FOR THE OFFICER

MINUTES – MAY 16, 2018

30.00 PER HOUR FOR ADMINISTRATIVE FEES
\$110.00 PER HOUR TOTAL

After the first eight hours

\$120.00 PER HOUR FOR THE OFFICER
30.00 PER HOUR FOR ADMINISTRATIVE FEES
\$ 150.00 PER HOUR TOTAL

<u>RECYCLING BUCKETS</u>	\$ 20.00
<u>REGISTRAR</u>	
MARRIAGE LICENSES/DOMESTIC PARTNERSHIP	\$ 28.00
CERTIFIED COPIES - first copy	\$ 25.00
each additional copy	\$ 2.00 each
BURIAL PERMITS	\$ 5.00
SEARCHES – per 5 year time period searched	\$ 15.00
CORRECTIONS	\$ 10.00
<u>RENTAL PROPERTY REGISTRATION:</u>	
REGISTRATION FEE (per unit) Includes one inspection and one re-inspection	\$ 50.00
[CERTIFICATE OF APPROVAL \$35.00] ROOMING/BOARDING HOUSES	\$ 60.00+
EACH INDIVIDUAL ROOM WHERE ACCOMMODATIONS ARE OFFERED	\$ 5.00
<u>RETAIL FOOD HANDLING PERMIT</u>	
PERMIT FOR ONE DAY EVENT- SALE OF NON-PACKAGED FOOD	\$ 10.00
PACKAGED FOOD SALES ONLY	\$ 60.00
ON-PREMISE PREPARATION OF FOOD	\$ 150.00
LATE FEE – per day, per license, after March 31	\$ 1.50/DAY
<u>RETURNED CHECK FEE:</u> per check, per return	\$ 20.00
<u>SENIOR BUILDING RENTAL</u>	
JAMESBURG BASED NON-PROFIT	\$10.00/HOUR
NON-JAMESBURG AND FOR-PROFIT	\$25.00/HOUR
<u>STREET MAPS</u>	\$ 1.00
<u>STREET EXCAVATIONS</u>	

THE APPLICANT SHALL BE CHARGED A FEE OF EIGHTY (\$80.00) FOR EACH PERMIT, IN ADDITION TO A SEPARATE NON-REFUNDABLE ENGINEERING INSPECTION FEE TO BE PAID AT THE TIME OF APPLICATION, IN THE AMOUNT OF \$200.00 ANY PERMITTED STREET OPENING THAT IS NOT PROPERLY RESTORED, CAUSING THE NEED FOR RE-INSPECTION BY THE BOROUGH ENGINEER'S OFFICE SHALL BE BILLED AND ADDITIONAL \$200.00 FOR EACH RE-INSPECTION OF THE STREET OPENING.

AN ADDITIONAL FEE OF \$500.00 WILL BE CHARGED TO EXCAVATE ANY ROADWAY THAT HAS BEEN IMPROVED WITHIN THE PREVIOUS FIVE (5) YEARS.

SHOULD THE APPLICANT NOT HAVE A BOND FILED WITH THE BOROUGH OF JAMESBURG, THE APPLICANT SHALL POST A CASH OR CERTIFIED CHECK DEPOSIT ACCORDING TO THE FOLLOWING SCHEDULE:

A.	UNIMPROVED ROADS OR UNPAVED SHOULDER PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
B.	IMPROVED STONE OR ROAD OIL PER SQUARE FOOT MINIMUM	\$ 6.00 \$ 325.00
C.	PENETRATING MACADAM /SIMILAR SURFACE PER SQUARE FOOT MINIMUM	\$ 9.00 \$ 550.00

D.	REINFORCED CONCRETE OR BITUMINOUS CONCRETE/ SIMILAR SURFACE		
	PER SQUARE FOOT	\$	9.00
	MINIMUM	\$	550.00

WHERE THE EXCAVATION IS MADE IN A HEAVILY TRAVELLED STREET OR WHERE FOR ANY REASON IT IS NECESSARY FOR THE BOROUGH TO STATION A POLICE OFFICER NEAR THE EXCAVATION TO DIRECT TRAFFIC, THE APPLICANT SHALL ALSO BE CHARGED THE CURRENT RATE FOR SPECIAL DUTY ASSIGNMENT OF POLICE OFFICERS.

SEWER CONNECTION INSPECTIONS

ENGINEERING INSPECTION - BILLED @ ~~\$60.00 PER HOUR~~ \$200.00 PER INSPECTION WITH MINIMUM FEE OF \$500.00 TO BE SUBMITTED WITH APPLICATION. UNUSED PORTION OF FEE IS TO BE RETURNED TO APPLICANT AT COMPLETION OF WORK AND SETTLEMENT OF BILLING.

SEWER CONNECTIONS – Effective July 1, 2018

	APPLICATION FEE	\$	50.00	
DWELLINGS WITHIN THE BOROUGH OF JAMESBURG:				
	SINGLE FAMILY DWELLING	\$	500.00	\$
1,000.00				
	TWO-FAMILY DWELLING SIDE-BY-SIDE	\$	500.00	\$
1,000.00				
	MULTI-FAMILY DWELLING, INLCUDING BUT NOT LIMITED TO GARDEN APARTMENTS	\$	500.00	\$
1,000.00				
	EACH ADDITIONAL UNIT AFTER THE FIRST SINGLE FAMILY LIVING UNIT	\$	400.00	\$
800.00				
	EACH TOWNHOUSE SINGLE-FAMILY DWELLING SIDE-BY-SIDE	\$	500.00	\$
1,000.00				
	PROFESSIONAL OFFICE BUILDING, INDUSTRIAL BUILDING AND ALL OTHER BUILDINGS NOT OTHERWISE PROVIDED FOR	\$	500.00	\$
1,000.00				
	EACH ADDITIONAL LAVATORY AFTER FIRST	\$	300.00	\$
500.00				
	LAUNDRY CLOTHES WASHING MACHINES, DOMESTIC, COMMERICAL AND INDUSTRIAL	\$	500.00	\$
1,000.00				
	EACH ADDITIONAL WASHING MACHINE AFTER FIRST TWO WASHING MACHINES IN A SINGLE BUILDINGSTRUCTURE	\$	50.00	\$
75.00				
	EACH ADDITIONAL FIXTURE	\$	8.00	\$
12.00				
	(FIXTURES INCLUDE LAVATORIES, KITCHEN SINKS, SLOP SINKS, URINALS, BATH TUBS, SHOWER STALLS, LAUNDRY TUBS, FLOOR DRAINS, HOSE BIBB AND SUMP PUMPS)			
	FEE FOR A DWELLING OUTSIDE OF JAMESBURG TO BE TIED INTO THE BOROUGH'S SEWER SYSTEM.	\$	800.00	\$
1,600.00				

SOLICITORS, PEDDLERS, AUCTIONEERS \$ 50.00

SIGNS - Fine for Violation of Sign Ordinance as per Borough Code Chapter 27, sec. 139 \$ 500.00

SPECIAL EVENT PERMIT

Non-Profit	\$	50.00
All Others	\$	200.00

TATTOO LICENSE

INITIAL APPLICATION	\$ 500.00
ANNUAL RENEWAL OF LICENSE	\$ 150.00
LATE FEE - per month, after July 1	\$100.00/Month

TAX OFFICE:

TAX RECORD SEARCH (per year)	\$ 15.00
COMPUTER PRINT-OUTS (each block & lot)	\$ 1.00
USE OF DUPLICATE (MEMO) TAX BILL	\$ 5.00
ELECTRONIC FILE TRANSFER FEE – PER TRANSFER	\$ 10.00
TAX SALE NOTICE IN LIEU OF ADVERTISING	\$ 25.00
REDEMPTION CALCULATIONS 1 ST AND 2 ND	FREE
REDEMPTION CALCULATIONS 3 RD OR MORE	\$ 50.00/EA

TOWER'S LIST APPLICATION FEE \$ 250.00

TOWER'S LIST APPLICATION FEE (REGULAR & HEAVY-DUTY TOWING) \$ 350.00

TOWING SERVICES:	
MONDAY THROUGH FRIDAY 6:00AM TO 6:00PM	\$125.00
MONDAY THROUGH FRIDAY 6:01PM TO 5:59AM	\$150.00
WEEKENDS AND HOLIDAYS	\$150.00
STORAGE FEES:	
INSIDE STORAGE FACILITY	\$60.00/DAY
OUTSIDE STORAGE FACILITY	\$40.00/DAY
ADDITIONAL FEES:	
CLEAN-UP	\$45.00 + \$15.00/BAG OIL ABSORBENT
ADMINSTRATIVE FEE	\$35.00
YARD FEE	\$35.00
COVERING/TARPING	\$40.00
EXTRA PERSON	
\$75.00/HOUR/MAN	
WAITING TIME	\$75.00.HOUR AFTER ON SCENE FOR 60 MINUTES
WINCHING/RECOVERY	\$100.00/HOUR + TOW FEE
ROAD SERVICE	\$75.00 DAY \$85.00 NIGHT, WEEKEND & HOLIDAY
MILEAGE	\$7.00/MILE (OUTSIDE OF JAMESBURG)
HEAVY DUTY TOWING:	
CONVENTIONAL TOW 6,001 POUNDS TO 25,000 POUNDS	\$200.00
CONVENTIONAL TOW 25,001 POUNDS TO 55,000 POUNDS	\$350.00
CONVENTIONAL TOW 55,001 POUNDS TO 80,000 POUNDS	\$500.00
CONVENTIONAL TOW BUS COACH	\$500.00
NIGHTS, WEEKENDS, AND HOLIDAYS – ADDITIONAL	\$85.00
LOWBOY OR LANDOLL TRACTOR TRAILER	\$350.00/HOUR
STORAGE FEES:	
6,001 POUNDS TO 12,000 POUNDS	\$50.00
12,001 POUNDS TO 26,000 POUNDS	\$75.00
26,001 POUNDS TO 80,000 POUNDS	\$85.00
ADDITIONAL FEES:	
CONNECT AIR LINES	\$35.00 EACH
REMOVE AXLE OR DRIVESHAFT	\$75.00 EACH
CAGED BRAKES	\$35.00 EACH
VEHICLE PREPARATION FEE	\$75.00/HOUR (LABOR

ADMINISTRATIVE FEE	REQUIRED TO PREPARE TOW PAST 30 MINUTES)
YARD FEE	\$50.00
CLEAN UP FEE	\$50.00
	\$45.00 + \$15.00/BAG OIL ABSORBENT
COVERING/TARPING EXTRA MAN	\$40.00
	\$85.00/ MAN/HOUR
WAITING TIME \$100.00/HOUR AFTER ON SCENE FOR 60 MINUTES WINCHING/RECOVERY	\$450.00/HOUR/TRUCK + TOW FEE
ROTATOR/CRANE SERVICE MILEAGE	\$875.00/HOUR \$12.00/MILE (OUTSIDE OF JAMESBURG)

TOWING OPERATOR'S MAXIMUM DISTANCE FROM THE BOROUGH

For Applications accepted in 2018 for 2019 Towing. The maximum distance from the Borough will be Nine (9) miles from Borough Hall

TRANSCRIPTS OF MEETINGS

DEPOSIT (PER MEETING) \$ 100.00

TRAVELING SHOWS, CARNIVALS, & CIRCUSES

Traveling Show/Circus License (each day of performance) \$ 25.00

Bond to be deposited at time of application \$ 200.00

Carnival License (each day) \$ 100.00

Bond to be deposited at time of application \$ 1,000.00

TWO HUNDRED FOOT LIST per Block & Lot requested \$ 10.00

ZONING

1. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39a, APPEAL FROM ADMINISTRATIVE OFFICIAL OR AGENCY \$ 100.00

2. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39b, SPECIAL EXCEPTION \$ 100.00

3. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39c, HARDSHIP \$ 100.00

4. APPLICATION FOR VARIANCE AS SET FORTH IN R.S. 40:55D-39d, SPECIAL REASONS. \$
150.00

5. ZONING PERMIT, FENCE OR POOL \$ 40.00

6. ALL OTHER ZONING PERMITS \$ 40.00

ZONING MAP \$ 10.00

1. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.
2. This ordinance shall take effect, immediately following adoption and publication pursuant to law, unless otherwise stated in the ordinance.

ORDINANCE #04-18

AN ORDINANCE AMENDING AND SUPPLEMENTING THE SCHEDULE OF FEES OF THE BOROUGH OF JAMESBURG

RECORD OF VOTE:

FIRST READING: May 16, 2018

COUNCIL MEMBER	MOTION TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Sussman	X		X
Council Member Valiant			X
Council President Ludas		X	X
Mayor Lowande			

PUBLICATION: May 25, 2018
SECOND READING: June 20, 2018
PUBLIC HEARING: June 20, 2018

ORDINANCE #06-18

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS SEWER EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$60,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Jamesburg, in the County of Middlesex, New Jersey has determined to acquire various equipment and make various infrastructure improvements; and

WHEREAS, the Borough of Jamesburg has \$60,000 in the Sewer Capital Improvement Fund.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a Sewer Capital purchase to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of various equipment and infrastructure improvements including but not limited to:

- a. Any capital equipment so determined as to be necessary including but not limited to, vehicles, computers, printers, computer equipment and software, municipal building upgrades, public works equipment, police equipment, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2018 Sewer Capital Budget of the Borough of Jamesburg will conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #06-18

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS SEWER EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$60,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: May 16, 2018

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Rampacek	X		X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Ludas		X	X
Mayor Lowande			

PUBLICATION: May 25, 2018
 SECOND READING: June 20, 2018
 PUBLIC HEARING: June 20, 2018

ORDINANCE #07-18

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF POLICE EQUIPMENT AND APPROPRIATING THE SUM OF \$45,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Jamesburg, in the County of Middlesex, New Jersey has determined to acquire police equipment; and

WHEREAS, the Borough of Jamesburg has \$45,000 in the Capital Improvement Fund available for said police equipment

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a General Capital purchase to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of police equipment including but not limited to:

- a. Any capital equipment so determined as to be necessary including but not limited to, computers, printers, computer equipment and software, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2018 General Capital Budget of the Borough of Jamesburg will conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #07-18

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF POLICE EQUIPMENT AND APPROPRIATING THE SUM OF \$45,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: May 16, 2018

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Rampacek			X
Council Member Rutsky			X
Council Member Sussman	X		X
Council Member Valiant			X
Council President Ludas		X	X
Mayor Lowande			

PUBLICATION: May 25, 2018

SECOND READING: June 20, 2018

PUBLIC HEARING: June 20, 2018

ORDINANCE #08-18

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$30,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Jamesburg, in the County of Middlesex, New Jersey has determined to acquire various equipment and make various infrastructure improvements; and

WHEREAS, the Borough of Jamesburg has \$30,000 in the Capital Improvement Fund.

NOW THEREFORE, BE IT ORDAINED and enacted by the Mayor and Council of the Borough of Jamesburg, County of Middlesex, New Jersey, that:

SECTION 1. The purchase described in Section 2 of this ordinance is hereby authorized as a General Capital purchase to be undertaken in and by the Borough of Jamesburg, County of Middlesex, New Jersey.

SECTION 2. The acquisition hereby authorized to be undertaken consists of the purchase of various equipment and infrastructure improvements including but not limited to:

- a. Any capital equipment so determined as to be necessary including but not limited to, vehicles, computers, printers, computer equipment and software, telephone equipment,

municipal building upgrades, public works equipment, police equipment, together with all items necessary, incidental or appurtenant thereto.

SECTION 3. The 2018 General Capital Budget of the Borough of Jamesburg will conform to the provisions of this ordinance

SECTION 4. All ordinances or parts of ordinances inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency

SECTION 5. This ordinance shall take effect 10 days after the first publication thereof after final adoption, as provided by law.

ORDINANCE #08-18

AN ORDINANCE PROVIDING FOR THE ACQUISITION OF VARIOUS EQUIPMENT AND INFRASTRUCTURE IMPROVEMENTS AND APPROPRIATING THE SUM OF \$30,000 THEREFORE, AUTHORIZED IN AND BY THE BOROUGH OF JAMESBURG, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

RECORD OF VOTE:

FIRST READING: May 16, 2018

COUNCIL MEMBER	MOTION		
	TO INTRODUCE	2nd	VOTE
Council Member Czarneski			X
Council Member Rampacek		X	X
Council Member Rutsky			X
Council Member Sussman			X
Council Member Valiant			X
Council President Ludas	X		X
Mayor Lowande			

PUBLICATION: May 25, 2018

SECOND READING: June 20, 2018

PUBLIC HEARING: June 20, 2018

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #064-05-16-18**

AUTHORIZE REFUND OF ESCROW

WHEREAS, Escrow has been received by the Finance office in the aggregate amount of two hundred six thousand nine hundred seventy-seven dollars and fifty cents (\$206,977.50); and

WHEREAS, \$206,020.00 of the escrow has been used to pay for service rendered for police outside work and;

WHEREAS, there is a remaining balance of nine hundred fifty-seven dollars and fifty cents (\$957.50) in escrow for police outside work;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Chief Financial Officer be and is hereby authorized to make such refunds and the is hereby directed to issue such checks in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas			X			
Mayor Lowande						

RESOLUTION #065-05-16-18**

RESOLUTION ACCEPTING MINUTES

BE IT RESOLVED THAT THE FOLLOWING MINUTES BE AND ARE HEREBY ACCEPTED AND FILED:

MAYOR AND COUNCIL

April 18, 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas			X			
Mayor Lowande						

RESOLUTION #066-05-16-18**

RESOLUTION ACCEPTING MONTHLY REPORTS

BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the following reports be and are hereby received and filed:

Investment Report	April 2018
Finance Report	April 2018
Report of the Tax Collector	April 2018
Report of the Sewer Administrator	April 2018

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas			X			
Mayor Lowande						

RESOLUTION #067-05-16-18**
APPROVE PAYMENT OF VOUCHERS

WHEREAS, The Chief Financial Officer has certified and submitted a consolidated bill list for the payment of claims; and

WHEREAS, all vouchers listed herewith have been encumbered and sufficient funds are available for payment; and

WHEREAS, the required signatures of the Department Head or the Committee Chair, the Finance Chairperson, the Vendor, and the Chief Financial Officer, have all been obtained on each voucher on the attached list.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg, that the voucher list submitted is hereby approved for payment in the total amount of \$2,855,082.12.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Rampacek		X	X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Vailant			X			
Council President Ludas			X			
Mayor Lowande						

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #062-05-16-18
RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR REIMBURSEMENT BETWEEN THE BOROUGH OF QUAIL RUN CONDOMINIUM ASSOCIATION

WHEREAS, the Mayor and Council of the Borough of Jamesburg wish to enter into a reimbursement agreement with Quail Run Condominium Association in order to comply with Chapter 26 of the Laws of the State of New Jersey (signed into law May 11, 2000); and

WHEREAS, the Borough of Jamesburg and Quail Run Condominium Association have agreed to the terms of the attached contracts for Condominiums located at:

Quail Run Condominiums (Quail Run Drive)

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Jamesburg, in the County of Middlesex, New Jersey approve of the attached agreements between the Borough of Jamesburg and Quail Run Condominium Association.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute and the Borough Clerk attest the attached agreements.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas		X	X			
Mayor Lowande						

RESOLUTION #063-05-16-18

AUTHORIZE NEW JERSEY HISTORIC SITE MANAGEMENT 2018 GRANT APPLICATION

WHEREAS, the Borough of Jamesburg has a historic landmark in the Buckelew Mansion;
and

WHEREAS, the Borough of Jamesburg strives to save tax dollars, while preserving the Mansion; and

WHEREAS, one of the purposes of the New Jersey Historic Preservation Fund provides resources to municipalities to make repairs to historic sites, and they have created a grant called the Historic Site Management Grant.

THEREFORE, BE IT RESOLVED, that the borough of Jamesburg Council, Middlesex County, State of New Jersey, authorizes the submission of the aforementioned Historic Site Management Grant for 2018.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski	X		X			
Council Member Rampacek			X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas		X	X			
Mayor Lowande						

RESOLUTION #068-05-16-18

AUTHORIZE REFUND OF TAX OVERPAYMENT

WHEREAS, overpayment of taxes has been received by the Tax Collector's office in the aggregate amount three hundred thirty-nine dollars and thirty-six cents (\$339.36) from Wells Fargo Real Estate and Tax Services; and

WHEREAS, these payments have been certified by the Tax Collector as overpayments for 2nd Quarter taxes for the year 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg that the Tax Collector be and is hereby authorized to make such refunds and the Chief Financial Officer is hereby directed to issue such check in accordance with the certification(s) attached hereto.

COUNCIL MEMBER	MOTION	2nd	AYES	NAYS	ABSTAIN	ABSENT
Council Member Czarneski			X			
Council Member Rampacek	X		X			
Council Member Rutsky			X			
Council Member Sussman			X			
Council Member Valiant			X			
Council President Ludas		X	X			
Mayor Lowande						

COUNCILMATIC COMMITTEE REPORTS:

- FINANCE COMMITTEE
Council Member Valiant

Council Member Valiant went over the Finances for the month of May. The Borough issued 49 purchased orders totaling \$2,120,379.29. A large chunk of that amount was for School Taxes.

Council Member Valiant also touched briefly on the United Way Meeting that was held at the Library. They have good ideas on ways to help out the community. The Energy Audit was also discussed. There are several recommendations and cost benefits that were discussed. Lastly, he will be working with Council Member Ludas on Green Team Projects.

- EDUCATION COMMITTEE / ENVIRONMENT / BUSINESS:
Council President Ludas

Council President Ludas reported:

Education: Ruth Jones from the Jamesburg Elks presented Veteran Essay Contest winners \$25.00 Target Gift Cards. The winners were Jarrod Ross, Morgan Herberman, Collin Dominguez, Ana Sosa Perez, Madison Mussiello and Nichola Wilmore. The winning essays go to the State and National Elks Organizations. Congratulations to the winners and all the students that participated. The Elks will be donating Spanish/English Dictionaries to the third grade students.

There was a public hearing on the budget. New items in the 2018-2019 budget to include a new Science program, a new Math series, new Basal readers for JFK and a new set of anthologies for the middle school. There will be a double amount of professional development, Pre-K – 2nd grade emerge programs, and Band returns to half day. Student enrollment has increased from 595 in 2015 to 731 in 2018.

Building upgrades include new bathrooms and air-conditioning in the gym.

Environment: The Assembly has submitted our narrative to NJDEP for an Environmental grant.

The county Mosquito Control asked John Riggs and myself to walk the creek area. We found blockages in 2 secondary streams which feed into Church Street Creek. Mosquito Control will come out to clear the blockages, and Monroe and Jamesburg will do a joint stream clean up. A tentative date for that is June 2nd from 10am – noon. Details are being worked out.

Council member Valiant suggested we monitor pollen count in Jamesburg and I would like to include rainfall amounts. We have an eager student, Thomas Emens, a Green team Member who is willing to track this for us. The three of us are researching the best way to do this.

Sustainable Jersey contacted Scott asking us to go for certification points. One thing we need is a community garden, which we will be starting next month. We will be planting a herb garden at the Buckelew House. The Eagle Scouts have offered to build the raised beds and donate their time and needed supplies, and Suydam Farms is donating the herbs and soil. The Garden Club, Green Team Members and Scouts are wiling to maintain this garden. The herbs will be donated to the St. James Food and Fellowship Kitchen which prepares meals on Tuesdays.

I attended a Water Resources Authority Meeting on Monday, the flood plain manual will be out in September as we are waiting NJDEP approval.

Business: Mayor Lowande, Council Member Rampacek and myself have met with business owners on how to highlight businesses in town. Some suggestions are to have banners in the downtown area, update business district maps, have businesses advertise on welcome signs on entering and leaving town. We are working on planning special business events.

I want to publically thank Sgt. Kevin Wilson, Brian Wright, John walker and Bill Maresca for participating in writers event honoring First Responders which was held on Saturday. They were a phenomenal panel.

- POLICE COMMITTEE
Council Member Sussman

Council Member Sussman reported Patrolman Michael Sansone has completed his field training. All Officers went through rifle training in April. Patrolman Raymond Durski is set to graduate from the Ocean Police Academy on May 17th. He will be graduating as Valedictorian for having highest academic achievement in his class.

The Jamesburg Police Department is in the process of having the inside of headquarters painted.

- PERSONNEL COMMITTEE
Council Member Czarneski

Council Member Czarneski reported that she reviews the day to day Borough Personnel with Business Administrator Frueh and all is running smoothly with no issues.

- PUBLIC WORKS COMMITTEE
Council Member Rutsky

Council Member Rutsky reported Spring cleanups and maintenance are underway. Railroad Avenue, fields and parks have been cut and trimmed. After the removal of the large trees in Veterans Park, DPW regraded the area with topsoil & seed. Even though it was sad to see the trees go, due to rot, the park now looks clean and bright. It will be a nice asset and backdrop to this year's Memorial Day parade. I did inquire about the progress of dead tree removal along Railroad Ave. Paul said he spoke to Scott and asked for a quote from the original paver company for replacements. Though there have been talks about beautification grants from the county, this is a special project I would like to see dealt with sooner than later.

The United Way meeting was a good turnout with a lot of residents who volunteered. They would like to have advocated once a month at the food pantries and schools. There is still talk of a mobile dental unit. The next meeting will be in July.

- PUBLIC EVENTS COMMITTEE/LIBRARY
Council Member Rampacek

Council Member Rampacek reported:

Public Events: There was a Memorial Day parade meeting on April 30th to finalize the details. There was a good turnout and the parade is sure to be a success. It will take place Monday, May 28th @ 10:00am. If anyone would like to march please fill out the registration form. Food trucks will be on July 12th and August 23rd. The Fall Festival will be Saturday, October 20th. If anyone would like to be a vendor please fill out a registration form.

We would like to put together a Restaurant Week.

Library: The Bookworms program has been a success. So far we have planted seeds, made bird feeders, painted pots and made Mother's Day gifts. This program continues on

Saturdays from 11-12 until June 9th. On May 17th at 2:00pm there will be an Agatha Christie re-enactor at the Library. The Beach Book Sale will take place this Summer from June 14th – July 7th. On May 7th, Friends of the Library awarded their poetry contest winners. It was a great evening and I would like to congratulate all the winners.

- ADMINISTRATOR'S REPORT
Scott Frueh

Administrator Frueh went to Middlesex County Leadership Forum. There were various items discussed. The Enterprise GIS and Strategy Planning help for municipalities Census 2020 and other purposes. The County has started several programs to help residents. The Services Locator helps residents find information about various items. The Skill Up Program helps with Career Pathways. The Roundtable on Future Regionalized Services spoke of animal control, admin. Support, HR, payroll Technology support regarding Credit Card payments for Tax and Sewer. The County is creating a LinkedIn Group to continue to dialog what was started at the forum.

I spoke with Kevin Hatch today. He is at TCTANJ Spring Conference. There are discussions that there may be a State shut down. We may have to send out estimated tax bills in July which would require council approval.

- PUBLIC SAFETY COMMITTEE/MAYOR'S REPORT/CONSOLIDATION COMMITTEE
Mayor Marlene Lowande

Mayor Lowande had no report.

Motion to Adjourn: Rampacek
Second: Ludas

TIME OF ADJOURNMENT: 7:46 PM

Susan Boulogne
Acting Municipal Clerk
Borough of Jamesburg