

BOROUGH OF JAMESBURG
GOVERNING BODY REORGANIZATION VIRTUAL MEETING
MINUTES
JANUARY 6, 2021
7:00 PM

CALL TO ORDER: This meeting is being held pursuant to the Open Public Meetings Act of 1974 and all provisions of that Act have been met. Any contracts awarded require the contractor to comply with N.J.S.A.10:5-31 et.seq. and N.J.A.C. 17:27. Also, in the event of a fire and pursuant to the N.J. Uniform Fire Code, members of the audience are requested to take notice of the exits at the front and rear of the Council Chambers as well as in the main hallway.

FLAG SALUTE: Led by Mayor Lowande

ROLL CALL – 2020 GOVERNING BODY:

Mayor Lowande
Council President Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Rutsky
Council Member Shaughnessy
Council Member Sussman
Administrator Frueh
Borough Attorney – Raffetto -

INAUGURATION OF NEWLY ELECTED MAYOR AND COUNCIL MEMBERS:

Council Members Ludas, Rutsky and Shaughnessy were sworn in virtually.

ROLL CALL – 2020 GOVERNING BODY:

Mayor Lowande
Council Member Czarneski
Council Member Ludas
Council Member Rampacek
Council Member Rutsky
Council Member Shaughnessy
Council Member Sussman
Administrator Frueh

RESOLUTION: - #001-01-06-21

Appoint Borough Attorney – Raffetto

APPOINT BOROUGH ATTORNEY

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT FREDERICK C. RAFFETTO AS BOROUGH ATTORNEY, HIS TERM TO EXPIRE DECEMBER 31 2020, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|---------------|------------|-------------|-------------|----------------|---------------|
| Council Member Czarneski | X | | X | | | |
| Council Member Ludas | | | X | | | |
| Council Member Rampacek | | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | X | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

MAYOR CALLS FOR NOMINATIONS FOR COUNCIL PRESIDENT:

Council President Laura Czarneski nominated Council Member Sandy Sussman for President.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|---------------|------------|-------------|-------------|----------------|---------------|
| Council Member Czarneski | x | | X | | | |
| Council Member Ludas | | | X | | | |
| Council Member Rampacek | | x | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

ESTABLISHMENT OF ANNUAL COUNCILMATIC COMMITTEES AND MEMBERS:

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | X | | X | | | |
| Council Member Rampacek | | x | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

*Mayor Lowande feels everyone does a great job in their committees, so she kept them the same for 2021.

MAYORAL APPOINTMENTS NOT REQUIRING ADVICE AND CONSENT OF COUNCIL:

PUBLIC COMMENT PERIOD – ANY ITEM - EXCLUDES ORDINANCES (they have their own public hearing): Members of the public wishing to address the Mayor and Borough Council must approach the podium and state their name and address for the record. There is a five (5) minute time limit for all comments and questions.

MOTION TO OPEN TO PUBLIC COMMENT:

Proposed By: Ludas

Seconded By: Shaughnessy

Senator Linda Greenstein - Congratulations Daria Coleen and Peter, you have done a great job and will continue to do so. Daria has been a tremendous alai for over the 20 years I have known her. She is a strong advocate for the residents of Jamesburg. I have witnessed her tireless work ethic and all she has done for the residents. We are very lucky to have her team leadership on the town council.

Coleen Rutsky is a true leader in protecting the environments and working to restore the Lakeview (Buckelew) House and secure the much-needed grants for our community.

Peter Shaughnessy is someone we are also very lucky to have on town council as an advocate for our children and teachers. His work as a teacher ensures he will always work in the best interest of our children. We have a great mix here. The leadership of Councilwoman Ludas, the Environmental advocacy of Councilwoman Rutsky and the education expertise of Council man Shaughnessy I truly believe Jamesburg has one of the best councils in the State. I am proud to congratulate my great friends of the Jamesburg Team. I look forward to working with you.

Assemblyman Dan Benson – I would like to echo what the Senator said. Daria, Peter and Coleen congratulations! Mayor and Councilmembers, I appreciate the partnership we have and the ability to work together to represent the neighborhood spirit that is Jamesburg, and to make sure we give it the support it deserves. We are proud to represent you, be partners and friends.

Mayor Marlene Lowande – We are truly to have both of you in our corner at any and all times. We appreciate that here in Jamesburg. We know when we call you its not only out of duty, but as a friendship all these years. Thank you both for being here and working so hard for us. I agree these three members work so hard for Jamesburg, there’s nothing they can’t do and nothing they won’t do. They are the best partners to have in this arena. I appreciate everything they do.

Beatrice Moskowitz – (Vice Chair of the Democratic Organization)
Jamesburg is on the map. In a County of 25 Municipalities, they had to find their way to stream up to the top. There’s a reason for that, because of each of you. Whether you have had an extended term like Daria, a middle years like Coleen or are new to our Council like Peter the thing that is so important is each of you presented yourselves tonight in total formality despite the circumstances. This Council is important for you, working in Government is important to you and that has been noticed by everyone. We really appreciate each of you personally, but certainly professionally as well.

MOTION TO CLOSE TO PUBLIC COMMENT:

Proposed By: Czarneski
Seconded By: Ludas

CONSENT AGENDA:

All matters listed on tonight’s Consent Agenda are to be considered as one vote by the Borough Council and will be enacted by one motion. Any resolutions listed on the agenda with ** next to their respective number are to be considered as part of the Consent Agenda. There will be no discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

CONSENT AGENDA RESOLUTIONS:

RESOLUTION #002-01-06-21**

APPOINT AN HONORARY TOWN HISTORIAN

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT HAL SODEN, JR. TO THE VOLUNTEER POSITION OF HONORARY TOWN HISTORIAN.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------|--------|-----|------|------|---------|--------|
|----------------|--------|-----|------|------|---------|--------|

| | | | | | | |
|----------------------------|---|---|---|--|--|--|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #003-01-06-21**

APPOINT TAX SEARCH OFFICER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT KEVIN HATCH, C.T.C. AS TAX SEARCH OFFICER FOR THE BOROUGH OF JAMESBURG.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #004-01-06-21**

APPOINT INSURANCE COMMISSIONER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT SCOTT FRUEH AS INSURANCE COMMISSIONER FOR THE BOROUGH OF JAMESBURG.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #005-01-06-21**

APPOINT CERTIFYING OFFICER AS REQUIRED BY THE DIVISION OF PENSIONS AND BENEFITS

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT CHIEF FINANCIAL OFFICER SCOTT FRUEH, AS CERTIFYING OFFICER FOR THE YEAR 2021, AS REQUIRED BY THE NEW JERSEY DIVISION OF PENSIONS AND BENEFITS.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #006-01-06-21**

APPOINT PUBLIC AGENCY COMPLIANCE OFFICER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT SCOTT FRUEH AS PUBLIC AGENCY COMPLIANCE OFFICER FOR THE BOROUGH OF JAMESBURG.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #007-01-06-21**

APPOINT CHAPLAIN TO POLICE DEPARTMENT

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT REV. GARY FILSON AS CHAPLAIN TO THE BOROUGH POLICE DEPARTMENT.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #008-01-06-21**

APPOINT MEMBERS OF CITIZENS ADVISORY COMMITTEE

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FOLLOWING TO THE CITIZENS ADVISORY COMMITTEE FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT, THEIR TERMS TO EXPIRE DECEMBER 31, 2021:

DARIA LUDAS
SCOTT FRUEH
BILL MARESCA
DELLA FITCH

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #009-01-06-21**

APPOINT CLEAN COMMUNITIES COORDINATOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT SCOTT FRUEH AS CLEAN COMMUNITIES COORDINATOR FOR THE BOROUGH OF JAMESBURG.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #010-01-06-21**

APPOINT SAFETY OFFICER PURSUANT TO DCA BEST PRACTICES

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT SCOTT FRUEH TO THE POSITION OF SAFETY OFFICER FOR THE BOROUGH OF JAMESBURG PURSUANT TO DCA BEST PRACTICES

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #011-01-06-21**

ESTABLISHING AND APPOINTING SAFETY AND LOSS CONTROL COMMITTEE

WHEREAS, THE BOROUGH OF JAMESBURG IS A MEMBER OF THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND (M.C.M.J.I.F.); AND

WHEREAS, THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND MANDATES THAT EACH MEMBER MUNICIPALITY ESTABLISH A LOCAL SAFETY AND LOSS CONTROL COMMITTEE UNDER THE DIRECTION OF THE M.C.M.J.I.F. EXECUTIVE OFFICER AND/OR SAFETY AND LOSS CONTROL MANAGER;

NOW, THEREFORE BE AND IT IS HEREBY RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT A SAFETY AND LOSS CONTROL COMMITTEE IS ESTABLISHED AS PER THE MANDATES OF THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND, WHICH IS GRANTED THE AUTHORITY TO RECOMMEND POLICY AND PROCEDURES.
2. THAT FINANCE OFFICER/INSURANCE COMMISSIONER SCOTT FRUEH, AND PUBLIC WORKS FOREMAN JOSEPH INTRAVARTOLA AND POLICE CHIEF JAMES CRAPAROTTA SHALL SERVE AS MEMBERS OF THE SAFETY AND LOSS CONTROL COMMITTEE FOR THE YEAR 2020.
3. THAT A CERTIFIED COPY OF THIS RESOLUTION BE FORWARDED TO THE MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND FOR THEIR RECORDS.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #012-01-06-21**

APPOINT RIGHT-TO-KNOW COORDINATOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT JOSEPH INTRAVARTOLA AS THE RIGHT-TO-KNOW COORDINATOR FOR THE BOROUGH OF JAMESBURG.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #013-01-06-21**

APPOINT RECYCLING COORDINATOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT JOSEPH INTRAVARTOLA AS THE RECYCLING COORDINATOR FOR THE BOROUGH OF JAMESBURG.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #014-01-06-21**

APPOINT DEPUTY HOUSING INSPECTOR - WRIGHT

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT BRIAN WRIGHT TO THE POSITION OF DEPUTY HOUSING INSPECTOR.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #015-01-06-21**

APPOINT EMERGENCY MANAGEMENT COUNCIL

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT THE FOLLOWING TO SERVE ON THE MIDDLESEX COUNTY EMERGENCY MANAGEMENT COUNCIL FOR 2021:

ALERT WARNING COMMUNICATIONS

POLICE CHIEF

DAMAGE ASSESSMENT

BOROUGH ADMINISTRATOR

| | |
|----------------------------|-------------------------------------|
| EMERGENCY OPERATING CENTER | COORDINATOR BRIAN WRIGHT |
| EMERGENCY MEDICAL SERVICES | FIRST AID CHIEF |
| PUBLIC INFORMATION | MAYOR MARLENE LOWANDE |
| EVACUATION | POLICE CHIEF |
| FIRE | FIRE CHIEF |
| HAZARDOUS MATERIALS | CARLOS MORALES |
| LAW ENFORCEMENT | POLICE CHIEF |
| PUBLIC HEALTH | COUNTY HEALTH INSPECTOR |
| PUBLIC WORKS | FOREMAN JOSEPH INTRAVARTOLA |
| RADIOLOGICAL | CARLOS MORALES |
| RESOURCE MANAGEMENT | CHIEF FINANCIAL OFFICER SCOTT FRUEH |
| SHELTER COORDINATOR | COLEEN RUTSKY |

RESOLUTION #015-01-06-21**
APPOINT EMERGENCY MANAGEMENT COUNCIL

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #016-01-06-21**

APPOINTMENT OF CLASS III MEMBER TO THE COMBINED LAND USE BOARD –

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT PETER SHAUGHNESSY, AS THE CLASS III MEMBER TO THE COMBINED LAND USE BOARD OF WHICH TERM TO EXPIRE DECEMBER 31, 2021, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #017-01-06-21**

APPOINTMENT OF ALTERNATE MEMBERS TO THE COMBINED LAND USE BOARD – BOULOGNE AND CONNELLY

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT ROBERT BOULOGNE AND PATRICK CONNELLY, AS ALTERNATE MEMBERS TO THE COMBINED LAND USE BOARD OF WHICH TERM TO EXPIRE DECEMBER 31, 2021, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #018-01-06-21**

APPOINT TOWING CONTRACTORS TO A ROTATING LIST TO BE UTILIZED BY THE JAMESBURG POLICE DEPARTMENT

WHEREAS, on September 25, 2002, the governing body of the Borough of Jamesburg did approve Ordinance #20-02, which regulates the towing of vehicles; and

WHEREAS, the aforementioned Ordinance mandates that Towing Contractors must submit certification of their compliance with the Ordinance, by October 31 of each year; and

WHEREAS, Section 7-3.3 of the Ordinance calls for the Borough Council to annually establish, by Resolution, a list of Automobile Towing Contractors and a list of Truck Towing Contractors to be utilized by the Borough Police Department on a rotating basis;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg that the following Towing Contractors shall be used on a rotating basis, by the Borough Police Department for the year 2020:

AUTOMOBILE TOWING CONTRACTORS

George Logan Towing
1979 Old Georges Road
North Brunswick, NJ 08902
732-297-0391

First Due Towing & Recovery
1615 Englishtown Rd
Old Bridge, NJ 08857
732-251-3384

Boyce’s Towing
1706 Englishtown Road
Old Bridge, NJ 08857
732-446-4996

Riporti;s Auto Wholesalers
1615 Englishtown Road
Old Bridge, NJ 08857
732-307-2478

DeFalco’s Automotive Services LLC
843 State Road 33 West
Monroe Twp., NJ 08831
609-301-8305

Tarantino Auto Body
134 Helmetta Rd
Monroe Twp., NJ 08831
732-521-4222

Taylor’s Towing dba MHDT, LLC
843 R 33 West
Monroe Twp., NJ 08831
609-301-8305

TRUCK TOWING CONTRACTORS

George Logan Towing
1979 Old Georges Road
North Brunswick, NJ 08902
732-297-0391

Boyce’s Towing
1706 Englishtown Road
Old Bridge, NJ 08857
732-446-4996

Taylor’s Towing dba MHDT, LLC
843 R 33 West
Monroe Twp., NJ 08831
609-301-8305

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|---------------|------------|-------------|-------------|----------------|---------------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #019-01-06-21**

ACCEPT THE 2021 CASH MANAGEMENT PLAN AND INVESTMENT POLICY OF THE BOROUGH OF JAMESBURG

WHEREAS, N.J.S.A. 40A:5-14, REQUIRES THAT “EACH LOCAL UNIT SHALL ADOPT A CASH MANAGEMENT PLAN AND SHALL DEPOSIT ITS FUNDS ACCORDING TO THAT PLAN”; AND

WHEREAS, THE CHIEF FINANCIAL OFFICER OF THE BOROUGH OF JAMESBURG HAS SUBMITTED A CASH MANAGEMENT PLAN, A COPY OF WHICH IS ATTACHED HERETO AND MADE A PART HEREOF.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG THAT THE ATTACHED 2020 CASH MANAGEMENT PLAN OF THE BOROUGH OF JAMESBURG BE ACCEPTED AND FILED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #020-01-06-21**

GENERAL BUSINESS

BE IT RESOLVED, in the matter of making prompt provision for the efficient conduct of the business of this Borough, that the Borough Council of the Borough of Jamesburg make the following determinations and authorizations, to with:

1. The Home News Tribune, Star Ledger and the Cranbury Press are hereby designated for the year 2021 as the official newspapers for the Borough of Jamesburg in the County of Middlesex for the publication of all legal notices and advertisements of the Borough and all its Boards, Bodies, Committees, Offices and Agencies, as required by N.J.S.A. 40:53-1, and the statutes in such case made and provided.
2. The Bulletin Board in the lobby of the Borough of Jamesburg Municipal Building, 131 Perrineville Road, the seat of the government of the Borough, is designated as the Municipal Bulletin Board, and as the place where all public notices, including pending ordinances shall be posted as required by law.
3. 1st Constitution Bank and the New Jersey Cash Management Fund are hereby designated as the depositories for the funds and monies of the Borough of Jamesburg for the year 2021. The aforementioned banks are hereby authorized and directed to honor checks drawn upon Borough funds, signed by the Mayor and the Chief Financial Officer. All Borough monies shall be paid out by checks

bearing the two (2) signatures, with at least one being an original signature. However, this regulation shall not govern monies collected by and deposited by the Municipal Court Administrator. This regulation shall not apply to any other necessary transactions or transfers.

4. The rate of interest to be charged for the non-payment of taxes and assessments or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.
5. The rate of interest to be charged for non-payment of sewer utility charges or before the date when they would become delinquent is fixed pursuant to N.J.S.A. 54:4-67 at the rate of 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency. No interest shall be charged if payment of any installment is made within ten days after the date upon which the same became payable.
6. The Tax Collector is empowered by statute to conduct and preside over the sale of liens and N.J.S.A. 54-5 et. seq., provides for the enforcement and collection of such delinquencies through a tax lien sale. The Borough of Jamesburg Tax Collector is authorized to conduct a tax lien sale for 2021 delinquent taxes and sewer utility charges and is authorized to charge \$25.00 mailing costs, per property, to the costs of the lien sale as per N.J.S.A. 54:5-26, which allows the Tax Collector to mail two (2) notices in lieu of two (2) newspaper advertisements in preparation for the tax lien sale.
7. Anyone issuing a check to the Borough that is returned by the bank for any reason shall be charged a \$20.00 returned check charge pursuant to N.J.S.A. 40A:5-18
8. The Tax Collector is authorized as follows:
 - a. to process, pursuant to N.J.S.A. 40A:5-17.1, without further action on the part of the Governing Body the cancellation any property tax/sewer refund or delinquency of less than \$10.00;
 - b. to correct any and all errors of fees levied against properties held by entities that are exempt from taxes or that is held by the Borough of Jamesburg; and
 - c. to cancel and reimburse, pursuant to N.J.S.A. 54:4-3.30, real property taxes collected for permanently disabled veterans and senior citizens, and to correct the tax records of said veterans and senior citizens.
9. The Tax Assessor is authorized to file corrective tax appeals with the Middlesex County Board of Taxation concerning those properties wherein errors were made, and is authorized to file cross-petitions and cross-claims for appeals to both the Middlesex County Board of Taxation and the New Jersey Tax Court requesting increases in tax assessments. The Tax Assessor and Borough Attorney are hereby authorized to settle any and all appeals filed with the Middlesex County Tax Board, New Jersey Tax Court, and any appeals to the Appellate Division or Supreme Court. The Borough Attorney or designee is authorized to file all appeals, counterclaims in accordance with the local and Court Rules the Tax Assessment appeals.
10. The Chief Financial Officer is hereby authorized to cancel outstanding checks issued by the Borough of Jamesburg on an as needed basis.

11. The Tax Collector is hereby authorized to issue and execute new certificates of sale to replace lost or destroyed tax title certificates for a fee of \$100.00 pursuant to N.J.S.A. 54:5-52.1
12. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to correct any errors in assessment and cause the tax record to be corrected. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor is hereby authorized to cancel an assessment intended for one parcel that has been placed upon another parcel, and may cancel the erroneous assessment. Pursuant to N.J.S.A. 54:4-54, the Borough Tax Assessor may cancel an erroneous assessment, and the Tax Collector may return without interest any money paid by one not the owner of a parcel intended to be assessed, and enter upon the record the assessment and tax against the proper parcel.
13. Pursuant to the Borough personnel policy, the following dates in 2021 shall constitute the official holidays of the Borough of Jamesburg:

| | |
|--------------------|-------------------------------|
| January 1, 2021 | New Year's Day |
| January 18, 2021 | Martin Luther King's Birthday |
| February 15, 2021 | Presidents Day |
| April 2, 2021 | Good Friday |
| May 31, 2021 | Memorial Day |
| July 05, 2021 | Independence Day |
| September 06, 2021 | Labor Day |
| October 11, 2021 | Columbus Day |
| November 02, 2021 | Election Day |
| November 11, 2021 | Veterans Day |
| November 25, 2021 | Thanksgiving Day |
| November 26, 2021 | Day after Thanksgiving |
| December 24, 2021 | Christmas Eve |
| December 31, 2021 | New Year's Eve |

14. The regular meetings of the Borough Council for the year 2021 will be held at the Borough Hall, 131 Perrineville Road, Jamesburg, New Jersey and shall be held on the dates set forth below. The time set for said meetings is 7:00pm, prevailing time and the Borough Clerk is directed to advertise notice of meetings in accordance with the Open Public Meetings Act and said notice shall also be posted on the Municipal Bulletin Board.

Reorganization – January 06, 2021

January 20, 2021

February 17, 2021 *Budget Workshop at 7:00 pm, Council meeting to follow.

March 17, 2021

April 21, 2021

May 19, 2021

June 18, 2021

July 21, 2021

August 18, 2021

September 15, 2021

October 20, 2021

December 15, 2021

Reorganization – January 05, 2022

15. The 2021 Rates related to the Special Duty Assignment of Police Officers are:

\$80.00 PER HOUR FOR THE OFFICER
\$30.00 PER HOUR FOR ADMINISTRATIVE FEES
\$110.00 PER HOUR TOTAL

16. Pursuant to N.J.S.A. 40A:4-8, the Borough of Jamesburg hereby authorizes the reading of the proposed 2021 Municipal Budget by title only at the time of the public hearing as long as the following has occurred:

1. At least one (1) week prior to the date of the public hearing on the proposed 2021 municipal budget, a complete copy of the approved budget shall be made available for public inspection at the Jamesburg Library located at 229 Gatzmer Avenue, Jamesburg, NJ; and
2. The Municipal Clerk of the Borough of Jamesburg shall deliver the copies of the approved budget to the library and shall forward to the Mayor and Council an attestation that such delivery was made; and
3. Copies are made available to each person requesting the same, during said week and during the public hearing.

17. The Borough of Jamesburg officially adopts Robert's Rules of Order for the conduct of its meetings.

18. The Borough of Jamesburg establishes it is unlawful for any minor under the age of eighteen (18) years to loiter, idle, wander, stroll or play in or upon or to remain in or upon any public place which shall mean any place to which the public has access, including but not limited to a public street, road, thoroughfare, sidewalk, bridge, alley, plaza, park, recreation or shopping area, public transportation, parking lot or any other public building, structure or area, either on foot or in any vehicle within the confines of the Borough between the hours of 8:00 PM and 6:00 AM on October 30 and 31, 2021 unless accompanied by his parent, guardian or other adult person having custody, care and control of the minor, or in the event the minor is upon an emergency errand or legitimate business directed or consented to by his parent, guardian or other adult having care and custody of the minor.

19. The Borough of Jamesburg shall reimburse for mileage as per the current IRS rate.

20. The Borough of Jamesburg has adopted as its official Open Public Records Act request form the model form that has been adopted by the State of New Jersey's Government Records Council.

21. For the calendar year of 2021, the Borough of Jamesburg hereby delegates the authority to act as the "issuing authority" to the Municipal Clerk for the purpose of approving the granting of the following licenses; raffle and bingo, junk yard permit, laundries/laundrettes, coin operated games/amusements, news racks, juke boxes, vending machines, pool/billiard table pinball including coin operated tables, annual renewal of tattoo license.

RESOLUTION #020-01-06-21**

GENERAL BUSINESS

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|---------------|------------|-------------|-------------|----------------|---------------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #021-01-06-21**

APPOINT BOROUGH LABOR ATTORNEY - SHAKLEE

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL DO HEREBY APPOINT RICHARD J. SHAKLEE, ESQ., OF THE FIRM MCLAUGHLIN GELSON, D'APOLITO & STAUFFER, LLC., AS BOROUGH LABOR ATTORNEY, HIS TERM TO EXPIRE DECEMBER 31, 2021, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|---------------|------------|-------------|-------------|----------------|---------------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #022-01-06-21**

APPOINT BOROUGH ENGINEER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THE FIRM REMINGTON & VERNICK ENGINEERS, AS BOROUGH ENGINEER

FOR A TERM TO EXPIRE DECEMBER 31, 2021 OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #023-01-06-21**

APPROVE TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2021; and

WHEREAS, the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$6,123,965.38; and

WHEREAS, 26.25% of the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$1,607,540.91.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Jamesburg, County of Middlesex, State of New Jersey that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

| | Code | Salary/Wages | Code | Other Expenses |
|-----------------|--------|--------------|---------|----------------|
| General Admin | 100.01 | \$ 5,500.00 | 100.021 | \$ 12,800.00 |
| Mayor & Council | 110.01 | \$ 9,000.00 | 110.030 | \$ 1,000.00 |
| Municipal Clerk | 120.01 | \$ 13,900.00 | 120.021 | \$ 1,610.00 |
| Financial Admin | 130.01 | \$ 24,250.00 | 130.023 | \$ 300.00 |

| | | | | |
|----------------------|--------|---------------|---------|---------------|
| Audit Services | | | 135.049 | \$ 11,000.00 |
| Data Processing | | | 140.046 | \$ 16,000.00 |
| Tax Collection | 145.01 | \$ 5,250.00 | 145.044 | \$ 1,260.00 |
| Tax Assessor | 150.01 | \$ 5,400.00 | 145.059 | \$ 840.00 |
| Legal | | | 155.027 | \$ 7,000.00 |
| Engineering | | | 165.046 | \$ 2,000.00 |
| Planning Board | 180.01 | \$ 2,300.00 | 180.027 | \$ 1,600.00 |
| Zoning | 205.01 | \$ 11,100.00 | 205.025 | \$ 1,500.00 |
| Liability Insurance | | | 210.094 | \$ 29,000.00 |
| Other Insurance | | | 211.090 | \$ 12,400.00 |
| Worker's Comp | | | 215.116 | \$ 28,000.00 |
| Health Insurance | | | 220.092 | \$ 296,000.00 |
| Police | 240.01 | \$ 503,000.00 | 240.023 | \$ 27,000.00 |
| Emergency Management | | | 252.030 | \$ 4,000.00 |
| Fire Prevention | 264.01 | \$ 6,300.00 | 264.025 | \$ 4,700.00 |
| Prosecutor | | | 275.046 | \$ 3,000.00 |
| Public Works | 290.01 | \$ 72,325.00 | 290.025 | \$ 10,200.00 |
| Solid Waste | | | 305.046 | \$ 47,250.00 |
| Buildings/Grounds | | | 310.024 | \$ 5,400.00 |
| Health Dept. | 330.01 | \$ 600.00 | 330.023 | \$ 7,700.00 |
| Animal Control | 340.01 | \$ 4,500.00 | 340.046 | |
| Library | | | 390.046 | \$ 39,000.00 |
| Accumulated Leave | | | | |
| Electricity | | | 430.071 | \$ 15,000.00 |
| Street Lighting | | | 435.075 | \$ 15,000.00 |
| Telephone | | | 440.076 | \$ 11,500.00 |
| Water/Sewer | | | 445.072 | \$ 2,350.00 |
| Natural Gas | | | 446.070 | \$ 6,000.00 |
| Social Security | | | 472.115 | \$ 60,000.00 |
| Recycle Tax | | | 479.046 | \$ 2,500.00 |
| MCIA Recycling | | | 482.103 | \$ 36,250.00 |
| Third Party | | | 487.116 | \$ 2,000.00 |
| Court | 490.01 | \$ 31,300.00 | 490.022 | \$ 1,100.00 |
| Dispatch | 491.01 | \$ 78,750.00 | 491.026 | \$ 13,700.00 |
| Gasoline ILSA | | | 494.074 | \$ 7,000.00 |
| Public Defender | | | 495.046 | \$ 825.00 |
| MCUA Solid Waste | | | 500.116 | \$ 31,250.00 |

| | | | | |
|---------------------|--|---------------|--|---------------|
| Current Fund Totals | | \$ 773,475.00 | | \$ 775,035.00 |
|---------------------|--|---------------|--|---------------|

| | | | | |
|---------------------------|--------|--------------|---------|---------------|
| Sewer | 501.01 | \$ 52,100.00 | 501.022 | \$ 225,100.00 |
| Sewer Capital Improvement | | | 504.117 | 45,000.00 |

| | | |
|-----------------------------|--------------|-------------------------------|
| Sewer Operating Totals | \$ 52,100.00 | \$ 270,100.00 |
| <u>Sewer Total</u> | | \$ 322,200.00 |
| <u>Current Total</u> | | \$ 1,548,510.00 |
| <u>TOTAL</u> | | <u>\$ 1,870,710.00</u> |

RESOLUTION #023-01-06-21**

APPROVE TEMPORARY BUDGET

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #024-01-06-21**

APPOINT BOROUGH AUDITOR

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE COUNCIL, DO HEREBY APPOINT THE FIRM OF HOLMAN, FRENIA & ALLISON PC, AS BOROUGH AUDITORS FOR A TERM TO EXPIRE DECEMBER 31, 2021, OR UPON A SUCCESSOR BEING DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #025-01-06-21**

REPRESENTATIVE TO COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAM

WHEREAS, EACH MUNICIPALITY IN THE COUNTY OF MIDDLESEX, HAVING ENTERED INTO AN AGREEMENT WITH THE COUNTY OF MIDDLESEX TO PLAN FOR THE USE OF AND RECEIVE FROM THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1972; AND

WHEREAS, THIS COMMITTEE HAS BEEN NAMED THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAM COMMITTEE; AND

WHEREAS, EACH MUNICIPLITY IS REQUESTED TO APPOINT TWO MEMBERS TO SAID COMMITTEE, THE FIRST BEING A MAYOR'S APPOINTMENT AND THE SECOND BEING AN APPOINTMENT OF THE GOVERNING BODY;

WHEREAS, WILLIAM MARESCA IS THE MAYORAL APPOINTEE; AND

NOW, THEREFORE, BE IT RESOLVED, THAT DARIA LUDAS IS HEREBY APPOINTED AS THE GOVERNING BODY'S REPRESENTATIVE TO THE MIDDLESEX COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAM COMMITTEE FOR THE YEAR 2021.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #026-01-06-21**

APPOINT RECREATION DIRECTOR

I, MAYOR MARLENE LOWANDE, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT MYSELF (MARLENE LOWANDE) TO THE POSITION OF RECREATION DIRECTOR FOR THE BOROUGH OF JAMESBURG, THIS TERM EXPIRING DECEMBER 31, 2021, OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #027-01-06-21**

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND FREDERICK C. RAFFETTO, ESQ OF ANSELL, GRIMM & AARON P.C.

WHEREAS, A RESOLUTION HAS BEEN ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG APPOINTING FREDERICK C. RAFFETTO, ESQ. TO SERVE AS BOROUGH ATTORNEY FOR THE BOROUGH OF JAMESBURG; AND

WHEREAS, THE MAYOR IS AUTHORIZED TO ENTER INTO AND EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES AND COMPENSATION OF THE BOROUGH ATTORNEY FOR THE TERM OF JANUARY 1, 2020 TO DECEMBER 31, 2021; AND

WHEREAS, THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1 et seq., AUTHORIZES THE AWARDING OF A CONTRACT FOR PROFESSIONAL SERVICES WITHOUT PUBLIC ADVERTISING FOR BIDS AND BIDDING THEREFOR, PROVIDED THAT THE RESOLUTION AUTHORIZING THE CONTRACT AND THE CONTRACT ITSELF BE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CLERK AND THAT NOTICE OF THE AWARDING OF THE CONTRACT BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE MUNICIPALITY:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND FREDERICK C. RAFFETTO, ESQ. REGARDING THE ABOVE-REFERENCED SERVICES, AND THAT SAID CONTRACT IS HEREBY RATIFIED AND CONFIRMED.

2. THAT THIS CONTRACT IS AWARDED WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE IN ACCORDANCE WITH N.J.S.A. 40A:11-5 OF THE LOCAL PUBLIC CONTRACTS LAW OF NEW JERSEY, BECAUSE THE SERVICES WILL BE PERFORMED BY PERSONS AUTHORIZED BY LAW TO PRACTICE A RECOGNIZED PROFESSION AND IT IS NOT POSSIBLE TO OBTAIN BIDS FOR SUCH NEEDED QUALITATIVE SERVICES.

3. THAT THE CHIEF FINANCIAL OFFICER IS DIRECTED TO FILE A CERTIFICATE OF AVAILABILITY OF FUNDS FOR THIS CONTRACT AND TO ATTACH SAME TO THIS RESOLUTION.

4. THAT NOTICE OF THE ADOPTION OF THIS RESOLUTION SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE BOROUGH.

5. THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:
- a. FREDERICK C. RAFFETTO, ESQ.
 - b. SCOTT FRUEH, CHIEF FINANCIAL OFFICER.

RESOLUTION #027-01-06-21**

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND FREDERICK C. RAFFETTO, ESQ OF ANSELL, GRIMM & AARON P.C.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #028-01-06-21**

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND RICHARD J. SHAKLEE, ESQ.

WHEREAS, A RESOLUTION HAS BEEN ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG APPOINTING RICHARD J. SHAKLEE, ESQ. OF MCLAUGHLIN GELSON, D'APOLITO & STAUFFER, LLC TO SERVE AS LABOR ATTORNEY FOR THE BOROUGH OF JAMESBURG; AND

WHEREAS, THE MAYOR IS AUTHORIZED TO ENTER INTO AND EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR THE SERVICES AND COMPENSATION OF THE LABOR ATTORNEY FOR THE TERM OF JANUARY 1, 2020 TO DECEMBER 31, 2021, AND

WHEREAS, THE LOCAL PUBLIC CONTRACTS LAW, N.J.S.A. 40A:11-1 et seq., AUTHORIZES THE AWARDING OF A CONTRACT FOR PROFESSIONAL SERVICES WITHOUT PUBLIC ADVERTISING FOR BIDS AND BIDDING THEREFOR, PROVIDED THAT THE RESOLUTION AUTHORIZING THE CONTRACT AND THE CONTRACT ITSELF BE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CLERK AND THAT NOTICE OF THE AWARDING OF THE CONTRACT BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION IN THE MUNICIPALITY:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, BY THE BOROUGH COUNCIL OF THE BOROUGH OF JAMESBURG AS FOLLOWS:

1. THAT THE MAYOR IS AUTHORIZED TO EXECUTE AND THE BOROUGH CLERK TO ATTEST THE ATTACHED AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND RICHARD J. SHAKLEE, ESQ. REGARDING THE ABOVE-REFERENCED SERVICES, AND THAT SAID CONTRACT IS HEREBY RATIFIED AND CONFIRMED.

2. THAT THIS CONTRACT IS AWARDED WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE IN ACCORDANCE WITH N.J.S.A. 40A:11-5 OF THE LOCAL PUBLIC CONTRACTS LAW OF NEW JERSEY, BECAUSE THE SERVICES WILL BE PERFORMED BY PERSONS AUTHORIZED BY LAW TO PRACTICE A RECOGNIZED PROFESSION AND IT IS NOT POSSIBLE TO OBTAIN BIDS FOR SUCH NEEDED QUALITATIVE SERVICES.

3. THAT THE CHIEF FINANCIAL OFFICER IS DIRECTED TO FILE A CERTIFICATE OF AVAILABILITY OF FUNDS FOR THIS CONTRACT AND TO ATTACH SAME TO THIS RESOLUTION.

4. THAT NOTICE OF THE ADOPTION OF THIS RESOLUTION SHALL BE PUBLISHED IN A NEWSPAPER OF GENERAL CIRCULATION WITHIN THE BOROUGH.

5. THAT A CERTIFIED COPY OF THIS RESOLUTION SHALL BE PROVIDED TO EACH OF THE FOLLOWING:

- a. RICHARD J. SHAKLEE, ESQ. OF MCLAUGHLIN GELSON, D'APOLITO & STAUFFER, LLC
- c. SCOTT FRUEH, CHIEF FINANCIAL OFFICER.

RESOLUTION #028-01-06-21**

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE BOROUGH OF JAMESBURG AND RICHARD J. SHAKLEE, ESQ.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

AUTHORIZING AGREEMENT FOR PROFESSIONAL AUDITOR – HOLMAN, FRENIA & ALLISON PC

WHEREAS, the Borough of Jamesburg has a need to retain an auditor for the year 2021: and

WHEREAS, the Purchasing Official has determined and certified in writing that the value of this contract shall exceed \$17,500, and therefore the contract is subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.*; and

WHEREAS, Holman, Frenia & Allison PC, has submitted a proposal to perform the necessary auditing services: and

WHEREAS, this contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(I), because professional legal services are a recognized profession licensed and regulated by law; and

WHEREAS, Holman, Frenia & Allison PC has completed and submitted a Business Entity Disclosure Certification pursuant to the Local Unit Pay-to-Play law (specifically, at N.J.S.A. 19:44A-20.8), which certifies that Holman, Frenia & Allison PC has not made any reportable contributions to a political or candidate committee in the Borough of Jamesburg in the previous year, and that the contract will prohibit Holman, Frenia & Allison PC from making any reportable contributions through the term of the contract; and

WHEREAS, the services to be provided are considered "professional services" under the local public contracts law, N.J.S.A. 40A:11-1, ET SEQ.: and

WHEREAS, the Local Public Contracts Law authorizes the awarding of a contract for "professional services" without public advertising for bids and bidding therefor, provided that the Resolution authorizing the contract and the contract itself be available for public inspection in the office of the Municipal Clerk and that notice of the awarding of the contract be published in a newspaper of general circulation in the municipality; and

WHEREAS, the Borough Chief Financial Officer has certified to the availability of funds for this contract.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Borough Council of the Borough of Jamesburg, in the County of Middlesex and State of New Jersey, as follows:

1. That the Mayor is authorized to execute and the Borough Clerk to attest the attached Agreement between the Borough of Jamesburg and Holman, Frenia & Allison PC regarding the above-referenced professional auditing services.
2. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by persons authorized by law to practice a recognized profession and it is not possible to obtain bids for such needed qualitative services.
3. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the Borough.
4. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Holman, Frenia & Allison PC

b. Scott M. Frueh, Acting Borough Administrator

RESOLUTION #030-01-06-21**

AUTHORIZING AGREEMENT FOR PROFESSIONAL AUDITING SERVICES

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

RESOLUTION #032-01-06-21**

APPOINT PUBLIC DEFENDER

I, MARLENE LOWANDE, MAYOR, WITH THE ADVICE AND CONSENT OF THE BOROUGH COUNCIL, DO HEREBY APPOINT THOMAS ROSSELLI, ESQ., TO THE POSITION OF PUBLIC DEFENDER FOR A TERM TO EXPIRE DECEMBER 31, 2021 OR UNTIL A SUCCESSOR IS DULY APPOINTED AND QUALIFIED.

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

NON-CONSENT AGENDA RESOLUTIONS:

RESOLUTION #031-01-06-21

**A RESOLUTION OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX,
FIXING SALARIES FOR BOROUGH EMPLOYEES**

WHEREAS, the Borough of Jamesburg has established salary ranges for the employees of the Borough of Jamesburg; and

WHEREAS, it is the desire of the Mayor and Council to fix the salaries for Borough employees within the appropriate ranges; and

WHEREAS, the Personnel Committee makes the following recommendations;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Jamesburg as follows:

1. That the following salaries be and are hereby fixed for the following positions within the Borough of Jamesburg for the year 2021, effective January 1, 2021.

| <u>TITLE</u> | <u>SALARY</u> | <u>PAYABLE</u> |
|--|--------------------|-------------------------------------|
| MAYOR | \$5,800 | PER ANNUM |
| COUNCIL | \$4,800 | PER ANNUM |
| BOROUGH CLERK/ ADMINISTRATIVE ASSISTANT | \$53,706 | PER ANNUM |
| TAX ASSESSOR | \$20,765 | PER ANNUM |
| TAX COLLECTOR/ SEWER ADMINISTRATOR | \$77,168 | PER ANNUM |
| REGISTRAR | \$2,226 | PER ANNUM |
| BUSINESS ADMINISTRATOR | \$16,000 | PER CONTRACT |
| CHIEF FINANCIAL OFFICER | \$91,104 | PER ANNUM |
| QUALIFIED PURCHASING AGENT | \$3,090 | PER ANNUM |
| LAND-USE BOARD SECRETARY | \$8,616 | PER ANNUM |
| COURT ADMINISTRATOR | \$68,978 | PER ANNUM |
| DEPUTY COURT ADMIN. | \$40,000 | PER ANNUM |
| COURT JUDGE | \$15,885 | PER ANNUM |
| POLICE SECRETARY | \$18.00 | PER HOUR |
| CROSSING GUARDS | \$14.00 | PER HOUR |
| FIRE PREVENTION INSPECTORS | \$25.00 \$15.00 | PER INSPECTION PER RE-INSPECTION |
| FIRE PREVENTION OFFICIAL | \$10,958 | PER ANNUM |
| SPECIAL POLICE | \$20.00 | PER HOUR |
| SPECIAL POLICE HIRED AFTER 1/1/12 | \$14.00 | PER HOUR |
| POLICE CHIEF | \$179,800 | PER CONTRACT |

| | | |
|---|------------------------|--------------|
| POLICE CAPTAIN | \$159,964 | PER CONTRACT |
| POLICE DEPARTMENT | | PER CONTRACT |
| PUBLIC WORKS DEPARTMENT | | PER CONTRACT |
| ANIMAL CONTROL OFFICER | \$17,326 | PER ANNUM |
| COMMUNITY DEVELOPMENT ZONING/HOUSING OFFICER | \$44,169 | PER ANNUM |
| DISPATCHERS FULL TIME | | PER CONTRACT |
| PART TIME | \$15.00 | PER HOUR |
| RABIES CLINIC WORKERS | \$30.00/DAY + .75/SHOT | |

RESOLUTION #031-01-06-21

**A RESOLUTION OF THE BOROUGH OF JAMESBURG, COUNTY OF MIDDLESEX,
FIXING SALARIES FOR BOROUGH EMPLOYEES**

| COUNCIL MEMBER | MOTION | 2nd | AYES | NAYS | ABSTAIN | ABSENT |
|----------------------------|--------|-----|------|------|---------|--------|
| Council Member Czarneski | | | X | | | |
| Council Member Ludas | | X | X | | | |
| Council Member Rampacek | X | | X | | | |
| Council Member Rutsky | | | X | | | |
| Council Member Shaughnessy | | | X | | | |
| Council Member Sussman | | | X | | | |
| Mayor Lowande | | | | | | |

Council Member Shaughnessy asked Mayor and Council to consider raising the salary for crossing guards.

Each o the council Members had a few comments:

Council Member Czarneski – Congratulations to Daria, Coleen and Peter. It is a pleasure working with all of you. Congratulations to Sandy Sussman.

Council Member Ludas – Thank you to the Voters. I m honored to be here again; it will be a great 3 years I love this town!

Council Member Rampacek – Congratulations to all! Wishing everyone a Happy and Healthy 2021!

Council Member Rutsky – Thank you all for your kind words. It was an interesting campaign. I honor and appreciate working with all of you. Thank you resident and Voters.

Council Member Shaughnessy – Thank you everyone for the kind words and to the voters. I look forward to working with you all. Thank you to my running mates.

Council Member Sussman - Congratulations to Daria, Coleen and Peter. They definitely look out for you. I look forward to working with you all.

Mayor Lowande thanked all. Congratulations to the 3 Council Members. We all do what we do because we love it. Sue Boulogne did a great job with the Election this year. It was different, but was handled well. Hoping for a much more productive year in 2021. I will have more information on vaccines at our next meeting. Congratulations Sandy!

MOTION TO ADJOURN:

Motion: Ludas

Seconded By:Shaughnessy

TIME OF ADJOURNMENT: 7:33PM

Susan Boulogne
Registered Municipal Clerk
Borough of Jamesburg